

<b>SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS</b>			
<b>Meeting/Project Name</b>	IQAC Meeting	<b>Meeting Date (DD/MM/YYYY)</b>	04/03/2021
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		
<b>MEETING AGENDA</b>			
<b>Sr. No.</b>	<b>Topic</b>	<b>Owner</b>	<b>Time</b>
1	Reading of previous IQAC minutes held on 11 <sup>th</sup> Dec 2020		
2	<b>Development and application of quality benchmarks</b> <ul style="list-style-type: none"> <li>• Parameters to be set for the Placements Benchmark for Entrepreneurship</li> </ul>		
3	<b>Organization of International and National Seminar/Conferences/Competitions</b> <ul style="list-style-type: none"> <li>• International Conference on Ecofeminism</li> <li>• National Level Competitions</li> </ul>		
4	<b>Student Development Initiatives</b> <ul style="list-style-type: none"> <li>• Career Talk Series</li> <li>• Enrolment of NSS volunteers - MBA Part 1</li> </ul>		
5	<b>Extension and Other Activities</b>		
6	<b>Development of Quality Culture in the institution</b> <ul style="list-style-type: none"> <li>• NAAC Criteria wise Calendar</li> </ul>		
7	<b>Other Initiatives</b> <ul style="list-style-type: none"> <li>• Revival of DAWN – Research Journal of SVIMS as per new UGC Guidelines</li> <li>• Increasing the Internet Bandwidth</li> </ul>		
8	<b>Any other item with the permission of the chair</b>		

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS			
Meeting/Project Name	IQAC Meeting	Meeting Date (DD/MM/YYYY)	4 March 2021
Meeting Facilitator	Dr. B. H. Nanwani		
MINUTES OF MEETING			
Agenda	Discussion Point		
Reading of previous IQAC minutes held on 11 <sup>th</sup> Dec 2020	<p>At the outset Dr. Abhijeet Kaiwade, Head of Department and IQAC Coordinator welcomed the Management Members, Chairperson, Dr. B H Nanwani and the members of the Internal Quality Assurance Cell (IQAC). The Minutes of the previous Meeting and Action Taken Report were read out by Dr. Abhijeet Kaiwade.</p> <p><b>Decision:</b> IQAC members approved the Minutes of Meeting and Action Taken Report</p>		
<b>Development and Application of Quality Benchmarks</b>	<p>It is necessary to set up targets and benchmarks for various academic activities. Members were mulling over setting up a target for placement achievement at 100%. Ms. Bindiya pointed out the need for additional rules to be set for placement of students so that the targets could be realistically achieved. These are needed because of various issues she has faced as a TPO. Some of which she pointed out were like:</p> <p>a. Students register for the opportunity but do not report for the interview b. Student is selected but does not take up the offer</p> <p>All such issues hamper the corporate relations of the institution.</p> <p>Dr. Gidwani suggested and enquired if we can charge a fee from the students so that they have the sense of ownership. However, it emerged that this rule cannot be implemented because placing the students is a part of the bigger responsibility of a Management Institution.</p> <p>Mr Robin asked if we have the mechanism of taking inputs of the students on their dream job. To which Ms. Bindiya replied that, "yes we do have an elaborate form but that too does not really capture the essence because students lay down unrealistic expectations."</p> <p>Thus, he suggested that we ask only for the dream company and no other parameters at all.</p> <p>Dr. Abhijeet Kaiwade informed all members that since we have got into an MoU with Maharashtra Centre for Entrepreneurship Development (MCED) and every year we have been organizing competition under the SPPU Innovation and Incubation Cell, we set a target of 5% of the students being encouraged to take up Entrepreneurship as a career.</p>		



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	<p><b>Decision:</b> Target for Placement set at 70% 5% (3 students) of MBA Batch 2019-21, to be encouraged and guided to take up Entrepreneurship.</p> <p><b>Proposed by:</b> Dr. Abhijeet Kaiwade</p> <p><b>Seconded by:</b> Ms. Bindiya Rangwani</p>
<p><b>Organization of International and National Seminar/Conferences/Competitions</b></p>	<p>Dr. Abhijeet Kaiwade discussed with members the proposal of conducting the International Conference on Ecofeminism. Dr Smita explained all the details of the same. Mr. Robin asked the Director to seek the help of CII's women wing for the programme.</p> <p>Besides this, details of the International Level Competition – Ideation Fest was presented before the members.</p> <p>Ms. Bindiya informed all the members that she along with her Placement Committee has planned a National Level Competition titled as Biz-a-thon for June 2021. She discussed the entire plan of the competition and lining up of sponsors.</p> <p><b>Decision:</b> After discussion with all members it was decided that International Conference will be organized in first week of June 2021, National Level Competition in third week of June and International Level Competition in last week of June.</p> <p><b>Proposed by:</b> Dr. Abhijeet Kaiwade</p> <p><b>Seconded by:</b> Dr Smita Iyer and Ms. Bindiya Rangwani</p>
<p><b>Student Development Initiatives</b></p>	<p>Ms. Bindiya informed the members that Guest Sessions on Career Talk are being organised. In addition to this, the institute also proposed to have a Series of talk on Personal Branding.</p> <p>Mr. Robin suggested that we rather focus on calling the HR Managers of the companies. Because HR managers are the central point contact of the organization for job opportunities and current job profiles requirements. We can build a rapport with them by first inviting them for such career talk series. Director madam said that we could network with companies via DCCIA, MCCIA.</p> <p>Dr. Abhijeet informed the members that the new batch of students needed to be inducted for NSS, post which an orientation program would be organized.</p> <p><b>Decision:</b> After discussion with all members, it was decided that Ms Bindiya will now connect with the HRs of the companies in Pune and organize 1 talk every month.</p>




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	<p>To initiate enrolment of NSS volunteers from MBA – Part 1, a formal GOOGLE form would be circulated. Committee members then instructed NSS PO to conduct orientation program for the NSS volunteers.</p> <p><b>Proposed by:</b> Dr. Abhijeet Kaiwade</p> <p><b>Seconded by:</b> Ms. Bindiya Rangwani</p>
<b>Extension and Other Activities</b>	<p>Dr Smita informed about the Festive &amp; Hero days celebration in coming days.</p> <p>Dr Gidwani spoke of an Extension Activity initiative that St Mira’s College had undertaken last year. So, the students were requested to plant a seed in a small pot temporarily and then later plant it elsewhere. This idea was welcomed by all the members</p> <p><b>Decision:</b> Responsibility of celebration of Festival, Hero Days and Extension Activities was given to Dr Abhijeet and Dr Smita.</p> <p><b>Proposed by:</b> Dr. Abhijeet Kaiwade</p> <p><b>Seconded by:</b> Ms. Bindiya Rangwani</p>
<b>Development of Quality Culture in the institution</b>	<p>Dr. Abhijeet Kaiwade informed all members about NAAC criteria wise calendar that needed to be planned.</p> <p><b>Decision:</b> It was decided to prepare the Academic Calendar wherein NAAC criteria would be specified</p> <p><b>Proposed by:</b> Dr. Abhijeet Kaiwade</p> <p><b>Seconded by:</b> Ms. Bindiya Rangwani, Ms Vaishali Patil and Dr Smita Iyer</p>
<b>Other Initiatives</b>	<p>Ms Sanyukta gave the details about the process for getting E-ISSN for our journal DAWN, getting the journal listed under UGC Care List. This would entail revival of Editorial Board. She also expressed the need for a separate website under svims-pune.edu.in.</p> <p>Dr Nanwani proposed the names of Mr. Robin Banerjee, Mr. Rajiv Nerlekar from TMTC &amp; Dr Vibhuti Patel as Members of the Editorial Board. Mr Robin immediately accepted the invitation and promised to provide us the names and contact details of the SAGE Publication Editorial Board Members in the field of Management.</p> <p><b>Decision:</b> Separate website to be constructed for DAWN under parent web site and Ms. Sanyukta was instructed to complete the process for E-ISSN and UGC Care Listing.</p>

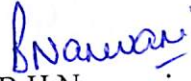


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	<p><b>Proposed by:</b> Dr. Abhijeet Kaiwade</p> <p><b>Seconded by:</b> Ms. Sanyukta Borse</p> <p><b>Internet:</b> Given Covid times and given the fact that everything is done online, there was a felt need to increase the internet bandwidth to enable seamless transmission of lectures and conduct of webinars. Members unanimously increased that the bandwidth should be increased to a minimum of 100 MBPS.</p> <p><b>Decision:</b> The Director was requested to propose the enhancement of Internet Bandwidth to the management.</p> <p><b>Proposed by:</b> Dr. Abhijeet Kaiwade</p> <p><b>Seconded by:</b> Dr. B H Nanwani</p>
<b>Vote of Thanks</b>	Dr Abhijeet Kaiwade proposed vote of thanks to all members and concluded the meeting.

  
Dr Abhijeet Kaiwade  
IQAC Coordinator



  
Dr B H Nanwani  
Chairperson, IQAC

**SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS**

Meeting/Project Name	IQAC Meeting	Meeting Date (DD/MM/YYYY)	1 July 2021
Meeting Facilitator	Dr. B. H. Nanwani		

**ACTION TAKEN REPORT OF IQAC MEETING**

Sr. No.	Particulars	Documents / link
1	<b>Development and application of quality benchmarks</b>	<p>Parameters to be set for the Placements</p> <ul style="list-style-type: none"> <li>• A policy for debaring a student for her misconduct in the placement process has been incorporated into the Placement policy document.</li> <li>• 5% of the students should go in for Entrepreneurship through Innovation and Incubation Cell and MCED</li> <li>• Following students opted for Entrepreneurship <ul style="list-style-type: none"> <li>• Siraskar Neha Ramrao</li> <li>• Zawar Pooja Yogesh</li> <li>• Mansi Jadhav</li> </ul> </li> </ul>
2	<b>Organization of International and National Seminar/Conferences/Competitions</b>	<p><b>International Conference on Ecofeminism</b></p> <p>International Conference on Ecofeminism - Conference was sponsored by AICTE and supported by United Nations Environment Program (UNEP) was organized on 25<sup>th</sup> and 26<sup>th</sup> June 2021. The knowledge partners were University of Gaza and Impact Youth Organization; Industry Partner: World Trade Centre, Mumbai and Policy Times: Our Media Partner. The conference saw 25 eminent speakers from different parts of the world: 478 participants from 9 countries across 4 continents of the world. We received 50 research papers and case studies and of these 17 were selected and presented as conference proceedings.</p> <p><b>International Level Competition- Power Puff Entrepreneurs-</b> The Ideation Fest was organized on 28<sup>th</sup> June 2021 in association with My Startup India and Earlybirds Club. The Fest saw a total of 79 teams registering, of which 18 teams' business ideas were accepted in first round. Out of these, 8 teams were selected for final round of presentation. 46 colleges from 7 countries- Fiji, Kenya, Nigeria, Democratic Republic of Congo, Ethiopia, and Syria participated in the event. My Startup India announced prizes worth 26,000 USD along with incubation of 1 month for all final round teams and seed money for those completing incubation.</p> <p><b>National Level Competition.</b></p> <ul style="list-style-type: none"> <li>• The Talent Maze, a National Level Competition to put the creativity of the participants to use was organized on 17<sup>th</sup> June 2021</li> <li>• Biz-a-thon, a National level Business Plan Competition was organized on 22<sup>nd</sup> and 23<sup>rd</sup> June 2021</li> </ul>



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3	<b>Student Development Initiatives</b>	<p><b>Career Talk Series</b> Following Corporate Guest Sessions were conducted to give a greater clarity to the students of the career avenues available to them:</p> <ul style="list-style-type: none"> <li>• Careers in Marketing: Mapping skills to career opportunities in Marketing - 15 April 2021</li> <li>• Careers in Marketing: Marketing in relation with people, process and technology - 17 April 2021</li> <li>• Careers in Finance: How women can leverage diversity and inclusion - 10 April 2021</li> <li>• Careers in HR: Building your image as a leader and establishing your leadership in HR - 10 April 2021</li> <li>• Careers in HR: Broad views on careers in HR - 16 April 2021</li> <li>• Careers in HR: Changes and trends that technology has brought about in HR - 16 April 2021</li> <li>• Job profile and responsibility of cyber security expert in private organizations - 12 June 2021</li> </ul> <p>NSS</p> <ul style="list-style-type: none"> <li>• Selected 25 NSS volunteers from MBA Part 1 and updated on NSS portal</li> </ul>																								
4	<b>Extension and Other Initiatives</b>	<p><b>Extension and Gender Activities:</b></p> <table border="1" data-bbox="422 1020 1468 1939"> <thead> <tr> <th>No.</th> <th>Name of Activity</th> <th>Date</th> <th>Link</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Become Confident and Flex Some Muscles – A Self-defense workshop- Nirbhay Kanya Abhiyaan</td> <td>14 June 21</td> <td><a href="http://svims-pune.edu.in/other/#bcaf">http://svims-pune.edu.in/other/#bcaf</a></td> </tr> <tr> <td>2.</td> <td>From the Lens Of The Law Keeper - A Webinar on Women's Safety- Nirbhay Kanya Abhiyaan</td> <td>14 June 21</td> <td><a href="http://svims-pune.edu.in/other/#tlk">http://svims-pune.edu.in/other/#tlk</a></td> </tr> <tr> <td>3.</td> <td>A dialogue between leading Women Leaders and Gen Z- Nirbhay Kanya Abhiyaan</td> <td>29 June 21</td> <td><a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#dblwgz">http://svims-pune.edu.in/corporate-interface-guest-talks/#dblwgz</a></td> </tr> <tr> <td>4.</td> <td>First-Aid and Disaster Management - in collaboration with Red Cross</td> <td>18 June 21</td> <td><a href="http://svims-pune.edu.in/other/#fadm">http://svims-pune.edu.in/other/#fadm</a></td> </tr> <tr> <td>5.</td> <td>Seminar on Business Continuity - A key Department Supporting Business Today</td> <td>21 June 21</td> <td><a href="http://svims-pune.edu.in/seminar-and-conference-2021/#BusinessContinuity">http://svims-pune.edu.in/seminar-and-conference-2021/#BusinessContinuity</a></td> </tr> </tbody> </table>	No.	Name of Activity	Date	Link	1.	Become Confident and Flex Some Muscles – A Self-defense workshop- Nirbhay Kanya Abhiyaan	14 June 21	<a href="http://svims-pune.edu.in/other/#bcaf">http://svims-pune.edu.in/other/#bcaf</a>	2.	From the Lens Of The Law Keeper - A Webinar on Women's Safety- Nirbhay Kanya Abhiyaan	14 June 21	<a href="http://svims-pune.edu.in/other/#tlk">http://svims-pune.edu.in/other/#tlk</a>	3.	A dialogue between leading Women Leaders and Gen Z- Nirbhay Kanya Abhiyaan	29 June 21	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#dblwgz">http://svims-pune.edu.in/corporate-interface-guest-talks/#dblwgz</a>	4.	First-Aid and Disaster Management - in collaboration with Red Cross	18 June 21	<a href="http://svims-pune.edu.in/other/#fadm">http://svims-pune.edu.in/other/#fadm</a>	5.	Seminar on Business Continuity - A key Department Supporting Business Today	21 June 21	<a href="http://svims-pune.edu.in/seminar-and-conference-2021/#BusinessContinuity">http://svims-pune.edu.in/seminar-and-conference-2021/#BusinessContinuity</a>
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6.	Natural And Manmade Disaster Management - Workshop in collaboration with Red Cross	30 June 21	<a href="http://svims-pune.edu.in/other/#namd">http://svims-pune.edu.in/other/#namd</a>
7	Sapling Creation Activity – Tree Plantation	8 August 2021	<a href="http://svims-pune.edu.in/csr/#treeplantation2021">http://svims-pune.edu.in/csr/#treeplantation2021</a>

### Hero Days and Festivals

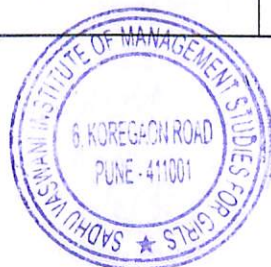
No.	Name of Activity	Date	Link
1.	World Press Freedom Day 2021	3 May 21	<a href="http://svims-pune.edu.in/days-celebration-and-observance/#akam">http://svims-pune.edu.in/days-celebration-and-observance/#akam</a>
2.	Save Earth by Promoting Environment Restoration	5 June 21	<a href="http://svims-pune.edu.in/days-celebration-and-observance/#p3">http://svims-pune.edu.in/days-celebration-and-observance/#p3</a>
3.	International Yoga Day	21 June 21	<a href="http://svims-pune.edu.in/days-celebration-and-observance/#iyd2021">http://svims-pune.edu.in/days-celebration-and-observance/#iyd2021</a>

### Student Development Activities:

Name of Activity	Date	Link
Anti-Ragging Poster Competition and Quiz	5 June 2021	<a href="http://svims-pune.edu.in/other/#soar">http://svims-pune.edu.in/other/#soar</a>
The Art of Living Covid Care Program for Institutions	24 June 2021	<a href="http://svims-pune.edu.in/social-cultural-events/#aalc">http://svims-pune.edu.in/social-cultural-events/#aalc</a>

### Session by Experts

Name of Activity	Date	Link
Unlock Your Subconscious Intelligence-Neuro Intelligence Training and Coaching Solutions	5 June 2021	<a href="http://svims-pune.edu.in/competency-building-and-career-enhancement/#unlockss2021">http://svims-pune.edu.in/competency-building-and-career-enhancement/#unlockss2021</a>
Session on CRM in Hospitality Industry	9 June 2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#crmhi2021">http://svims-pune.edu.in/corporate-interface-guest-talks/#crmhi2021</a>
Workshop on Introduction to Intellectual property Rights	10 June 2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#DrSwetaIPR">http://svims-pune.edu.in/corporate-interface-guest-talks/#DrSwetaIPR</a>



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		Guest session on Project Management in IT industry	12 June 2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#pmit2021">http://svims-pune.edu.in/corporate-interface-guest-talks/#pmit2021</a>
		Guest session on Job profile and responsibility of Cyber security expert in private organizations	12 June 2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#cyber2021">http://svims-pune.edu.in/corporate-interface-guest-talks/#cyber2021</a>
		Guest session on Credit Management and Bank Lending	12 June 2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#CMBL">http://svims-pune.edu.in/corporate-interface-guest-talks/#CMBL</a>
		From the Lens Of The Law Keeper - A Webinar on Women's Safety.	14 June 2021	<a href="http://svims-pune.edu.in/other/#tllk">http://svims-pune.edu.in/other/#tllk</a>
		Guest session on Insurance and NPS: Security for your future	15 June 2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#insp2021">http://svims-pune.edu.in/corporate-interface-guest-talks/#insp2021</a>
		Investment in Mutual Fund and Bonds	17 June 2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#InvestmentMFB">http://svims-pune.edu.in/corporate-interface-guest-talks/#InvestmentMFB</a>
		Product Management and Product Marketing Strategy	19 June 2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#PMS2021">http://svims-pune.edu.in/corporate-interface-guest-talks/#PMS2021</a>
		Guest session on Applications of Best Practices in Organizational Development	19 June 2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#BestPracticesOD">http://svims-pune.edu.in/corporate-interface-guest-talks/#BestPracticesOD</a>
		Strategy to Improve Reading Culture in Digital Era	19 June 2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#ircd2021">http://svims-pune.edu.in/corporate-interface-guest-talks/#ircd2021</a>
		Seminar on Business Continuity - A Key Department Supporting Business Today	21 June 2021	<a href="http://svims-pune.edu.in/seminar-and-conference-2021/#BusinessContinuity">http://svims-pune.edu.in/seminar-and-conference-2021/#BusinessContinuity</a>
		A Dialogue between Leading Women Leaders and Gen Z	29 June 2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#dblwgz">http://svims-pune.edu.in/corporate-interface-guest-talks/#dblwgz</a>
5	<b>Development of Quality Culture in the institution</b>	NAAC criteria wise calendar prepared and rigorously being followed.		

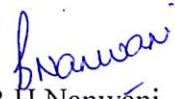


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6	<b>Other Initiatives</b>	E-ISSN application is submitted to National Science Library for Indian National Center for ISSN on 2 April 2021. Ms Sanyukta, Librarian is coordinating for inclusion of journal in UGC Care list.  Internet Bandwidth was increased to 100 MBPS on 22 April 2021
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Dr Abhijeet Kaiwade  
IQAC Coordinator



  
Dr B H Nanwani  
Chairperson, IQAC

**SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR  
GIRLS**

<b>Meeting/Project Name</b>	IQAC Meeting	<b>Meeting Date (DD/MM/YYYY)</b>	01/07/2021
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		

**MEETING AGENDA**

<b>Sr. No.</b>	<b>Topic</b>	<b>Owner</b>	<b>Time</b>
1	Reading Minutes of Previous Meeting held on 4 <sup>th</sup> March 2021 and Approval of Action Taken Report		
2	Extension Activities and Community Outreach		
3	Library Activities		
4	Activities for Students' Welfare/Development		
5	Certificate Courses		
6	Badminton Court		
7	Professional Membership		
8	Staff welfare		
9	Other Events		
10	Conclusion of Term		
11	Any other item with the permission of the Chair		
12	Vote of Thanks		

**SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS**

<b>Meeting/Project Name</b>	IQAC Meeting	<b>Meeting Date (DD/MM/YYYY)</b>	01/07/2021
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		

**MINUTES OF MEETING**

<b>Agenda</b>	<b>Discussion Point</b>
<b>Reading Minutes of Previous Meeting held on 4<sup>th</sup> March 2021. Approval of Action Taken Report</b>	<p>Minutes of the Meeting Dr. Kaiwade welcomed the members and read out the Minutes of the previous IQAC meeting held on 4<sup>th</sup> March 2021 and presented the Action Taken Report.</p> <p><b>Decision:</b> The Committee members approved the Minutes and Action Taken Report.</p> <p><b>Proposed by:</b> Dr. Abhijeet Kaiwade</p> <p><b>Seconded by:</b> Ms. Bindiya Ranghwani</p>
<b>Extension Activities and Community Outreach</b>	<p>Dr. Kaiwade invited suggestions from members about various activities that can be taken up as Community Outreach programmes/ Extension Activities. At the outset he cautioned that owing to the pandemic such activities would be limited and carried out virtually.</p> <p>He further stated that in the month of October as usual, we would need to observe Swachta Abhiyaan to celebrate M. Gandhi's birthday.</p> <p>Dr. Smita Iyer mentioned that Nirbhaya Kanya programme too would need to be conducted</p> <p>Ms. Sanyukta suggested that Raksha Bandhan could be celebrated by students and staff wherein we could make rakhis at home and tie them on the wrists of COVID warriors and even inmates of the jail. Everyone praised the idea and granted approval for the same.</p> <p>Ms. Patil felt that we should do some programme in our neighbourhood such as Menstrual hygiene at Sant Gadge Maharaj Vasti [Community outreach programme]. Ms. Patil informed that our student, Nishigandha who hails from the slum area of Gadge Vasti had suggested that some menstrual hygiene awareness must be taken up for the womenfolk there.</p> <p>The Director brought to everyone's attention two important dates – 12th July when Rev Dada J P Vaswani dropped his physical body and 2nd August- his birthday. Dr. Nanwani suggested that some CSR Activities 'seva' programmes must be organized to observe the Founder's Birth Anniversary and Mahayagna. Dr. Nanwani suggested that seva could be done at different orphanages or home for the aged [wherever permissions would be given, given COVID times]</p> <p>Dr. Abhijeet suggested that Extension Activity in collaboration with RED CROSS in terms of First Aid and or training in Disaster Management must also be considered.</p>



  
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	<p>Similarly, he felt that we must take up some seva programmes for tribal villages in Lonavala, where our parent body, Sadhu Vaswani Mission undertakes a lot of developmental work</p> <p>Mr. Vinayak Phule, mentioned that every year we need to undertake tree plantation [ in July – August] and report the activity to Department of Technical Education. Ms. Sanyukta suggested taking help of her father, a retired Forest Officer to get saplings and identify a suitable location for tree plantation.</p> <p><b>Decision</b></p> <p>All suggestions and proposals were accepted and Dr. Abhijeet and Dr. Iyer were requested to schedule the events and put it up to students and faculty by 10th June 2021</p>
<p><b>Library Activities</b></p>	<p>Ms. Sanyukta requested permission to conduct webinars and a National level seminar.</p> <p>She informed members that she had studied possible topics like Zotero, GOOGLE APPs and Digital Libraries.</p> <p>Similarly, she sought permission to start a Competitive Exam Cell as she was well equipped to impart training to students aspiring to appear for competitive exams.</p> <p>She also wished to conduct a programme on Librarian’s Day [12th August ]</p> <p><b>Decision</b></p> <p>Ms. Sanyukta was permitted to conduct webinars and a National level seminar and to set up the Competitive Examination Cell.</p> <p>Permission was also granted for Librarian Day Celebrations.</p> <p>She was asked to send detailed programme by 15th July 2021 to IQAC Coordinator and Director</p>
<p><b>Student Development/ Welfare</b></p>	<p>Ms. Bindiya sought permission for different activities that she had planned to promote student development/welfare</p> <p>These were in terms of National Level competitions like Debate [Game of Talks] and Business Plan Competitions, Biz- a thon and Think Design and Paint.</p> <p>Dr. Iyer came up with the idea of promoting Entrepreneurship and Sustainability and suggested an international level competition. Tentatively she had titled it as Power Puff entrepreneurs and sought permission to concretize the event</p> <p>On similar lines, Ms. Patil suggested that she would like to conduct an Anti - Ragging Poster Competition</p> <p>Dr. Abhijeet informed the members that sessions by industry experts must continue to be organized as per Institute’s Policy of having a minimum of one session by experts for each core subject besides sessions on training and skill development or career options.</p> <p><b>Decision</b></p> <p>Ms. Bindiya, Dr. Iyer, Ms. Patil to design competitions and conduct the same. Faculty was requested to zero in on sessions by experts and submit schedules latest by 15th July 2021</p> <p>Faculty was also allowed to arrange as many sessions as was possible, inviting experts for sessions over and above those mandated by the Institute</p>




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<p><b>Certificate Courses</b></p>	<p>It was felt that students should be afforded avenues for developing skills and knowledge that increases their employability and/or leads to their holistic development.</p> <p>The institute offers various professional courses by synergising with professional bodies, but it is also desirable that some certificate courses are designed inhouse and are made available to students free of charge or at very nominal charges.</p> <p>Dr. Gidwani suggested that the institute should seek approval from Savitribai Phule Pune University to lend credibility to the courses.</p> <p><b>Decision:</b> It was decided that faculty members would brainstorm and come up with different certificate courses, each of 30 hours and seek approval from SPPU. Teachers were requested to submit their proposals with proper learning outcomes and units for each certificate course. It was decided that a minimum of 3 courses would be designed.</p>
<p><b>Badminton Court</b></p>	<p>Due to the pandemic times, the construction and completion of the Badminton Court had been delayed. However, it is ready now and it was proposed that the asset paid for by the Parent Body, Sadhu Vaswani Mission, should be transferred to the institute.</p> <p><b>Decision:</b> Dr. B H Nanwani was requested to request the management to kindly transfer the asset in the name of the institute so that it can be reflected in the Balance Sheet for the Financial Year 2021-22.</p>
<p><b>Professional Membership</b></p>	<p>SVIMS being a B-School, it is very necessary that students should be exposed to professionals in fields like Marketing, Finance, HR, etc. While all efforts are taken to invite industry experts to deliver lectures on contemporary issues, it is necessary for students to be part of professional groups and witness their seminars, deliberations and the manner in which they solve complex issues. Hence it was proposed that students should seek membership of professional bodies linked with their electives and gain chances of networking for internships, placements and professional help.</p> <p>Dr. Abhijeet suggested that HR students for instance can become members of National Institute of Personnel Management at a paltry sum of Rs. 100.</p> <p>Ms. Vaishali Patil suggested that Finance students should seek with associations that offer free membership.</p> <p><b>Decision:</b> Faculty members teaching different electives were requested to identify national/international associations, charges for membership, formalities of membership, etc. and motivate students to become members of such associations.</p>



  
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<b>Staff welfare</b>	Mr. Phule requested the Director to consider free COVID vaccination for staff. The Director promised to consider various options in this regard. <b>Decision:</b> Dr. Nanwani to approach Parent Body or corporates to arrange for free vaccination of staff members
<b>Other Events</b>	Ms. Patil and Ms. Rangwani mentioned that events would need to be organized for Ganesh Chaturti International Peace Day Founder's Bday in August and Mahayagna Kargil Diwas World Environment Day International yoga Day Teacher's day Janmashtami Ozone day Independence day The Director opined that besides events for above days/occasions, some special workshops should be organized on Cyber security, IPR and gender equity/sensitivity <b>Decision</b> Ms. Bindiya was tasked to allocate duties to staff members for celebration of the events listed and submit the same to the Director and IQAC head by 15th June 2021
<b>Conclusion of Term</b>	Dr. Abhijeet informed that since University exams are scheduled in September 2021, the faculty must complete their syllabus and assignments latest by third week of August.  Dr. Abhijeet requested Ms. Patil to collect stakeholders' feedback by 27th August 2021. Ms. Bindiya was requested to plan for the farewell party for Batch 2019 -2021. Ms. Bindiya averred that the same would be planned on a virtual platform The Director requested members to identify the Best Outgoing Girl and give the name for final approval by end of August 2021. <b>Decision</b> Dr. Abhijeet as IQAC Coordinator and Head of department was tasked to ensure completion of academic and related work by third week of August 2021
<b>Any other item with the permission of the Chair</b>	All the points in the agenda were covered and no new points were deliberated.
<b>Vote of Thanks</b>	The Meeting ended with a vote of thanks proposed by Dr Abhijeet Kaiwade.

Dr Abhijeet Kaiwade  
IQAC Coordinator



Dr B H Nanwani  
Chairperson, IQAC

**Action Taken Report: for 1 July 2021 Meeting presented on 18 October 2021**

<b>SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS</b>			
<b>Meeting/Project Name</b>	IQAC Meeting	<b>Meeting Date (DD/MM/YYYY)</b>	18/10/2021
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		

**ACTION TAKEN REPORT OF IQAC MEETING for 1 July 2021**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Documents / link</b>		
1	<b>Extension Activities and Community Outreach</b>	The following extension and community outreach activities were undertaken		
		<b>Name of Activity</b>	<b>Date</b>	<b>Link</b>
		Dada J.P. Vaswani's Punyatithi and his birth anniversary CSR ACTIVITY-MAHER Vadgaon Sheri	27/07/2021	<a href="http://svims-pune.edu.in/csr/#103maher2021">http://svims-pune.edu.in/csr/#103maher2021</a>
		CSR ACTIVITY-Isha Prema Niketan	29/07/2021	<a href="http://svims-pune.edu.in/csr/#IshapremaNiketan">http://svims-pune.edu.in/csr/#IshapremaNiketan</a>
		Tree Plantation	04/08/2021	<a href="http://svims-pune.edu.in/national-service-scheme-nss/#treeplantation2021">http://svims-pune.edu.in/national-service-scheme-nss/#treeplantation2021</a>
		CSR- Rakhi Celebration	20/08/2021	<a href="http://svims-pune.edu.in/days-celebration-and-observance/#RakhiCelebrations2021">http://svims-pune.edu.in/days-celebration-and-observance/#RakhiCelebrations2021</a>
		Observation of Swachhta Pakhwada, 2021	01/09/2021	<a href="http://svims-pune.edu.in/national-service-scheme-nss/#saad2021">http://svims-pune.edu.in/national-service-scheme-nss/#saad2021</a>
		NSS ACTIVITY-LONAVALA	18/09/2021	<a href="http://svims-pune.edu.in/national-service-scheme-nss/#lonavala2021">http://svims-pune.edu.in/national-service-scheme-nss/#lonavala2021</a>
		Community Engagement drive with St. Gadge Maharaj Vasti, Koregoan Park, Pune- Session on Menstrual Hygiene	08/10/2021	<a href="http://svims-pune.edu.in/national-service-scheme-nss/#smh2021">http://svims-pune.edu.in/national-service-scheme-nss/#smh2021</a>



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<b>Library Activities</b>	The Following activities were undertaken by library		
	<b>Name of Activity</b>	<b>Date</b>	<b>Link</b>
	National Level workshop on 'Introduction to Zotero'	03/07/2021	<a href="http://svims-pune.edu.in/library-3/#zotero">http://svims-pune.edu.in/library-3/#zotero</a>
	Workshop on Google Apps: Useful Tools for Librarian and Research Scholars	17/07/2021	<a href="http://svims-pune.edu.in/library-3/#utlg">http://svims-pune.edu.in/library-3/#utlg</a>
	Activity on account of Librarians Day (Quiz)	12/08/2021	<a href="http://svims-pune.edu.in/library-3/">http://svims-pune.edu.in/library-3/</a>
	Guest Lecture on Competitive Exam	21/08/2021	<a href="http://svims-pune.edu.in/competency-building-and-careerenhancement/#pce2021">http://svims-pune.edu.in/competency-building-and-careerenhancement/#pce2021</a>
International Conference on Digital Libraries	23/09/2021	<a href="http://svims-pune.edu.in/seminar-and-conference-2021/#lib">http://svims-pune.edu.in/seminar-and-conference-2021/#lib</a>	
<b>Activities for Students' Welfare/Development</b>	The following Students' Development Activities were undertaken:		
	<b>Name of Activity</b>	<b>Date</b>	<b>Link</b>
	Game of Talks: National Level Debate Competition	26/07/2021	<a href="http://svims-pune.edu.in/social-cultural-events/#gameoftalk2021">http://svims-pune.edu.in/social-cultural-events/#gameoftalk2021</a>
	Cloud Kitchen	13/08/2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#cluodkitchen">http://svims-pune.edu.in/corporate-interface-guest-talks/#cluodkitchen</a>
	Panel Discussion on 'Future of and Pivotal changes in Coworking spaces'-Sumit	14/08/2021	<a href="http://svims-pune.edu.in/seminar-and-conference-2021/#pdfpc">http://svims-pune.edu.in/seminar-and-conference-2021/#pdfpc</a>
	Anti Ragging Slogan Activity	21/08/2021	<a href="http://svims-pune.edu.in/other/#soar">http://svims-pune.edu.in/other/#soar</a>
	<b>Session by Experts</b>		
	<b>Name of Activity</b>	<b>Date</b>	<b>Link</b>
	A Session on I AM A BRAND	06/07/2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#ib2021">http://svims-pune.edu.in/corporate-interface-guest-talks/#ib2021</a>
	Career opportunities in Public Sector and strategies for its preparation	09/07/2021	<a href="http://svims-pune.edu.in/competency-building-and-career-enhancement/#cops2021">http://svims-pune.edu.in/competency-building-and-career-enhancement/#cops2021</a>
	Current career opportunities By Sonal Makhijani	10/07/2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#jorm2021">http://svims-pune.edu.in/corporate-interface-guest-talks/#jorm2021</a>



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	Guest Lecture - Challenges in implementing CSR initiatives during COVID 19-Billa	24/07/2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#BrandingduringCOVID19">http://svims-pune.edu.in/corporate-interface-guest-talks/#BrandingduringCOVID19</a>
	Guest Lecture- Challenges of SHG Management during COVID times.-Maya	24/07/2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#SHG">http://svims-pune.edu.in/corporate-interface-guest-talks/#SHG</a>
	Guest lecture on Marketing luxurious lifestyle products	1/08/2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#MarketingLuxuriousLP">http://svims-pune.edu.in/corporate-interface-guest-talks/#MarketingLuxuriousLP</a>
	Sales trends in Real Estate	5/08/2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#STinRealEstate">http://svims-pune.edu.in/corporate-interface-guest-talks/#STinRealEstate</a>
	Guest Lecture- A Session on Financial Planning Insurance & Mediciam - SPEAKAR RISHI	6/08/2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#fpb2021">http://svims-pune.edu.in/corporate-interface-guest-talks/#fpb2021</a>
	Session on Digital Supply Chain	7/08/2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#DigitalSupplyChain">http://svims-pune.edu.in/corporate-interface-guest-talks/#DigitalSupplyChain</a>
	Marketing for bottom of the pyramid strategy by Unilever guest session- Unilever	4/08/2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#BottomofPyramid">http://svims-pune.edu.in/corporate-interface-guest-talks/#BottomofPyramid</a>
	Guest Session-Wealth Management : Mr. Rohit Warman	11/08/2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#WealthManagement">http://svims-pune.edu.in/corporate-interface-guest-talks/#WealthManagement</a>
	Guest Session-Financial Planning for Bigner's- Mr.Sanjeev Dawar	16/08/2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#fpb2021">http://svims-pune.edu.in/corporate-interface-guest-talks/#fpb2021</a>
	National Webinar on "Financial Empowerment : A key to prosperity" 3 Days	25/08/2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#3daysnism">http://svims-pune.edu.in/corporate-interface-guest-talks/#3daysnism</a>
	Guest Session-The Financial Strengths and Challenges of Women Entrepreneurs in India by Ms Aditi Khot	28/08/2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#WomenEntrepreneurs">http://svims-pune.edu.in/corporate-interface-guest-talks/#WomenEntrepreneurs</a>



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		Session on Gender Equity	13/09/2021	<a href="http://svims-pune.edu.in/other/#ttge">http://svims-pune.edu.in/other/#ttge</a>
		Workshop on Capital Markets (NISM-SEBI)	15/09/2021	<a href="http://svims-pune.edu.in/corporate-interface-guest-talks/#CapitalMarket">http://svims-pune.edu.in/corporate-interface-guest-talks/#CapitalMarket</a>
<b>Certificate Courses</b>	6 certificate courses were designed and were submitted to Savitribai Phule Pune University on 4 August 2021.			
<b>Badminton Court</b>	The Management committed to transfer the asset before the close of the financial year 2021-22.			
<b>Professional Membership</b>	Students enrolled as members of: National Association of Sales Professionals – 14 National Institute of Personnel Management – 14  American Finance Association – 28			
<b>Staff Welfare</b>	Staff Welfare Activities:			
		<b>Name of Activity</b>	<b>Date</b>	<b>Link</b>
		Covid Vaccination for Staff and Students	3 July 2022	<a href="http://svims-pune.edu.in/csr/#1dose">http://svims-pune.edu.in/csr/#1dose</a>
		Covid Vaccination for Staff and Students	23 September 2022	<a href="http://svims-pune.edu.in/csr/#2dose">http://svims-pune.edu.in/csr/#2dose</a>
<b>Other Events</b>	Following Hero days and other events organized			
		<b>Name of Activity</b>	<b>Date</b>	<b>Link</b>
		Webinar on Dada J.P. Vaswani's Punyatithi and his birth anniversary	12/07/2021	<a href="http://svims-pune.edu.in/days-celebration-and-observance/#sevaprogram2021">http://svims-pune.edu.in/days-celebration-and-observance/#sevaprogram2021</a>
		Kargil Vijay Diwas	26/07/2021	<a href="http://svims-pune.edu.in/days-celebration-and-observance/#akam">http://svims-pune.edu.in/days-celebration-and-observance/#akam</a>
		International Forgiveness Day	30/07/2021	<a href="http://svims-pune.edu.in/social-cultural-events/#2021ifd">http://svims-pune.edu.in/social-cultural-events/#2021ifd</a>
		NEP-National Webinar on Holistic and Multidisciplinary education as the part of "Completion of the 1 year of Transformative reforms under NEP-2020"	2/08/2021	<a href="http://svims-pune.edu.in/seminar-and-conference-2021/#NEP2020">http://svims-pune.edu.in/seminar-and-conference-2021/#NEP2020</a>
		75th Independence Day Celebrations	15/08/2021	<a href="http://svims-pune.edu.in/days-celebration-and-observance/#id75">http://svims-pune.edu.in/days-celebration-and-observance/#id75</a>



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	Janmashtami Celebration	30/08/2021	<a href="http://svims-pune.edu.in/days-celebration-and-observance/#d1">http://svims-pune.edu.in/days-celebration-and-observance/#d1</a>
	Teachers Day Celebration	05/09/2021	<a href="http://svims-pune.edu.in/days-celebration-and-observance/#d1">http://svims-pune.edu.in/days-celebration-and-observance/#d1</a>
	Ganpati Festival	11/09/2021	<a href="http://svims-pune.edu.in/days-celebration-and-observance/#d1">http://svims-pune.edu.in/days-celebration-and-observance/#d1</a>
	Youth Action- Implementing Montreal Protocol on the occasion of World Ozone Day	16/09/2021	<a href="http://svims-pune.edu.in/seminar-and-conference-2021/#pdfpc">http://svims-pune.edu.in/seminar-and-conference-2021/#pdfpc</a>
	International Peace Day - 2021	21/09/2021	Sadhu Vaswani Institute of Management Studies- SVIMS - Rising in Love - Art and Science of Forgiving   Facebook
<b>Conclusion of Term</b>	Internal Exams were conducted, and internal marks uploaded on SPPU portal. Farewell Party was organized Ms. Harshali Chandgadkar was selected unanimously as Best Outgoing Student. Feedback was collected and was taken up for analysis		

Dr Abhijeet Kaiwade  
IQAC Coordinator



Dr B H Nanwani  
Chairperson, IQAC

**SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS**

<b>Meeting/Project Name</b>	IQAC Meeting	<b>Meeting Date (DD/MM/YYYY)</b>	18 October 2021
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		

**MEETING AGENDA**

<b>Sr. No.</b>	<b>Topic</b>	<b>Owner</b>	<b>Time</b>
1	Reading Minutes of Previous Meeting held on 1st July 2021. Approval of Action Taken Report		
2	Introducing New Members and Retirement of Old Members		
3	Collaborations / MOUs		
4	New Programmes (B.VOC / MCA)		
5	Capacity Building Initiatives		
6	Virtual Placement Drive		
7	Admission form with VRIDDHI		
8	Community Development (Gadge Maharaj Wasti) and Extension Activities		
9	Any other item with the permission of the Chair		
10	Vote of Thanks		

<b>SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS</b>			
<b>Meeting/Project Name</b>	IQAC Meeting	<b>Meeting Date (DD/MM/YYYY)</b>	18 October 2021
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		
<b>MINUTES OF MEETING</b>			
<b>Agenda</b>	<b>Discussion Point</b>		
<b>Reading Minutes of Previous Meeting held on 1st July 2021. Approval of Action Taken Report</b>	<p>Minutes of the previous IQAC meeting were read and Action Taken Report was presented by Dr. Abhijeet Kaiwade, Head of Department and IQAC Co-ordinator.</p> <p><b>Decision:</b> The Minutes and Action Taken report were approved</p> <p><b>Proposed by:</b> Dr. Abhijeet Kaiwade</p> <p><b>Seconded by:</b> Ms. Bindiya Ranghwani</p>		
<b>Introducing New Members and Retirement of Old Members</b>	<p>Ms Vaishali Patil introduced Ms Rucha Lathi, student of MBA batch 2020-2022. Ms. Lathi was welcomed as the new IQAC students' representative, while Ms Pooja Zawar, student representative of Batch 2019-2021 was bid adieu.</p> <p><b>Decision:</b> All members welcomed Ms Rucha Lathi and extended their best wishes to Ms Pooja Zawar for her future.</p> <p><b>Proposed by:</b> Ms Vaishali Patil</p> <p><b>Seconded by:</b> Dr B H Nanwani</p>		
<b>Collaborations / MOUs</b>	<p>a. Industry – Infosys Springboard, Internship MOU b. Government organization –Commission of Women and Child Development (Training program) c. Academic – Other Management Institutes</p> <p>Dr Abhijeet informed members about planning to sign an MOU with Infosys to use their Springboard for conducting online sessions, recording facility, assessment facility and world class online courses.</p> <p>For social and community engagement, we are planning to sign an MOU with Government of Maharashtra's Commission of Women and Child Development (for Training programs).</p>		



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	<p>We are also planning to have MOUs with educational institutes especially for student and faculty exchange programs. Given the online platform, endeavours are also on for collaborations with International educational institutions.</p> <p>Ms Bindiya Rangwani apprised members about plan to sign MOUs with different corporate bodies specifically for providing internship and placement opportunities to students.</p> <p>At the same time, efforts were also being directed towards collaborations with these organization for their participation in Virtual Campus Drive to fulfil their manpower requirements.</p> <p>Mr Robin Banerjee suggested that as a Girls' Institute, MOUs must be drawn keeping in mind the environment or fields that are considered safe for girls or look for such job profiles that are more suitable for girls. Ms Bindiya answered as we believe in empowerment of women and gender equity, the efforts have always been to break away from stereotypes and provide internship and placement opportunities in all fields.</p> <p><b>Decision:</b> Members permitted the signing of agreements/MOUs</p> <p><b>Proposed by:</b> Ms Bindiya Rangwani</p> <p><b>Secoded by:</b> Dr Abhijeet Kaiwade</p>
<p><b>New Programmes (B.VOC / MCA)</b></p>	<p>Dr Abhijeet Kaiwade proposed the starting of two new programs during the ensuing academic year. He presented the survey and statistics report regarding the B.VOC and MCA programme. Dr B H Nanwani, Director SVIMS, stated that B. Voc. has not received an encouraging response.</p> <p><b>Decision:</b> All members unanimously decided for starting the MCA 2 years program.</p> <p><b>Proposed by:</b> Dr Abhijeet Kaiwade</p> <p><b>Secoded by:</b> Dr B H Nanwani</p>
<p><b>Capacity Building Initiatives</b></p>	<p>Ms Sanyukta, Librarian, informed the Committee about setting up of the Competitive Examination Cell. Formal process of identifying the interest of the students will now be initiated. Post identification, guest lectures, arrangement and passing on of notes and regular counselling sessions will be organized.</p> <p><b>Decision:</b> Mr Robin Banerjee suggested that it would be a good practice to identify the trainers in special key areas. Dr B H Nanwani, Director SVIMS, instructed Ms Sanyukta to categorize the students based on their interests in different kinds of</p>



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	<p>competitive exams. The students must be motivated to attend the sessions in the best possible numbers.</p> <p><b>Proposed by:</b> Ms Sanyukta Borse</p> <p><b>Seconded by:</b> Ms. Bindiya Rangwani</p>
<b>Virtual Placement Drive</b>	<p>HoD informed the committee about the plan to conduct a virtual placement drive. Ms Bindiya presented the plan of action for the same. Due to prevailing restrictions and social distancing norms, it was suggested that a Virtual Placement Drive be conducted where companies could conduct interviews online. It was also suggested that students pan India would be invited for the online Drive</p> <p><b>Decision:</b> The IQAC committee gave their consent for organising the drive.</p> <p><b>Proposed by:</b> Ms Bindiya Rangawani</p> <p><b>Seconded by:</b> Dr Abhijeet Kaiwade</p>
<b>Admission form with VRIDDHI</b>	<p>HoD informed the committee members about the need for an online admission form on VRIDDHI. Mr Phule informed the committee about the benefits of online admissions on VRIDDHI – facility to upload documents, make fee payments ad generation of reports.</p> <p><b>Decision:</b> The IQAC committee praised the initiative and permitted the introduction of the new feature.</p> <p><b>Proposed by:</b> Mr Vinayak Phule</p> <p><b>Seconded by:</b> Dr Abhijeet Kaiwade</p>
<b>Community Development (Gadge Maharaj Wasti) and Extension activities</b>	<p>Community reach event for Gadge Vasti Didis is being planned in the month of November 2021, in consultation with the Corporator. The Activity plan for the month of November 2021 (tentatively till 1st week of December) shall be prepared at the earliest, with the inputs of faculty and admin and presented to the Director for her review and guidance.</p> <p>Dr. G Gidwani suggested that some Skill development program should be incorporated in the Community Outreach programme such as making paper flowers, darning / repairing of clothes – the basic training that can enhance the skills of the women at the vasti and make them it more viable for them to earn for themselves and become self-reliant.</p> <p><b>Decision:</b> The IQAC committee gave their consent for the project. Committee members asked Ms Sonali Joshi and Dr Abhijeet Kaiwade to finalize proposed CSR, NSS &amp; SDO activity report and get it approved from the Director.</p>




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	<b>Proposed by:</b> Ms Sonali Joshi <b>Seconded by:</b> Dr Abhijeet Kaiwade
Any other item with the permission of the Chair	All the points in the agenda were covered and no new points were deliberated.
Vote of Thanks	The Meeting ended with a vote of thanks proposed by Dr Abhijeet Kaiwade.

  
Dr Abhijeet Kaiwade  
IQAC Coordinator



  
Dr B.H. Nanwani  
**DR. B. H. NANWANI**  
Chairperson IQAC  
DIRECTOR  
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Action Taken Report: for 18/10/2021

Meeting presented on 02/12/2021

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS			
Meeting/Project Name	IQAC Meeting	Meeting Date (DD/MM/YYYY)	2 December 2021
Meeting Facilitator	Dr. B. H. Nanwani		
ACTION TAKEN REPORT OF IQAC MEETING			
Sr. No.	Particulars	Documents / link	
1	Collaborations / MOUs	<p>a. MOUs were signed with Yellow Slice, Ezeegousing.com, Job India Consultancy, MapleCloud Technologies, ACME Services Pvt Ltd, Growth Arrow, Dream Big Financial Services, Balkrishna Foodbev, Umeed NGO, Pentral Enterprise, Labdox Pvt. Ltd., Sanjeevkumar B. Agarwal &amp; Co. Chartered Accountants and Sterlite Technologies Ltd. companies to provide internship/placement opportunities. 15 MOUs were signed with Companies for Internship and Placements.</p> <p>b. Infosys springboard – MOU was signed. The Director and Dr Abhijeet Kaiwade attended a three days training program for creating SVIMS Microsite to be used by faculty and students of SVIMS.</p> <p>c. MOU was signed with –Commissioner of Women (Training program) for conducting training programmes for destitute women of WCD hostel.</p> <p>d. MOU was signed with Tilak Maharashtra Vidyapith, Suryadatta Institute of Management, AISSMS-IOM, Trinity Institute of Management for academic upliftment of Students and faculty by organising / participating in seminar, conferences, workshops etc.</p> <p>e. Total of 24 MOUs were signed.</p>	
2	New Programmes (B.VOC / MCA)	<p>The process of introducing MCA programme has been initiated and requirement analysis in terms of infrastructure, faculty, relevant permissions from Savitribai Phule Pune University, Government of Maharashtra and All India Council for Technical Education has been done.</p> <p>The Director presented the plan to Management and they accorded their acceptance for introduction of Master of Computer Application (MCA) programme.</p>	
3	Capacity Building Initiatives	<p>Competitive Exam Cell has been established in the library on 18 October 2021. Out of 66 students 4 students have shown interest in Competitive Exams. The Librarian has identified books and E- resources required to facilitate the Cell. A separate whatsapp group has been created to post the notifications and related information of competitive examination. Identification process has been initiated for guest speakers from state and central government sector to provide information on opportunities and preparation of same.</p>	



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4	<b>Virtual Placement Drive</b>	Virtual Placement drive was conducted for students of SVIMS, and 42 students participated in same. The objective of arranging this drive was to provide job opportunities to students of all major streams in times of a recovering economy post-Covid. Three companies – Reed and Willow, Gallagher LLP and Ready Wealth participated in the drive. The drive was open for students pan India.
5	<b>Admission form with VRIDDHI</b>	Online admission form is ready for action and link is <a href="https://svims.vriddhionline.com/">https://svims.vriddhionline.com/</a>
6	<b>Community Development and Extension activities</b>	<p>SVIMS NSS team coordinated with Red Cross India and St. Gadge Maharaj Vasti Samaj Mandir to conduct a session on menstrual hygiene &amp; Family Planning for women at Gadge Maharaj Vasti.</p> <p>Other programmes that were conducted [Extension activity]</p> <p>28th October 2021 Rangoli competition for residents of Gadge Maharaj Vasti on Diwali theme.</p> <p>30th October 2021 Poetry and E poster making Competition on vigilance awareness for students and residence of Gadge Maharaj Vasti.</p> <p>30th October 2021 Poetry and E poster making Competition</p> <p>1st November Online play (Nautanki) on “Say No to Bribe” by Faculty and Students, SVIMS</p> <p>25 November organized Blood Donation Camp with Red Cross and Inlaks &amp; Budhrani Hospital</p> <p>1 December - organized guest session on Worlds AIDS Day. Speaker - Dr. Vijay P. Mandora, General Physician and STD specialist and Red Cross</p>

  
Dr Abhijeet Kaiwade  
IQAC Coordinator



  
Dr B H Nanwani  
Chairperson IQAC  
DIRECTOR  
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**SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS**

<b>Meeting/Project Name</b>	IQAC Meeting	<b>Meeting Date (DD/MM/YYYY)</b>	2 Dec 2021
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		

**MEETING AGENDA**

<b>Sr. No.</b>	<b>Topic</b>	<b>Owner</b>	<b>Time</b>
1	Welcome and introduction of new members		
2	Action Taken Report (ATR) of previous meeting		
3	Industrial Visit		
4	FDP/Seminar		
5	CSR Projects' Tie-up / Collaboration		
6	CO Mapping for Result Analysis		
7	Commissioner of Women and Child Development (Training Program)		
8	Research – Patents / Papers		
9	SIP Hackathon for students		
10	Alumni Meet		
11	Extension Activities- NSS Orientation, NSS Special Camp		
12	Annual Fest (RAYS – Cultural and Sports)		
13	Submissions AISHE, NIRF, AQAR		
14	Any other item with the permission of the Chair		

<b>SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS</b>			
<b>Meeting/Project Name</b>	IQAC Meeting	<b>Meeting Date (DD/MM/YYYY)</b>	2 Dec 2021
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		
<b>MINUTES OF MEETING</b>			
<b>Agenda</b>	<b>Discussion Point</b>		
<b>Welcome and introduction of new members</b>	<p>Dr. Abhijeet Kaiwade welcomed new members to the committee–</p> <ul style="list-style-type: none"> <li>• Mr. Dilip Lathi, Managing Director, Vasudha Research &amp; Publications Pvt Ltd, was welcomed as Parent Representative.</li> <li>• Mr. Arun Sehgal, Chairman &amp; Managing Director, Chempro Pharma Pvt. Ltd., Mumbai, was welcomed as Corporate Member.</li> </ul>		
<b>Action taken Report of the previous meeting</b>	<p><b>Discussion:</b></p> <p>The Action Taken Report for the last meeting was presented as follows:</p> <ul style="list-style-type: none"> <li>• Ms. Rucha Lathi(Batch 2020-2022) was introduced and welcomed as Student Representative.</li> <li>• Collaborations and MOUs were formalized with Infosys, WCD, AISSMS and UNIQUE Institute</li> <li>• Internship and Placement MOUs too have been signed and formalized with various organizations.</li> <li>• For MCA, budget was prepared and presented to the Director for review and approval. A Governing Council Meeting shall be arranged in near future and the proposal for MCA shall be presented to the Body.</li> <li>• Capacity Building – Setting up of Competitive Counseling and Examination Center, 4 students have been identified and a WhatsApp group has been created. Guest sessions will be organized for the benefit of these students.</li> <li>• Community Development – SVIMS has been rendering community service to Sant Gadge Maharaj Vasti. We have also tried to reach out to nearby communities such as DP Road Vasti.</li> <li>• World Aids Day was celebrated on 1st December 2021 with 46 participants on online platform and 23 participants in physical mode.</li> </ul> <p><b>Decision:</b></p> <p>Minutes and ATR was approved by the Committee members</p>		
<b>Industrial Visit</b>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Industrial Visits are being planned to JNPT and / Baramati Industrial area when MBA-I Batch 2021 – 2023 join in. This shall tentatively be undertaken by end of Jan / February 1st week.</li> <li>• Efforts are also being taken to conduct Industrial visits in and around Pune.</li> </ul>		



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	<ul style="list-style-type: none"> <li>Mr. Arun Sehgal opined that such visits should be arranged with predefined objectives/outcomes, the outcome primarily being creating an entrepreneurial mindset.</li> </ul> <p><b>Decision:</b></p> <p>Industrial visits would be designed keeping in mind inputs given by Mr. Sehgal.</p>
<b>FDP/Seminar</b>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>Dr. Kaiwade informed the IQAC members that an FDP/seminar was being planned</li> <li>Possible topics discussed by members were NBA and industry trends to help faculty members keep abreast of latest business developments. Mr. Sehgal also pointed out that teachers could be trained in teaching methodology as the emphasis was shifting from knowing to doing.</li> <li>Mr. Robin Banerjee suggested that teachers as stakeholders should be invited to shortlist topics of interest and learning. He offered help in terms of contacting /identifying resource people connected with industry.</li> </ul> <p><b>Decision:</b></p> <p>Dr Abhijeet to prepare the list of topics in current trends in industry-academia and send it for approval and approach various authorities for funding the same.</p>
<b>CSR projects' Tie-up / Collaborations</b>	<p><b>Discussion:</b></p> <p>Dr Abhijeet informed the members about connecting with Mr. Vishwajeet Pawar, TBL Consultancy Services, Pune, who is handling the CSR activities for various companies. He would help in giving various CSR projects to our students. This however shall depend upon the scenario of Covid in the coming months. Online CSR activities shall be viable in such a scenario. Mr Sehgal shared about his firm's CSR activities in Adivasi areas in Karjat and offered to give some projects</p> <p><b>Decision:</b></p> <p>Members asked Ms Bindiya to take up the project.</p>
<b>CO Mapping for Result Analysis</b>	<p><b>Discussion:</b></p> <p>Learning Outcomes are being measured based on results declared. The results would be presented in the next meeting.</p> <p><b>Decision:</b></p> <p>Members accepted and instructed Dr Abhijeet to complete the work in time.</p>
<b>Commissioner of Women and Child Development (Training program)</b>	<p><b>Discussion:</b></p> <p>Under the aegis of our MOU with WCD, we have been given the requirement to conduct a training program for destitute women in Swadhar. Most of them want to learn about voter ID / Aadhaar card, Online banking and financial assistance from government and banks. Therefore, the sessions shall be planned in accordance with financial literacy for these women.</p>



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	<p><b>Decision:</b></p> <p>Committee instructed Dr Abhijeet to form a team and present the plan of action on this training program and take approval from Director.</p>
<p><b>Research – Patents / Papers</b></p>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>SVIMS is in the process of filing of Patent for Carbon Footprint formula. A research student of the Director has completed work in CSR. She has come up with a beautiful model on how companies can do CSR activities. We are, at present, in discussion with the Patent / Copyright advocate.</li> <li>The Director informed the Committee that efforts were being taken to get both the patents registered by trying to check the feasibility for the same.</li> </ul> <p><b>Decision:</b></p> <p>Committee instructed Dr Abhijeet to get going with the process and take follow ups with concerned authorities.</p>
<p><b>SIP Hackathon for students</b></p>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>Dr. Kaiwade informed the Committee that a Hackathon was being planned based on the Summer Internship Projects (SIP) in Feb 1st week (tentatively)</li> <li>This would be called as an Internship Hackathon to be held at national level in a hybrid mode.</li> <li>The Director added that some of these projects tend to be promising. We want to encourage innovation and entrepreneurial mindset even at preliminary stages. We are working out modalities - what are the unique points or benchmarks. Also, the efforts were being taken to find Industry sponsors and prizes as that will build traction.</li> </ul> <p><b>Decision:</b></p> <p>Committee instructed Dr Abhijeet to prepare the plan, rules &amp; regulations, registration process etc. take approval from Director and get going with same</p>
<p><b>Alumni Meet</b></p>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>Date of the Alumni Meet shall be discussed with the Alumni group and finalized.</li> <li>Ms. Gurdayal Kaur was requested to float a message to the alumni to make contribution in alumni fund. The Director stated that we feel that it is a part of giving something back to the society. Many of our alumni are well placed. We do not wish to make it compulsory at all. We understand that these are difficult times where covid is concerned.</li> <li>The contributions are not only in terms of monetary contributions. SVIMS has almost completed 11 years. Most of our students are doing well in their respective fields and we are proud of our students. SVIMS wants to infuse a spirit of giving back to their Alma Mater.</li> <li>Ms. Gurdayal Kaur asked about the details on how people can share their contribution.</li> <li>The Director responded by saying that the contributions could be routed through Sadhu Vaswani mission. The contributors also would get a tax benefit.</li> </ul>



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	<p><b>Decision:</b></p> <p>Committee instructed Dr Abhijeet and Ms Bindiya to take this activity forward with the alumni group, share the account details. Also float the Google form for recording the details of the contribution. A meeting to be arranged with administrative members of Alumni committee to finalize the date of meeting and exchange the need &amp; requirements (consultancy support to Alumni and guest sessions, donation in terms of in kind or monetary from alumni).</p>
<p><b>Extension Activities- NSS Orientation, NSS Special CAMP</b></p>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• NSS orientation program shall be conducted in 1<sup>st</sup> week of January 2022. 25 students from new batch shall be inducted in NSS. Special NSS camp shall be planned in the last week of January 2022.</li> <li>• The Director suggested tying up with Mr .Arun Sehgal as he relates to various CSR activities.</li> <li>• He emphasized upon creating “recycling and reduce plastic” awareness. He has given the reference as he is working in Karjat and Bihar for Adivasi girls. They are lagging in teaching aid and methodologies in Adivasi schools.</li> <li>• The Director opined about stressing on direct creativity through activities - one to make money and other is to beautify houses or spaces. It was important to learn to monetize and quantify the impact.</li> <li>• The Director informed about social welfare programs which we call Seva. Our girls are very happy interacting with inmates, needy people and differently abled people as well as caring for the animals.</li> </ul> <p><b>Decision:</b></p> <p>The Director suggested to Dr. Kaiwade to take this very seriously as an initiative for NSS, outreach program. Plan a social welfare program for the Maha-Yagnya in January 2022 i.e., Seva program.</p>
<p><b>Annual Fest (RAYS – Cultural and Sports)</b></p>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• Dr. Abhijeet Kaiwade informed committee members about our annual fest RAYS (Cultural and Sports) mostly planed in Jan-Feb every year.</li> <li>• This time we are trying to get onto a national level competition in a hybrid mode.</li> </ul> <p><b>Decision:</b></p> <p>Committee members instructed Dr Abhijeet and Ms Bindiya to prepare a plan of National level fest.</p>
<p><b>Submissions AISHE, NIRF, AQAR</b></p>	<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>• We are in process of finalizing AQAR for 17-18, 19 – 20, 20 – 21.</li> <li>• Complying with the routine procedures and formalities of AISHE, NIRF, and other authorities.</li> </ul> <p><b>Decision:</b></p> <p>The Committee instructed Mr. Vinayak Phule to keep a track of all the processes and comply in time.</p>



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<p><b>Any other item with the permission of the Chair</b></p>	<ul style="list-style-type: none"> <li>• Mr. Dilip Lathi shared that as a parent representative, he was happy to learn about the plans for the students for the academic year.</li> <li>• Mr. Lathi is a book publisher and has worked with McMillian and Longman. And is presently an entrepreneur. He has published books for farmers on agricultural issues. He shared that there are a lot of schemes by GOI especially for girls and for young entrepreneurs. He offered to develop connects for the Institute.</li> </ul>
<p><b>Vote of Thanks</b></p>	<p>Vote of thanks was given by Dr. Kaiwade. As there was no other agenda to be discussed the meeting was adjourned.</p>

  
 Dr Abhijeet Kaiwade  
 IQAC Coordinator



  
 Dr B H Nanwani  
 Chairperson IQAC

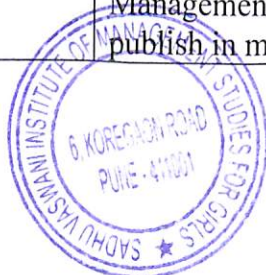
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**SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS**

<b>Meeting/Project Name</b>	IQAC Meeting	<b>Meeting Date (DD/MM/YYYY)</b>	3 March 2022
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		

**ACTION TAKEN REPORT OF IQAC MEETING**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Documents / link</b>
1	<b>Industrial Visit</b>	Sandhan Valley, as an industrial and a heritage visit, is planned on 4 <sup>th</sup> and 5 <sup>th</sup> March 2022. Proposal is sent to Director Madam for approval.
2	<b>FDP/Seminar</b>	<ul style="list-style-type: none"> <li>• ATAL FDP on Design Thinking from 31 Dec 2021 to 4 Jan 2022 was completed by Dr Divya and Ms Vaishali Patil,</li> <li>• ATAL FDP on 'Strategic Management Issues in Technical Institutions' from 27 Dec 2021 to 31 Dec 2021 was completed by Dr. Abhijeet Kaiwade.</li> <li>• Professional Ethics Course: Research Publication Ethics, one month course was attended and completed by Ms. Sonali Joshi.</li> </ul>
3	<b>CSR projects tie up</b>	Ray of Joy Foundation – Session conducted for sensitization of students about the CSR activities and 5 students participated in Christmas toys distribution program at Phoenix Mall for under privileged children.
4	<b>CO mapping for result analysis</b>	Annexure-1 CO PO Mapping
5	<b>Commissioner of Women and child development (Training program)</b>	Due to Covid cases WCD could not conduct training program during Jan-Feb 2022. Planning to have the same in the Month of May 2022.
6	<b>Research – Patents / Papers</b>	<ul style="list-style-type: none"> <li>• Patent Published on 'An IoT integrated Blockchain Technique to handle Security Information over Cloud', Application No.202241005364, Publication Date: 11/02/2022. Author - Dr Abhijeet Kaiwade</li> <li>• Filled Application for 'Sustainability Accounting of Carbon Emissions for Mode of Transport Used using Machine Learning Calculator' Author's - Director, Dr Smita Iyer, Dr Abhijeet Kaiwade and Ms Harshali Chandgadar.</li> <li>• Research Papers Publish during December 2021 to February 2022 Ms. Sonali Joshi – published research paper in UGC listed.               <ol style="list-style-type: none"> <li>1. People Analytics: The emergence of HR Concept as Reflection of Business Performance with special Reference to WIPRO</li> <li>2. Human Resource Accounting: Shift from Cost centers to profit centers</li> </ol> </li> </ul> <p>Ms. Bindiya Rangwai Submitted research paper to Wadia Institute of Management and Ajinkya DY Patil University for publication, expected to publish in month of March 2022.</p>



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7	<b>Hackathon for students</b>	National Level SIP competition organized in First week of March 2022.
8	<b>Alumni meet</b>	Alumni guest sessions conducted for MBA students, Ms. Komal Panjwani and Ms. Harshali Chandgadkar.  Google form floated for taking inputs from Alumni for about consultancy required in their business and contribution from Alumni
9	<b>Extension Activities- NSS orientation, NSS Special CAMP</b>	<ul style="list-style-type: none"> <li>• NSS orientation program conducted on 18 January 2022 and through google form 25 students from new batch inducted in NSS.</li> <li>• Sinhgad and River Cleaning Drive was conducted on 26th Feb 2022.</li> <li>• Planning for NSS CAMP to ALANDI/KOSHI with Neville Wadia Institute of Management Studies and Research, Pune</li> <li>• Mahayagna of Sadhu Vaswani Mission on 16th &amp; 17th January 2022</li> <li>• <b>Festival Celebration</b> – (a) Christmas (b) Makar Sankranti</li> <li>• <b>Observance of Various National / International Commemorative Days</b> <ul style="list-style-type: none"> <li>○ Savitribai Phule Jayanti Neighborhood Community Engagement</li> <li>○ World AIDS Awareness Day</li> <li>○ National Pollution Day</li> <li>○ World Disable day</li> <li>○ World Energy conservation day</li> <li>○ Seeti Bajao Shor Machao</li> </ul> </li> <li>• <b>National Days</b> – <ul style="list-style-type: none"> <li>○ National Girl Child Day,</li> <li>○ National Road Safety week</li> <li>○ National Voter Day</li> <li>○ National Tourism Day</li> <li>○ Hindi Diwas - Republic day</li> <li>○ Quiz - mygov.in</li> <li>○ Apna Desh Apne Hathiyar</li> </ul> </li> </ul>
10	<b>Annual Fest (RAYS – Cultural and Sports)</b>	Rays Annual Fest is planned in first week of March 2022. Proposal is submitted to Director Madam for approval by President of Students' Council Ms. Shraddha Shinde.
11	<b>Submissions AISHE, NIRF, AQAR</b>	- Environment Audit on 10th January 2022 by Sustainable Academe, Mumbai  - Electricity, Safety and Energy audit on December 2021 By Green Ink Infra Pvt Ltd, PCMC, Pune

Dr Abhijeet Kaiwade  
IQAC Coordinator



Dr B H Nanwani  
Chairperson, IQAC

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