Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS
Name of the head of the Institution	BHAGWANTI HEMANDAS NANWANI
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	020-26054491
Mobile no.	9049003759
Registered Email	management.svims@gmail.com
Alternate Email	director@svims-pune.edu.in
Address	6, KOREGAON ROAD
City/Town	PUNE
State/UT	Maharashtra
Pincode	411001

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	private
Name of the IQAC co-ordinator/Director	DR ABHIJEET KAIWADE
Phone no/Alternate Phone no.	02026054481
Mobile no.	8446666099
Registered Email	management.svims@gmail.com
Alternate Email	abhijeet.kaiwade-hod@svims-pune.edu.in
3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://svims-pune.edu.in/aqar-2018-2019/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://svims-pune.edu.in/academics/academic-calendar/academiccalendar201819/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.72	2018	02-Nov-2018	01-Nov-2023

6. Date of Establishment of IQAC	15-Nov-2018

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC meeting	01-Dec-2018 1	14

FDP on Global Comptence : Teaching	17-Dec-2018 1	13
FDP on Curriculum CO - PO Mapping and Attainment Levels	04-Jan-2019 1	6
Digital Camp in association with Digital Marketing Practitioners' Forum	23-Feb-2019 1	135
ISO Audit	11-Apr-2019 1	12
Library audit	23-Apr-2019 1	5
IQAC	03-May-2019 1	13
IQAC meeting	03-Jun-2019 1	11
Academic & Administrative Audit	10-Jun-2019 1	11
Designing Academic Record Book	25-Jul-2019 1	7
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Student Scholarships [Pvt. Individuals and Industry sponsored SYSKA] 2.Research Policy and Internship Policy 3.Scientific structuring and calculation of Course and Programme Outcome attainment levels 4.MOOCs – KRAs for Performance Appraisal for faculty and for students [flipped classes] on NPTEL/SWAYAM platforms 5.Green Initiatives [initiatives for Saving and Measuring carbon emissions and footprint], E Waste Collection Drive etc.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Feedback from stakeholders	*Students' and Teachers' feedback collected at the end of each semester *Students' feedback on effectiveness of teachers and on curriculum *Feedback from Alumni, Parents and Employers collected at the end of the year *Feedback collected has been analysed and necessary action initiated for effecting corrective action in teaching - learning processes
Gender Equity Programmes	Different programmes conducted helped to increase awareness about gender equity [Details in Criteria 7]
Certificate Courses and other Value Added Courses	Conducted for improving employability and curriculum enrichment [Details in Criteria 1]
Industry- Academia Connect	*Arranged Guest lectures/industry visits/workshops by Industry experts/professionals to bridge the gap between theory and practice and to supplement the curriculum *An international educational and industrial trip was organised to Dubai *Digital Camp organised in association with Digital Marketing Practitioners' Forum *SYSKA sponsorship received for student scholarships and general development
Research Related Activities & IPR	*Faculty published papers in UGC - CARE listed joirnals *Joint papers by Faculty and Students submitted in UGC CARE listed journals *Seminar on IPR conducted *Policy initiative of providing seed money and leave to support Ph. D work by faculty[Research Policy Changes]

Alumni Activity	*Guest Lectures by alumni *Alumni Meet Organised *Felicitation of Alumni who are successful entrpreneurs on World Entrepreneurship Day
Completing MOOCs [SWAYAM/NPTEL] courses KRAs for Teaching Faculty Blended teaching for MOOCs courses for students	Each teaching faculty completed at least one MOOCs course Students successfully completed different MOOSs courses jointly identified by teachers and students as per needs and interests
Restructuring of COs - POs and attainment levels	* Designed Comprehensive and insightful framework formapping and measuring course and programme outcomes and attainment levels to improve teaching - learning processes *Conducted an internal tarining programme [FDP] for faculty to understand and operationalise the same.
Quality Audits	Library Audit Conducted on 23rd April 2019 *ISO Surveillance Process was successfully completed and the Institute received Certificate for continuation of ISO 9001:2015 Certificate on 11th April 2019 *Academic and Administrative Audit completed on 10th June 2019
Academic Record Book	* Created a comprehensive Academic Record Book for recording academic work by each faculty
View File	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College/ Institute Development Committee	24-Jan-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	12-Feb-2019
17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	We use Vriddhi ERP developed by Hindustan Computers, incorporated in 1989. Vriddhi helps as a planning and decision making tool by integrating all data and processes into a unified system. MIS under Vriddhi is designed for easing out administrative processes and achieving optimization. The software allows storing, modifying and retrieving information using the pulldown menus masters, admission, information, examination, fee management, financial accounting, payroll, library management, student management, ERP Reports and other utilities. All these modules are integrated with the information provided from the student and the staff administration module. The MIS software tool shows summarized data transacted on other modules and provides data in an integrated and consistent fashion. It updates data from different modules every 15 minutes. Various summarized data is available over this dashboard. The dashboard shows Fee Category wise Student data, Current Transaction entry details, Current admission status for all classes, caste wise statistical report, admission fee summary report, Library status details, purchases, etc. Apart from this it provides exact status of admitted and vacant seats details of fee collected, class wise, caste category wise etc. All past, present information is available and helps to work out trends and patterns and arrive at projections and devise strategies. MIS reports allow for effective financial management. Daily reports can be prepared for fees received, outstanding amount for every student, defaulters’ list etc. These reports provide clarity on action to be taken, ensure transparency and accountability. The Accounts department is using TALLY software for is functioning since 2010. All accounting records are available on this software. The salaries of the staff members are released directly into their Bank accounts through RTGS/NEFT. The complete admission process of the students is done through the Department of Technical Education, Mahrarashtra through centralized admission process. Online application to various

	institutes Merit List and students' allocation Students admission and confirmation at institute level. After the student is admitted, her information is stored in the database of the institute's Vriddhi system. Student communication is via Office 365 system online. The students' information is stored on one drive, which can be retrieved whenever required. The Savitribai Phule Pune University [SPPU examination is largely online. Activities like exam form filling, online exam, answer sheet requisition, hall ticket generation, seating arrangement, absentee reporting, feeding internal marks, revaluation, rechecking of papers, result declaration etc. are done online through SPPU examination portal. Similarly, other administrative processes connected with SPPU such as circulars, approval of teachers, annual reports etc is done online. The Institute is connected to all governing bodies and Institutions through Internet and other softwares. Submission of the Institute information is done online to SPPU, AICTE, FRA, and DTE. Students and academic related activities are conducted through MOODLE, Google class room, Vriddhi, DMS, Econtent developed on LCS and Internal official communication to all students, teaching and nonteaching staff is done through Microsoft Office 365. Also, academic and administrative communication with students is through email, social media like whatsapp, Facebook page etc.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Process SVIMS, being affiliated to Savitribai Phule Pune University [SPPU] follows its prescribed curriculum. Our faculty members participate and contribute in syllabus framing committees/meetings and evaluation processes conducted by SPPU. Various Institute level measures are in place to ensure well planned curriculum delivery: 1 An annual academic calendar detailing major academic activities is prepared and uploaded on the website every academic year. Based on inputs from IQAC, Co-curricular and extra-curricular activities are planned in the academic calendar. Students are made aware of commencement of semester through common notice and SMS. 2 A semester- based teaching plan is

prepared by the faculty members and uploaded on portal. 3. A systematic procedure is followed to prepare timetable and post it on the website. 4.Faculty members maintain Academic Report to document session content, pedagogy plans, attendance, CCE details, Mapping of COs & POs, Guest lectures arranged etc. 5. Academic work done is monitored by the HOD and the Director. 6. A system of transparency is ensured by recording student attendance on Vriddhi - ERP software. 7. CCE schedule is displayed on the notice board before the start of the semester. 8. Schedule of external and project examinations are displayed on notice board as and when received from the SPPU. 9. At the end of each semester stakeholders' feedback is taken on various aspects of teaching – learning processes to initiate quality improvement measures. The Director conducts a common meeting with all teaching and non - teaching staff before commencement of every semester. In the meeting HOD discusses dates of major activities which will be conducted in that particular year. Faculty members are assigned work load based on prescribed curriculum and subject preferences submitted by them. Dates for submitting session plans, assignment schedule, and assignments with model answers etc are fixed. Upon approval of assignments by the HOD, these are uploaded on MOODLE. Faculty members employ outcome-based pedagogy and evaluation to achieve higher order cognitive skills. Teachers use experiential, individual, participative and collaborative learning modes to address the learning needs of students. Students are engaged in higher order thinking through role plays, case studies, group discussions, newspaper analysis seminars, projects, industry visits, presentations, internships and applications of ICT resources. Faculty use and develop e-learning resources and lecture capture system to make teaching learning creative and engaging. The institute has a well-defined system to measure learning outcomes and improving students' academic performance. University curriculums is supplemented with various Certificates and add on courses conducted by the Institute with the help of professional bodies. Additionally, students are encouraged to enroll for well identified and shortlisted SWAYAM and NPTEL courses. These courses are undertaken in blended learning modes. Every subject teacher arranges lectures by industry experts and professionals to impart practical and contemporary knowledge to students. Remedial coaching and bridge courses are conducted for slow learners while advanced learners are encouraged to undertake additional certificate courses. Institute provides soft skills training, value -based education modules, counseling and mentoring to ensure holistic development of students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Edubridge Certified Industry Professional Programme-SKP-Accounts Executive	NIL	19/09/2018	23	Employability	Accounting and Analytical skills
Image Consultancy – Level-I	NIL	22/01/2019	56	Employability/ Entrepreneurship	Soft skills
Training on Practical aspects of Human Resource	NIL	21/01/2019	9	Employability	HR Application and Analytical skills

Management					
NPTEL course --Financial Statement Analysis and Reporting	NIL	15/01/2019	107	Employability	Accounting and Analytical skill
NPTEL Course- Financial Institutions and Markets	NIL	28/01/2019	82	Employability	Evaluation skill of financial instruments
NPTEL COURSEHuman Behavior	NIL	28/01/2019	54	Employability	Behavioural skills
NPTEL- CourseSales and Distribution Management	NIL	25/02/2019	54	Employability	Negotiation skills and Personal Selling skill
NPTEL Course Introduction to Marketing Essentials	NIL	15/01/2019	107	Employability	Basic Marketing skills
NPTEL CourseBetter Spoken English	NIL	28/01/2019	94	Employability	Communication skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MBA	General Management- 112 Leadership Lab	01/08/2018
MBA	General Management-211 Geopolitical and World Economic System	01/01/2019
MBA	Marketing- 307 INtegrated Marketing Communication	01/08/2019
MBA	Marketing-316 Tourism Marketing	01/08/2019
MBA	Marketing- 407 Service Operations Management	01/01/2019
MBA	HR-410 Lab in CSR	01/01/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	Management	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	81	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Sanctuary- Art of Living	16/07/2018	113
Cyber Security-I	16/07/2018	57
Business Communication-I	01/08/2019	57
MS Excel and Advanced Excel Lab-I	01/08/2019	57
Human Rights-I	16/07/2018	57
Cyber Security-II	01/01/2019	57
Human Rights-II	01/01/2019	57
Emotional Intelligence (EI)-II	01/01/2019	57
Geopolitics and World Economic Environment-II	01/01/2019	57
Life Skills-II	01/01/2019	57
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MBA	Management	113
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is collected from different stakeholders - students, teachers, employers, alumni and parents. This multi stakeholder feedback approach helps to get a 360-degree view and perceptions about our service product, academic and administrative processes and quality of education, infrastructure, and also outcome of our efforts. The feedback is used to assess our strengths, best practices and also indicates areas of improvement and ways of achieving greater satisfaction levels. We primarily use google forms to elicit feedback from students, alumni, teachers and parents. This helps in quick calculations and presentation of results in the form of graphs and charts. A Google doc also

provides students and other stakeholders a chance to give an honest and candid feedback given that it can be done anonymously. Feedback is elicited from Alumni either in alumni meets or through links to google docs sent on what's app groups. Physical feedback forms are collected from Employers. Feedback is collected from students at the end of each semester. Students assess curriculum, effectiveness of teachers and infrastructure. Employers' feedback mainly seeks information and assessment on the outcome of our educational product in terms of students' knowledge, attributes and attitudes. Faculty members are asked to assess curriculum in terms of strength in achieving programme outcomes and meeting market requirements. Parents are asked to assess quality of our program offered, infrastructure, quality of teaching, and outcomes achieved in terms of attributes and achievements of their wards. Alumni primarily evaluate utility and value of the programme and quality of education and services at SVIMS. These feedbacks are assessed, and an analytical report of each stakeholder group is presented to the Director. The Director discusses with individual teachers their strengths and weaknesses and counsels teachers on the future course of improvement. Teachers may be sent for training or Faculty Development programmes are organized for improvement in quality of pedagogy. Based on the analysis and recommendations on curriculum by different stakeholders, changes in curriculum are suggested to Board of Studies [SPPU]. Similarly, teachers are requested to add some components to enrich the course and/or introduce different certificate courses to add to skills of students or add contemporary knowledge or help students become ready for the job market. These suggestions for adding certificate courses are also made to the Governing Body to get their concurrence. Employers' feedback on attributes of students also help to add relevant value add courses or other student development programmes, workshops so as to help students become industry ready. Feedbacks regarding infrastructure, additions/ improvements are made to the Governing Body and requisite changes are made as per their decisions.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MBA	MBA	60	97	59
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	0	59	0	6	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used

6	6	8	7	1	6

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

At SVIMS, we undertake mentoring to create supporting and synergistic relationships between faculty and students, inter – personal relationships between students and students with parents. An effort is made to build close, individualized relationships that develop over time between an MBA student and a faculty member and that includes both caring and guidance. Faculty members mentor students in academic and non- academic matters and offer them the benefit of their experience, wisdom, advice and guidance. Mentoring helps students to understand formal and informal systems within the institution venting out and addressing personal issues /difficulties/ conflicts and for guidance on academic and career matters. At SVIMS a mentor is tasked with the following responsibilities: • Bridging the gap between the teachers and students • Creation of a congenial environment in the institute, where students can approach teachers for both educational and personal guidance • Awareness and support to students for NPTEL, MOOCS, Govt., PSU and other competitive examinations • Motivation for higher studies and entrepreneurship • Advice and support for improvement in academic performance [remedial, choosing of electives, presenting research papers and publishing them, value added courses] • Internships, industry contacts • Interviews and resume writing • Participation in academic, curricular and co – curricular activities/competitions • Provide constructive support and feedback • Provide encouragement and support • Help foster networks • Identify student's strengths and interests • Provide a personal touch A mentor is also mandated to refer a student to a professional counsellor and psychologist in case of serious behavioral/mental/emotional issues. Mentoring Process at SVIMS • Goal setting [academic and career] • Action Planning • Regular meetings [At least once in a month to review progress] • SWOC • Recommendations At the beginning of the academic year a list of mentors and assigned mentees is prepared. Each mentor has approximately 20 mentees under him/her. A formal introduction of mentors is done during orientation programme. Records are maintained about meetings with mentees.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
115	6	20:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
6	6	0	0	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	DR B. H. NANWANI, NATIONAL LEVEL	Director	Rotary Club Pune Uttar Bharatiya Sangh Pune
2019	DR B. H. NANWANI, NATIONAL LEVEL	Director	KRIPs Foundation

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of

			semester-end/ year-end examination	results of semester-end/ year- end examination
MBA	MBA	I	12/12/2018	23/01/2019
MBA	MBA	III	12/12/2018	23/01/2019
MBA	MBA	II	14/05/2019	06/07/2019
MBA	MBA	IV	14/05/2019	06/07/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The rigour in teaching learning process is well supported by systematic and scientific assessment and evaluation. The Institute closely follows and incorporates reforms introduced by SPPU and adds other unique features to make the examination and assessment system credible, effective and transparent. The Institute has incorporated SPPU Examination Reforms 2016 wherein 20 marks are for Online tests and 30 marks are for CIE for Core subjects while 50 marks are for CIE for Institute level courses. Faculty members follow a cafetaria approach in selection of examination methods within set norms and justification of desired outcomes. Case study/field work is a compulsory component of assignment mix for every course. Class tests, scrap books, quiz etc, are used and designed to assess pre decided outcomes. Students are assessed for higher cognitive skills – application, analysis, evaluation as also their creativity, communication skills, team work etc. Project and Dissertation progress is monitored every week by Faculty Guides. Question banks are provided for Online and written exams at University level. Online mock test is conducted for MB Part I students – Sem. I MOODLE: Assignments are put up on MOODLE. Retests are conducted for performance improvement and for students who have absented themselves owing to medical or other genuine reasons. Performance of students is marked and analysed for each assignment and outcome attainments are calculated to effect remedial measures.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institute prepares its academic calendar in-line with SPPU's academic calendar. It is prepared at the beginning of the academic year by the IQAC Coordinator and HOD and contains the start and end dates of the semesters, online exam period and end semester exams. Committees, students and faculty plan their co – curricular and curricular events, certificate courses, meetings on the basis of this academic calendar. Semester wise instructional days and SPPU declared holidays are marked. Institute level events RAYS, Sports Days, Social and Extension activities are planned in advance, marked and excluded while calculating the instructional days. Academic Calendar An Institute level assignment schedule is prepared for all courses to ensure that CIE is not stressful. The time table is prepared well before starting of every semester and in a manner that ensures timely completion of syllabus. Session Plans detailing number of lectures per unit and pedagogy are prepared by individual faculty members to reflect and execute stipulated workload in a timely manner. Similarly industrial visits, guest lectures, seminars/ workshops/ etc are mapped out. The HOD approves these and periodically tracks Syllabus completion. Internships, project reports, Dissertation and Internal examinations are conducted, and results are declared as per the assignment schedule. Mark sheets are maintained by individual subject teachers as per the teaching plan and these are monitored on a weekly basis by the HOD. Students attendance is marked for each lecture, every day and monthly attendance reports, including Defaulter lists are displayed. Such students attend Library/ Coaching classes of respective subjects.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://svims-pune.edu.in/wp-content/uploads/2018/03/2.6.1-pdf.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MBA	MBA	Management	54	54	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://svims-pune.edu.in/feedback/student-satisfaction-survey/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Industry sponsored Projects	60	Avail Advertising India Pvt. Ltd.	10000	10000
Industry sponsored Projects	60	Cupshup Paper Cup Advertising	10000	10000
Industry sponsored Projects	60	EFC Limited and Social Tafrii-a subsidiary of EFC Ltd.	4000	4000
Industry sponsored Projects	60	i-Source Infosystems Pvt. Ltd	10000	10000
Industry sponsored Projects	60	Sharad Shah Company	5000	5000
Industry sponsored Projects	60	United resource Consultants Pvt Ltd	13000	13000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date

IPR Management	MBA	05/03/2019
IPR Management	MBA	08/03/2019
Financial Analysis	MBA	18/03/2019
Sustainability Development Goals	MBA	06/03/2019
Application of Input Tax Credit	MBA	23/02/2019
Automations in HR	MBA	22/02/2019
How Preventive Maintenance leads to Quality and Safety	MBA	21/02/2019
The leap from Campus to Corporate	MBA	20/12/2018
The Applicability and calculation of Gratuity and Provident Fund in Industries	MBA	03/11/2018
Performance Evaluation Parameters for an Organization	MBA	03/11/2018
Decision Making	MBA	15/10/2018
Critical Thinking	MBA	28/09/2018
Financial Planning for Youngsters	MBA	19/09/2018
Industrial Visit to Bridgestone	MBA	07/02/2019
Industrial Visit to Kalyani Maxion Wheels pvt. Ltd.	MBA	19/01/2019
Industrial Visit to Bridgestone	MBA	14/03/2019
Industrial Visit to Dubai	MBA	08/10/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
SVIMS Incubation Centre	Niyati Anam	SVIMS, Incubation Centre	Khushbu Fashion Collection	Online Retail	07/12/2018
SVIMS Incubation Centre	Manisha Mali	SVIMS, Incubation Centre	Dhanlaxmi Covers	Manufacturer Wholeseller of Covers, Purses	05/01/2019

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
MBA	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	MBA	5	5.87
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
MBA	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	10	6	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students

	collaborating agency	participated in such activities	participated in such activities
Breast Cancer Awareness	Prashanti Cancer Care Mission	5	72
Disaster Management Camp	Red Cross	1	5
Abhivyakti: Women Law	Lokayat Group, Pune06	6	68
Blood Donation Camp	Inlaks Budhrani Hospital	6	100
Dental Check-up free of charge	Shanti Clinic	6	90
Wellness Wednesday	Madhavbaug Multidisciplinary Cardiac Clinic, Shanti Clinic, Inlaks Budhrani Hospital KK Eye Institute	6	76
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
BLood Donation Drive	Appreciation Letter	INlaks Budhrani Hospital	100
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachcha Bhaart Abhiyaan	Savitribai Phule Pune University MHRD	Swacchata Pledge	6	64
Breast Cancer Awareness Check-up Camp	Prashanti Cancer Care Mission	Breast Cancer Awareness Check-up Camp	6	75
Blood Donation Camp	Inlaks Budhrani Hospital	Blood Donation Camp	6	100
Dental Check-up camp	Inlaks Budhrani	Dental Check-up Camp	6	90
Breast Cancer Awareness	OYE Foundation	Mega Event set to create a World Record. Breast Cancer Awareness	0	12
Abhivyakti: Women Law	Lokayat Group, Pune	Abhivyakti: Women Law	6	68

Swachcha Bhaart Abhiyaan	Savitribai Phule Pune University MHRD	Creating Awareness about cleanliness	6	64
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Summer INternship Project	Airport Authority of India	15/05/2018	15/07/2019	18
Internship	Summer Internship Project	Blue Diamond IHCL Seleqtions	15/05/2019	15/07/2019	02
Internship	Summer Internship Project	SRAN Company	15/05/2019	15/07/2019	05
INternship	Summer Internship Project	Syska Led	15/05/2019	15/07/2019	1
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Pace Career Academy	08/01/2019	HR Training, GST Training Digital Marketing Training	18
Naandi Foundation-Mahindra Pride Classroom	21/08/2018	Training students under CSRs Youth Employability Initiative	54
DigitalEdu IT Sollutions Pvt. Ltd.	24/07/2019	Student Information System	58
Kaivalyadham Gurukul, Lonavala	17/06/2019	Yoga Certification Program	24

Disha Computer Institute	27/06/2019	Computer Training for Tally ERP	50
Image Consultancy	21/01/2019	Image Cosultancy-Level 1	39
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12.5	9.53

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Others	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
VRIDDHI	Fully	2.0 Build:257.3	2015
KOHA	Fully	16.05.05.000	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	4545	1680107	265	84604	4810	1764711
e-Books	999999	1799	4219	50740	1004218	52539
Journals	14	24835	14	33445	28	58280
e-Journals	1	64900	1	66198	2	131098
Digital Database	2	93	1	19470	3	19563
CD & Video	235	39900	11	590	246	40490
Library Automation	1	0	1	0	2	0
Weeding	211	0	0	0	211	0

(hard & soft)						

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Bindiya Rangwani	103-Legal Aspects of Business	https://a.impartus.com/svims	28/08/2018
Kishore Shidhwani	201 - Marketing Mgmt (MM)	https://a.impartus.com/svims	02/01/2019
Prabha Singh	104-Business Research Methods	https://a.impartus.com/svims	23/08/2018
Ritu Dange	305-FI-Direct Taxation	https://a.impartus.com/svims	17/08/2018
Shoaib Inamdar	204 - Decision Science (DS)	https://a.impartus.com/svims	08/01/2019
Supriya Bhagat	203 - Human Resource Mgmt (HRM)	https://a.impartus.com/svims	23/10/2018
Vaishali Dhawane	206 - Management Information System (MIS)	https://a.impartus.com/svims	11/02/2019
Vaishali Patil	101-Accounting for Business Decision	https://a.impartus.com/svims	24/08/2018

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	91	55	91	8	0	5	21	32	10
Added	0	0	0	0	0	0	0	0	0
Total	91	55	91	8	0	5	21	32	10

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

32 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Impartus	https://a.impartus.com/svims

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
6.86	1.9	17.78	8.41

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

MAINTENANCE POLICY AND PROCEDURES Maintenance and upkeep of Physical Infrastructure [especially Building] is jointly looked after by an Internal Physical Resources Committee and Building Maintenance Committee of the parent body. Building • Building Security assigned to external agency • Green cover maintained by peon cum gardener • Sophisticated Firefighting system in place • Adequate Insurance cover for building and infrastructure • Qualified Electrician and Plumber appointed on retainership basis • UPS and generator for power break downs • Water coolers, EPABX system, lifts, air conditioners and firefighting equipment covered under special Annual Maintenance Contracts • Complaint registers maintained for recording and analysis of maintenance issues • Budgetary allocations for AMCs and maintenance issues • Feedback is collected regarding infrastructure and its maintenance • Timetables/logbooks indicate utilization of classrooms, seminar hall, library, IT Lab etc. Classrooms Policy • Classes to be strictly used for teaching – learning purposes • Publicising Institute events in classrooms during regular classes will require prior permission of Director • No publicity material to be placed in classrooms • Classes to be conducted in classrooms mapped for the purpose Sports and Gym Policy • Break out spaces to be used for indoor sports • St. Mira’s sports ground and facilities to be used for outdoor games • Indoor sports facilities available for students and staff • Use of gym after registration and during specified time bands Procedure • Compulsory registration for using indoor sports facilities • For outdoor sports facilities a formal written approval to be sought at least 10 days prior to an event Library Policy • Library facilities available to students, teaching and non- teaching staff during regular office timings and through remote access • All students to be given a library card Procedure • Students can borrow three books at a time for 15 days • Delay in return will attract fines • Separate computers for students to access books, e-journals, videos and other e- resources IT Lab and Computers: Policy • IT laboratory to be used by students, teaching and nonteaching staff for academic purposes [research, assignments, MOOCS] and for alternative uses with prior permission • Phased Hardware upgradation every five years • Hardware maintenance by IT Lab – in – charge and through contract with expert agencies for UPS, Generator etc. • A pre- determined schedule of Preventive Maintenance to be strictly followed • Only licensed software products to be used • Antivirus and firewalls to be upgraded regularly Procedures • Teaching and non-teaching staff members assigned individual computers • Separate login credentials for each user to access Intranet, Internet and wi- fi • Budgetary allocation is made for computer maintenance and purchase of consumables • Purchase committee to handle purchases of equipments and consumables • Regular cleaning of lab spaces, software updates and antivirus updates • A daily status check on hardware and software is undertaken and noted in maintenance register • Maintenance Card showing history of preventive and breakdown maintenance is maintained for each computer • Annual audit

http://svims-pune.edu.in/who-are-we/infrastructure/maintenance-policy-and-procedures/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Instalment scheme and Philanthropist Scholarships	38	1426979
Financial Support from Other Sources			
a) National	DTE Schemes	32	1368785
b)International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
1.Bridge course for Accounting for Business Decision	24/08/2018	13	Internal Faculty member
2.Language Lab	01/08/2018	11	Handa Education
3.Global Mentoring Session	10/03/2019	55	Vital Voices
4. Tranquil Tuesdays for Meditation	06/08/2018	5	Sadhu Vaswani Mission
5. Mentor-Mentee Sessions	01/08/2018	111	Internal Faculty members
6. Nirbhay Kanya Abhiyan: a. Taekwondo for Self-Defence	25/02/2019	79	Mr. Balkrishna Bhandari, International Taekwondo Coach
7. Nirbhay Kanya Abhiyan: b. Financial Literacy for women	25/02/2019	75	Anupal Investment
8. Nirbhay Kanya Abhiyan: c. Personal hygiene and women-specific diseases	26/02/2019	74	Dr. Ananyas Homeopathic Clinic
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Guidance for Banking and Other	83	54	0	46

	competitive exams				

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Allegis Group-TEK Systems Huntsmen Barons Syska LED Northern Operating Services Podrones logistics Pvt Ltd ESAF Bank HDB DP Electronics	45	12	SKP Business Consulting LLP HR Block Divine Co-working Spaces Leadec India Pvt Ltd Accelya Kale Solutions Ltd Seniority Pvt ltd Meet for Deal Marketing Solutions LLP Tech Mahindra Repos Energy Teamlease GO MO Group Sirvi and Associates Vijay U Kshir	41	34

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	0	0	0	0	0

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying

Any Other	2
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
1. Twirling Queens Dance Competition	Institutional	10
2. Decoratfluent Matki Decoration Competition	Institutional	8
3. Mitti ke Rang, ganeshji ke Sang Ganesh idol making competition	Institutional	8
4. Shaam-e-Mehfil (Solo Singing competition)	Institutional	6
5. Dancing Shoes (Solo and Group)	Institutional	41
6. Gully Cricket	Institutional	20
7. HennaKraft- Henna Art competition	Institutional	16
8. Avengers Throwball Competition	Institutional	14
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our students actively plan and organise a myriad of events and activities all around the year and here is a snapshot of all of these events: beautiful dance performance -01st September to 15th September-Swachhata Pakhwada-The 2 weeks are actively observed to contribute towards the society in terms of Cleanliness. A pledge on Swachhata was sworn in by the students, they created awareness on cleanliness in the surrounding areas, a cleanliness drive was undertaken in nearby areas, a street play was performed and a quiz was conducted on Hygiene 2-03rd September 2018-Janmashtami-The joy of Lord Krishnas birthday on this day was celebrated with the children of Class IV employees by organising a programme for them and distributing goodies amongst them 3-13th September 2018-Ganesh Chaturthi-On this day, Ganeshjis eco-friendly idol selected amongst those made by our students in a competition held a week before was installed and a Pooja was performed 4-01st December and 02nd December 2018-Blanket Donation Drive -As part of our annual CSR activities, our students decided to donate blankets to those who are homeless and suffer from the chills of Winter in association with the Robinhood Army 5-26th January 2019-Republic Day-We hoisted our National Flag after which our students elaborated on the

importance of this day, mesmerised all of us by songs full of love for our country and expressed their happiness for a democratic country by way of a dance. After this colourful celebration, our students arranged a visit to Blue Cross to share the joy with animals in that shelter. 6-12th February 2019-Blood Donation Drive-Every year in February, we organise a Blood Donation Drive and similarly, this year too our students organised a Blood Donation Drive in association with Inlaks and Budhrani Hospital. This year corporates too, were a part of this drive. 7-13th and 14th February 2019-RAYS-our Cultural and Management Fest-A festival of colours, joy and learnings is this annual fest arranged by our students. This fest is spread over 2 days consisting of inter-instituional competitions on Henna art, dance, singing, Henna art, sports: Cricket and Football 8-20th February 2019-Recruitment Drive-The Placement Committee along with the Placement Coordinator arranged a Recruitment Drive by inviting 3 organisadtions namely: ESAF Bank, HDB and D P electronics 9-09th March 2019-Alumni Meet-Mr. J M Kaul, Ex-Managing Director at Dresser Rand was invited to talk on 'Ingredients for Sustained Success': Leadership, Self-improvement, Importance of Team work and proud ownership of one's own product/services. The achievements of our alumni were also accoladed with awards and words of praise And below are the committees where students are active representatives: Sr. No. Committee Name 1 Institute Development Committee 2 Anti-Ragging Cell 3 Grievance Cell 4 Internal Quality Assurance Cell 5 Placement cell

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Our alumni association was registered under the Societies Registration Act of 1860, on 22nd February 2018 by the name of SVIMS (Sadhu Vaswani Institution of Management Studies) Alumni Association and it comprises of 7 members in the positions of President, Vice-President, Secretary, Joint Secretary, Treasurer and 2 members. The objectives of this association are: a. To help alumni contribute in the development of their alma mater, SVIMS b. To develop, encourage and foster healthy relationship amongst the students, teachers and alumni of SVIMS c. To arrange and conduct social and cultural programmes for its members d. To facilitate interaction and networking among alumni of the institute. e. Contribute to the institute's vision and mission of nurturing ethical and effective women leaders f. Facilitate and supporting selected alumni participation in ongoing academic activities including guest lectures, research, workshops, conference events, orientation programs and any placement related activity. g. Help alumni achieve their professional and societal goals Two meetings of Alumni are held every year in our institution or at a place outside our institution and this year, 1 meeting was conducted on 17th October 2018 wherein we had invited suggestions from our representative alumni to make the Annual Alumni Meet a successful event and on the lines of those suggestions, on 09th of March 2019, we celebrated the success stories of our prominent alumni like that of Ms. Bhargavi Chhabra who is a successful Entrepreneur in the field of Catering, Ms. Gurdayal Kaur, an HR Executive at Northern Operating Services, Ms. Radhika Pandit, a successful business partner of a Marketing Firm. It is our objective to celebrate and applaud the achievements of our alumni in these meetings. They share their story of Success and Sweat with our current batch of students to inspire them and guide them. They have been instrumental in preparing the students of current batch for them to foray into the corporate world or to start their own venture, in helping to place the students by facilitating networking with the resources from the industry, by representing themselves in various committees of the institution as the need be and by writing articles for our monthly newsletter: SETU.

5.4.2 – No. of enrolled Alumni:

56

5.4.3 – Alumni contribution during the year (in Rupees) :

11200

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Ms. Dhawane had read about online courses available on SWAYAM and NPTEL. During the academic planning meeting , while discussing about initiatives to improve quality of teaching - learning, she proposed that faculty should take up these courses to improve their knowledge and also pedagogical skills. The HOD was then requested to take up a study of these courses and report on their utility. It was reported that these courses were of a high quality, designed and deliveerd by faculty from IIMs, IITs and other reputed institutions. They helped self paced learning and were very affordable. Given this, the Director then suggested that undertaking these courses should form a part of KRAs - this would help in self development and also improve quality of teaching. The suggestion was subsequently taken up in IQAC for discussion and approval. Subsequently the Director in a meeting with the Student Council floated the idea of these courses to students- this would help seamless education and possibly lead to life long learning. Ms. Medora, the Student President discussed the idea of these courses with students - the HOD explained these courses to the students and urged them to enrol for different courses. The IQAC took up the discussion of offering these courses even to students in their meeting. The decision was unanimously passed and accepted. Students were guided into taking up the courses. Blended teaching was introduced. Staff and students enthusiastically enrolled and completed several courses. Decision of donating blankets through Robinhood Army exhibits a very good example of decentraization and participative management - As a practice by the institute, the CSR activities are planned very frequently and students participate actively in such activities. In December 2018, when lakhs of homeless people experience bitterness of winter l, the Student President with the other members of Students Council proposed for the Blanket Donation drive. Those days many NGOs including our own Trust Sadhu Vaswani Mission were providing a helping hand to the homeless and less privileged. The NGO named Robinhood Army was, in this connection approached by the then Student President Ms. Shirin Medora which was suggested by her mother Ms. Meher. This proposal of associating with Robinhood Army to distribute blankets amongst the needy was discussed by the students and staff members along with the Director to come to a conclusion. In continuation with this decision, it was decided to not provide monetary help to this NGO but instead search for a vendor, buy Blankets from him/her and then donate the blankets to the NGO. The donation drive was successfully undertaken on 1st and 2nd Dec between 11 pm to 4 am in the areas of Wakad, PS, Nashik Phata, Pimpri, Chinchwad, Kasarwadi, Khadki, Shivaji Nagar, JM Road, Yerwada, Pune Station, Aundh, Baner Chaturshringi Temple. With the participation of students, involvement of a parent, teaching and non-teaching staff, the decision was made and we were able to donate 46 blankets to the needy.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The institute being affiliated to Savitribai Phule Pune University follows the syllabus designed by the university. The institute however enhances the quality by: a. Introducing Professional Certificate Courses through MOUs with well - known professional agencies at the most nominal fees. These courses improve employability skills and impart knowledge on contemporary issues thus bridging the gap between industry expectations and the syllabus b. Introduction of MOOCs courses and blended teaching
Teaching and Learning	Teachers ensure that the process of teaching learning is interesting and leads to course outcomes and program outcomes. The classes are more interactive by using methods such as focused group discussions, focused group exercise, small group projects, research papers, debates, presentation, internships and application of ICT resources. Content is available on LCS to enable students revise difficult topics. Students are encouraged to take up MOOCs on SWAYAM and blended Teaching is used for such courses.
Examination and Evaluation	Institute ensure that technology is used wherever possible. To make the assessment easy to use and more interesting, all the assignments and quizzes are made available on MOODLE. Students are also motivated to take up online courses available on MOOCS platform. Assignments are outcome based and examination schedules are put up before start of the semester.
Research and Development	Established a Ph. D Research Centre under Savitribai Phule Pune University and encouraged and enrolled faculty member as Research Guide. New guides identified and registered with the centre increasing the seats from 1 to 10. Faculty have been encouraged to write research papers in SCOPUS /UGC CARE listed journals. Faculty have been encouraged to write research papers jointly with students. Financial

	support is provided to staff to present papers in National/International Conferences/Seminars Two faculty members have registered for Ph. D while One more has been encouraged to appear for Ph. D Entrance Test. Conducted workshop on IPR focusing on patent registration and copy rights management.
Library, ICT and Physical Infrastructure / Instrumentation	Optimal utilization of existing setup and regular updates for computer systems and software. Training provided for Lecture Capturing System for teachers and students for effective use of resources. MOODLE and GOOGLE Classroom is used by the faculty and students for continuous assessment. We also have LCS facility. Open source softwares are used to ease the functions in the institute. Teachers use Smart Boards and ICT devices (Projectors) and E-Resources (TED TALKS, U Tube Videos ect.) for teaching purposes. Library Investment in E – books [PathFinder E - Library] DELNET, Institutional Library Membership with Jaykar Library and British Library Introduction of ‘Library Member of the Month’ and Book Bank Facility for deserving students. GYM usage has been enhanced by having Fitness Classes. All Classrooms are used optimally.
Human Resource Management	Compensation is as per Sixth Pay Commission Scale and is provided on time. The recruitment and exit policies are clearly stated in the Employee Handbook. Welfare measures such as Wednesday Wellness have been initiated subsidised diagnostics and treatments are available with Inlaks and Budhrani Hospital, KK Eye Institute and Shanti Clinic. Personal Accident Insurance is provided Group Health Insurance is provided Use of Human Resources is as per their competencies. Staff is motivated to learn and upgrade their skills by attending different training programs. FDPs are arranged to enhance skills. Teachers are encouraged to attend professional development training programs organized under ARPIT and to register for Ph. D. Leave is granted for pursuing higher studies to Administrative Staff.
Industry Interaction / Collaboration	Industry Interaction being one of the major thrust area teachers, are mandated to invite industry experts to

	speak on the subjects taught. This helps the students to gain practical knowledge and understand the industry expectations. Institute organizes industry visits every semester. To gain international exposure students were also taken to Dubai to study select business units. The Placement cell enters into MOUs with Industry for Internships and projects. The Institute has representatives of Industry on important Boards and Committees. Institute has membership with Maharatta Chamber of Commerce, Deccan Chamber of Commerce and National Institute of Personnel Management. Faculty members attend some of their programmes to gain insights into industry perspectives and for networking with Industry.
Admission of Students	Institute follows the norms of Government of Maharashtra i.e. Admission Regulatory Authority to fill the admissions. Allotment is done through the centralised admission process while the institute level seats are filled through newspaper advertisements and website notifications. Applications are collected merit list is prepared and displayed on the notice board.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Information to and from Institute to University, AICTE, DTE, Fee Regulatory Body is on web portals - Compliance of norms, applications for grants etc. Students' enquiry to exit stages are captured on Vriddhi making it possible to give them various services and information. Employees are given academic and administrative services - planning of lectures, roll calls, pay rolls through Vriddhi. The Institute has Biometric attendance system CCTVs and Wi – fi and internet is used for quick dissemination of information. The Institute has Data Management system for recording activities and staff and student details. Remote access is provided to Library.
Finance and Accounts	Budgets for events, seminars are invited from faculty via email. Accordingly, the budget is prepared and entered on Vriddhi and TALLY so that all the developmental activities are implemented well and accounting for the

	same can be maintained well. Preparation of Financial accounts, Tax calculations, Library budget is available on KOHA and through Vriddhi.
Student Admission and Support	Admission processes are done through DTE portals, the University too checks eligibility online and Vriddhi is used for registering Admission process at the Institute. Admission enquiries are also accepted on institute's website. Student services such as TC, Bonafide Certificate, Fee receipts, I cards etc are available on Vriddhi. Government scholarships are availed of online through MAHA DBT portal. Students can access notes, lecture sessions on LMS and through LCS.
Examination	Exam form filling, Payment of examination fees, applications for re verification and revaluation etc is done online. Online exams are conducted by University for every course. For written SPPU exams, e- papers are received on University portal and passwords are received via SMS. Grievances are communicated online. Internal marks entry is done on university portals. Appointment of staff for SPPU examination duties [Squad, Examiners etc] is done online. For SPPU exams conducted at Institute, all communication about creation of exam blocks, allotment of duties is done through e mails. Result analysis is done using Excel.
Planning and Development	Vriddhi ERP software serves as a useful planning tool by providing different consolidated MIS reports. Financial planning, quality improvement programmes, academic planning, student management [attendance monitoring] planning seminars/ conferences, planning for enhancement of academic/IT /infrastructure facilities, Time tables, Visiting Faculty etc are possible using different modules available on this ERP. Web portals of SPPU and other regulatory bodies are used to avail of funding for planned development initiatives and Selection Committee Reports.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support

		workshop attended for which financial support provided	professional body for which membership fee is provided	
2018	Ms. Vaishali D. Patil	Workshop on Cyber Crime-Cyber Fraud Awareness Program.	DCCIA	20125
2018	Ms. Bindiya Rangwani	Industry 4.0: Ecological, Ethical, Social and Cultural Concerns	Poona Institute of Management Sciences and Entrepreneurship	500
2018	Dr. Prabha Singh	National level Seminar on Competitive strategies its excellence in Diversified sectors	JSPMs Kautilya Institute of Management and Research	800
2018	Ms. Vaishali D Patil	State level Seminar on Pune StartUp Conclave 2019	MITCON Institute of Management, Pune OpEx StartUp Accelerator	200
2018	Ms. Bindiya Rangwani	State level Seminar on Pune StartUp Conclave 2019	MITCON Institute of Management, Pune OpEx StartUp Accelerator	200
2018	Ms. Supriya Bhagat	International Conference on The effect of ‘New approach to Globalization’ on business organised by Neville Wadia Institute of Management Studies Research	Nevile Wadia College	1500
2018	Ms. Vaishali R Patil	National Conference on Impact of GST on Small and Medium Enterprises	Rajgad Institute of management Research and Development.	750
2019	Dr. B. H. Nanwani	National Level Workshop on Leadership Development and	Centre for Educational Development Administration	12000

		Institution Building		
2019	Dr. B. H. Nanwani	Training Programme on Academic Leadership by “Centre of Academic Leadership and Education Management At MIT- Arts, Design and Technology University, Loni Kalbhor, Pune “	Centre of Academic Leadership and Education Management	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Training on How to use the Smart Board	-	02/07/2018	02/07/2018	6	0
2018	-	Soft Skills	13/11/2018	13/11/2018	0	8
2018	Open Access Sources	Open Access Sources	27/11/2018	27/11/2018	6	4
2018	GLobal Competence: Teaching 21st Century Students	-	17/12/2018	17/12/2018	6	0
2018	Orientation for using the Swayam Portal for the Online Courses	-	20/12/2018	20/12/2018	6	0
2019	Usage of Google Classroom in	-	20/05/2019	20/05/2019	6	0

	Teaching					
2019	Disaster Management-Fire Safety	Disaster Management-Fire Safety	25/02/2019	25/02/2019	6	4
2019	First Aid	First Aid	13/04/2019	13/04/2019	6	8
2019	Case Writing Workshop	-	21/06/2019	21/06/2019	6	0
2019	Co PO Mapping in Curriculum 2019	-	04/01/2019	04/01/2019	6	0
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Innovation and Best Practices in Educational Skills by “MHRD- ARPIT, Refresher Course”01	1	01/11/2018	28/02/2019	40
NPTEL Workshop in association with IIT Madras, organized by “MIT, Alandi, Pune”	2	29/11/2018	29/11/2018	1
Mentoring Counselling Skills by “UGC SPPU”	1	12/12/2018	18/12/2018	7
Leadership Development and Institution Building by “CEDA”	1	01/01/2019	05/01/2019	5
Emotional Intelligence by “NPTEL”	2	01/01/2019	30/03/2019	8
Training Programme on Academic Leadership by “Centre of Academic	2	10/04/2019	13/04/2019	4

Leadership and Education				
Outcome Based Education in Marketing Management by “SPPU and Modern Institute of Business Management and Modern College of Engineering”	1	29/06/2019	29/06/2019	1
AICTE Students Induction Programme by “D Y patil Institute of Engineering, Management and Research, Akurdi”	1	13/05/2019	15/05/2019	3
AICTE Students Induction Programme by “AICTE”	1	10/06/2019	16/06/2019	7
Outcome Based Education for Finance Accounting by “ Rajgadh Institute of Management”	1	28/06/2019	28/06/2019	1
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
6	6	0	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
6 months Maternity Leave for Female faculty members 10 days Medical leaves (every academic year 8 days casual leaves (In every Academic year) Duty leaves for attending Conferences/Seminars/Research Activities and Examination purpose and Industrial Training Subsidised diagnostics	Employee Provident Fund Subsidised diagnostics and check up at Inlaks Budhrani Hospita, KK Eye Institue Uniforms for Class-IV Provision for Ration thrice a year- (10 Kgs of rice, 1 kg sugar, 2 Kgs of dal, 1 litre oil, 500 gms tea Rs. 500 cash) Food fest on three occasions in a year	Scholarships for needy students Book bank scheme at free of charge Best student Award Counselling services for physical, mental and emotional welbeing Well-equipped gym Soft skills Job Skills on regular basis Group Insurance, Sanitary Napkin Machine

and check up at Inlaks Budhrani Hospita, KK Eye Institute, Health Insurance Meditation sessions fortnightly	Meditation sessions fortnightly	

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

All the internal transactions are recorded into tally software. Internal Audit is conducted by registrar and director of the institute followed by External audit in a prescribed format conducted by CA Arvind Khandelwal between May-June and balance sheet is prepared for the financial year. Any non-compliances found in the internal and external audit are recorded with a remark so that the same is taken care for the next time. All the financial records are kept in the formats followed by fees regulatory authority. Fees regulatory authority audit the financial transaction in their prescribed format and for next year's fee fixation.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Kishor Sidhwani	35000	Building Fund
View File		

6.4.3 – Total corpus fund generated

2274278

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Expert	Yes	IQAC, Director
Administrative	Yes	External Expert	Yes	IQAC, Director

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents being one of the important stakeholders of the institute a comprehensive feedback is taken about the curriculum of the program and the institute functioning. 2. Parent teacher association is informally continued by forming the WhatsApp group and creating a two-way communication process. 3. Parents are invited for various community engagement activities like blood donation drive, breast cancer awareness etc

6.5.3 – Development programmes for support staff (at least three)

1. Good Manners programme was arranged on 10th July 2018 to train the support staff with simple good manners/ habits of greeting, saying thank you etc. 2. ATM transactions and safety programme was arranged on 20th December 2018given the rise in ATM frauds 3. A program titled Saving schemes was arranged on 10 April 2019 to create awareness in the support staff about the saving options available for them..

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Framework for Extension Activities a. Applied for NSS Unit of Savitribai

Phule University Pune on 7 February 2019 b. Registered with RED CROSS – [Students attended Disaster Management, First Aid and Youth Development Training Camp on 4th, 5th and 6th of January 2019] by Indian Red Cross Society at Snehaseva Shibir Parisar, Panshet road, Khanapur, Pune 2. Academic and Administrative Audit was undertaken 3. Research Policy with seed money and Leave for Ph. D formulated 4. Comprehensive Internship Policy implemented 5. Staff and Student enrolment for MOOcs [SWAYAM and NPTEL]

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Library audit	05/01/2019	23/04/2019	23/04/2019	5
2019	Academic Administrative Audit	05/03/2019	10/06/2019	10/06/2019	11
2019	Designing Academic Record Book	03/06/2019	25/07/2019	25/07/2019	7
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Global Mentoring Walk	10/03/2019	10/03/2019	65	5
Abhivyakti: Woman and Law	07/03/2019	07/03/2019	59	5
Women Empowerment and Mental Health	07/03/2019	07/03/2019	60	5
Personal Hygiene and Women Specific Diseases under NIRBHAYA KANYA YOJANA ABHIYAN 2018-19	26/02/2019	26/02/2019	109	0
Self-defence Session under NIRBHAYA KANYA	25/02/2019	25/02/2019	109	0

YOJANA ABHIYAN 2018-19				
SVIMS –Pukar-Gender Sensitization Program	15/12/2018	15/01/2019	210	50
Women Dental Check-up free of Charge	26/10/2018	26/10/2018	90	5
Give wings to your Heart	04/10/2018	04/10/2018	90	4

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The Institute has taken initiatives to increase environmental consciousness and sustainability by introducing Sustainability Accounting – here voluntary measures such as Observing a Meatless Day, Car Pooling efforts are translated into saving of CO2 emissions [Following UN guidelines and online systemic calculator] and the results are made known to stakeholders and implications of such measures are discussed. Alternate Energy initiatives: Percentage of annual lighting power requirements met through LED bulbs: Annual lighting power requirement met through LED bulbs (in KWH) 37476. Annual lighting power requirement (in KWH) 37476.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	Yes	134
Ramp/Rails	Yes	0
Braille Software/facilities	Yes	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	Yes	130

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Sadhu Vaswani Institute of Management Studies for Girls - EMPLOYEE HANDBOOK	31/07/2018	Institute is affiliated to Savitribai Phule Pune University and AICTE it follows the general code of conduct defined by the University and AICTE. The Code explicitly mentions professional and personal standards of conduct by Director, Management students and staff.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Institute’s commitment to green environment is displayed through lectures/ workshops conducted on green practices and green infrastructure (1) STAFF INITIATIVES: (i) Staff members have taken to ‘walk to work’ using public transport at least on some days and car or bike pooling. The impact of these measures has been calculated in terms of saving Carbon Emissions (ii). Faculty, staff and students are encouraged to bring steel tiffin, an initiative led by the Director

(2) INSTITUTIONAL PROGRAMS AND INITIATIVES: (i) 98 utensils used in the pantry are made of steel or glass (i) Swachh Bharat Abhiyan (ii) Plastic free week challenges are held. (iv) Students and staff are requested to use staircase instead of lifts. (v)Biometric system for teaching and non-teaching attendance. (vi) The Institute as a policy offers saplings or other forms of mementos instead of real flower bouquets to guests. (vii)Tally software for Financial transaction records (viii) Use of paper is avoided or reduced by 1. Using -Vriddhi software for online attendance record maintenance, fees etc. 2. Notice /Circulars are sent on e-mail and Whatsapp. 3. Investment in e -books and remote access to Library so that staff and students can avoid photocopying, printing (ix) Organisation of programs for Environment consciousness and sustainability 1. The Institution organises Meatless Day a few times in a year to reduce carbon emissions 2. Workshops on making Eco Friendly Ganapati idols, making eco-friendly bags from newspapers, lectures on sustainability, walk/cycle days, tree plantation drives, river cleaning etc.

(3) INFRASTRUCTURAL SYSTEMS: (i) WASTE MANAGEMENT: The Institute’s waste management policy focuses on the practice of employing three basic strategies reduction, reuse and recycling. Various measures for waste management are: (I) SOLID WASTE MANAGEMENT: (a) Dry and wet wastes are kept in separate containers. (b) ‘Snowy Burn Sanitary Napkin Burning Incinerator’(upgraded version) installed washroom for safe disposal of sanitary pads. (c) Paper wastes are reused by printing on the blank side of used papers for print documentation. (d) Students make bags from old newspapers. (e) Dry leaves in the campus are collected together in a container and converted to compost. (f) MOU with Brown Leaf for disposal of brown leaves. (II) LIQUID WASTE MANAGEMENT: (a) MoU with Inlaks andBudhrani Hospital for conversion of organic material waste into biogas and for use of STP. (b) Recycled water from STP treatment is used in toilet flush. (III) E-WASTE MANAGEMENT: (a) MoU with SWACH for collection and

recycling of E waste. (b) E waste collection drives. (ii) Water Management: (a) The institute has Rainwater Harvesting Structures and Utilization system on the campus as per norms of Pune Municipal Corporation. (iii)ELECTRIC EQUIPMENTS: (I) All ordinary lights are replaced with LEDs. (II) Roof top solar panel installed on Campus. (iv)The Institute has Green landscaping.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The institutes best practices are: (1) Title of the Practice: Sustainability accounting initiative Objectives: • To practice Sustainable and Ethical practices in Teaching and Learning process • To take forward the Founder's vision of Sustainable lifestyle further with introduction of sustainable accounting. • To be recognised as green campus with green practices • To build research base in Sustainable Practice on and off campus for immediate stake holders. The context: The institute is entering the completion of its first decade since inception in management studies with a pelage to measuring sustainable practices on and off campus by its immediate stakeholders. Though, this seems to be a new practice by many, it is a century old practice introduced the Founder Sadhu T L Vaswani through his work of uplifting women through education and sustainable life practices. The institute now focuses on the measuring these practices implemented on campus using modern methods of outcome measurability. Thus, first steps towards sustainable accounting practices, where research was conducted to measure two sustainable activities on campus for the current academic year 2018-2019. The Practice: Sustainability accounting initiative: Carbon Foot Print mapping for the academic year 2018-2019. The institute practices Sustainable Ethical practices through a Sustainable Campus: Institute takes pride in implementing various sustainable practices on campus which are in line with the United Nations Global Sustainability Goals. The institute has mapped Carbon Foot Prints by calculating Carbon dioxide (CO_2) emissions saved by the following: (a) Conducting a sustainability research study on staff member's voluntary choice of sustainable transportation facilities like walking to work, cycling, public transport and car or bike pooling. The focus to calculate the CO_2 emission saved by 6 staff members (50 present staff) switch to sustainable mode of transport for one year. The empirical result proved that a significant volume of CO_2 Emissions of 34.848 tons for the year 2018-2019 was saved from emitting into the ecosystem. The first sustainability accounting for the institute for a small voluntary step. (b) A research study was conducted to understand impact of observing Meatless Day on the Ecology. On 25th November, 2018 a total of ___ number of students went meatless for a day to celebrate the birthday of the patron Sadhu T L Vaswani. A questionnaire was floated to the participants, 27 students responded. Using this data, CO_2 Emissions was calculated for the respondents going meatless for one day. The empirical result shows a total savings of 262.457 tons of CO_2 Emissions on the given day in the ecosystem for going meatless. Entrusting that sustainable practices at the institute result in a positive impact on the ecosystem.(c) The institute follows the principals of ethical practices in its day to day functioning, laid by its patron Sadhu T L Vaswani and founder Dada J P Vaswani. Thus, it implements and practices green ecosystem and well equipped green infrastructure before a mandate is issued by governing agency. Evidence of Success: The sustainable initiatives on the campus resulted in positive CO_2 emission savings. Research conducted on two practices, namely: sustainable choice of transportation facilities voluntarily opted by some of the staff members and the Meatless Day observation, has resulted in saving a total of 297.305 tons of CO_2 Emissions in the period 2018-19. Problems encountered and resources required: The problems encountered for implementing sustainable accounting: (1) Even though the institute has many sustainable practices since its inception they were not measured for impact on

the ecosystem. One reason could be that being a management institute the institute lacked a bent of mind towards using the influence of fundamental sciences in management research for accounting sustainability. (2) The institute has a small human resource base for running the organization. Thus, the research study was done on 6 staff members' choice of sustainable transportation facilities and its impact on the ecosystem. (3) The second sustainable study focused on the impact of 'Meatless Day' observed on 25th November, 2018 on the Ecology. The study faced problems in collecting data form all members who pledged to observe 'Meatless Day'. Thus, the calculation is based on 27 active respondents going meatless one day. (2) Title of the Practice: Introduction to MOOCs and Flipped Classroom system [Modern Pedagogy] Objectives: • Introducing students to high quality online courses designed by IIMs/IITs and available on SWAYAM and NPTEL platforms [increasing their functional knowledge and employability] • Exposing them to advanced pedagogy used in these courses and complementing it with flipped classroom pedagogy The context: The institute has incorporated interesting pedagogical mix throughout its existence to help realise its vision of providing affordable quality education for professional development of women in management. To further this goal, and to keep pace with contemporary pedagogical advancements, it introduced Flipped Classroom system for MOOCs. The system allowed for exposure to contemporary and industry relevant knowledge, technology driven teaching aids, affordability, individualistic, self - paced learning and complemented these with blended classroom teaching to assist students to clarify concepts, suggest some additional reading or explain concepts required as pre reading and generally keep them motivated so that they do not drop out of the courses. This step has at once led to capacity building and created an urge for lifelong learning among students. The Practice: 1. An orientation program was held for students wherein they were introduced to the concept of MOOCs, SWAYAM and NPTEL and the utility and the high quality of these courses at affordable fees was explained 2. Faculty too registered for these courses as part of their KRAs 3. An effort was made to match learning needs of students and these were matched with courses available. Students were counselled about course choices 4. Flipped classes were conducted to keep the students engaged and avoid dropouts 5. Progress was monitored Evidence of Success: The success is evident from student enrolment and completion of the courses defined under the Program Name- Management Effectiveness Program by Swayam Online Courses/NPTEL Course with Indian Institute of Management Bangalore as knowledge partner. The details are indicated below for the academic year 2018-19: (1) Financial Statement Analysis and Reporting completed by 20 Students. (2) Financial Institutions and Markets completed by 17 Students. (3) Human Behaviour completed by 11 Students. (4) Sales and Distribution Management completed by 2 Students. (5) Introduction to Marketing Essentials completed by 4 Students. (6) English Speaking Course completed by 1 Student. (7) Better Spoken English completed by 1 Student. 1. A total of 53 students out of 56 from MBA batch 2017-19 and MBA Batch 2018-2020 who opted for these courses benefited through this system and a total of 53 certificates were earned by the students in the given academic year. 2. The Savitribai Phule Pune University has introduced and accepted MOOSs for credits in their revised Curriculum 2019 indicating the success of our proactive step in this direction. Problems encountered and resources required: 1. Convincing the students about the utility of these courses 2. Getting faculty to invest their time in flipped classroom teaching 3. Students had to travel to Mumbai [from Pune] to appear for their exams as the centre was not available in Pune

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://svims-pune.edu.in/university-results/institutes-best-practice/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Arranging for Private Scholarships to Fund Education The institute has, as its vision and focusses its energies in the direction of empowering women by providing them with affordable, quality management education. It endeavours to provide equity and access to such education to all eligible women irrespective of caste, colour and creed. Toward this end, 1. As an Institutional Policy- we choose not to indulge in paid form of media promotion, resulting in lowering fees and keeping them affordable. 2. Students are guided regarding Govt. scholarships. This has led to 28 age of students being beneficiaries of such scholarships [this even though the Institute is a Linguistic Minority Institute] 3. For those who are not eligible for these governmental scholarships but are ill equipped to pay fees, special efforts are put in to arrange for scholarships by philanthropists and even industry. This year, we were successful in getting SYSKA- LED to sponsor fees to the tune of Rs. 286826/- for six students. Of these, one is a suffering from major thalassemia and the other is a daughter of a road- side vegetable vendor. The Institute ensures quality by providing the best of infrastructure, IT facilities, well qualified teachers, introduction of add on/ certificate courses by professional agencies at rock bottom fees. For example, an IELTS course offered by one of the best Centres in Pune [which charges over Rs. 6000 per person for the said course] offers such a course [same modules] at a mere Rs. 600 at our Institute. This is owing to our brand equity and commitment to ethics and empowerment of women. Industrial visits [including international exposure] interface with industry experts and professionals further helps to enhance the quality of our educational inputs. Holistic development is assured through provision of character -based education. Our endeavors thus are always focused on providing affordable quality education!

Provide the weblink of the institution

http://svims-pune.edu.in/

8.Future Plans of Actions for Next Academic Year

The institute’s future plans for the academic year 2019-2020: (1) Academic edge markers: (a) Rubrics for all internal evaluations of courses for scientific measurement of Course Outcome and Program Outcome. (b) Intensive Feedback system: Advancement in feedback system and measurement of outcome-based teaching and learning. (c) Flipped classroom system for online international certificate courses relevant to the syllabi to attain Programme Educational Objectives (d) Establish Global News Group for global current affairs. (e)Demand driven decision to apply for NPTEL Local Chapter, enhancing flipped classroom system for courses on SWAYAM and NPTEL. (f) Application for new academic program- Bachelor of Management Studies to SPPU. (g) MOU with Yoga-Kaivalydham for a certificate course. (h) Tying up with institutions of National Importance for academic development like: NIBM, CII, MHRD Ministry, etc. (2) Research burgeoning Plan: (a) Gradually increase the number of Associated Ph.D Guides at the institute’s Ph.D Centre (b) Organizing research Conferences/ Seminars/Workshops, etc. (c) To sign a multi-dimensional cooperation MOU with World Trade Centre in areas like desk research, internships and becoming knowledge partners of WTC in its various events under strengthening of Industry-Academia Network. (d) Start-up /Incubation: Conducting Start-up /Incubation of SPPU through Ideation-Idea Generation competition, programs hosting for ‘I2E connect’ Installation of Incubation Centre for incubating start-ups MOUs with relevant organisations like Maharashtra Centre For Entrepreneurship Development Ministry of Micro, Small Medium Enterprises and Kumar Builders etc. for fostering start-ups and entrepreneurs. (3) Infrastructural up-gradation: (a) Up-grading classroom technology - installing Interactive LCD Projector: EPSON EB 695 WI or-WXGA3500.

(b) Greater investment in e-books and e-resources Calibre repository etc(c) Internet bandwidth up-grade from 32 MBPS to 50 MBPS. (d) Construction of a Badminton court on the Campus. (e) New modules to be introduced in ERP – Vriddhi software. (4) Quality Assurance and Certification: (a) Appointing a CA for internal audit. (b) Commencing work on NBA (5) Students Activities: (a) Augmented professional Guidance program- include competitive examination guidance through issue of Exam notifications, guest lectures, specialised inputs from subject experts, etc. (b) Increasing number of exposures through co-curricular, extra-curricular and sports activities. (c) International Cell Inception. (d) Coffee with Director – a skip level meeting with students for free discussion on personal and organizational levels (6) Extension activities(a) National Service Scheme (NSS) unit to be nodal point for undertaking extension activities for impact driven Community outreach programs. (7) Green Initiatives: Sustainable Institution: (a) Sustainability accounting: Systematically measuring carbon footprint of various activities on campus and measures for reducing the same. (b) Green building Audit. (c) Launching Ecology Crew- for spreading sustainability awareness. Miscellaneous: More emphasis on welfare for nonteaching staff members- workshops on soft skills, physical and mental wellness etc.