

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS

Meeting/Project Name	IQAC Meeting	Academic Year	2020 - 2021
Date of Meeting (DD/MM/YYYY)	18/10/2021	Time	11.00 a.m. onwards
Meeting Facilitator	Dr. B. H. Nanwani		

ATTENDANCE OF THE MEETING

A Meeting of the IQAC Committee was held on 18.10.2021 at 11.00 am, under the Chairperson, Dr. B. H. Nanwani (Director, SVIMS) on Microsoft Teams. The following members were present:




























Sr No.	Name	Designation	Sign. / Attendance Remark
1	Dr. B. H. Nanwani	Chairperson	<i>B. Nanwani</i>
2	Dr. Gulshan H. Gidwani	Management Member	Microsoft Teams
3	Dr. Abhijeet Kaiwade	IQAC Co-ordinator	<i>Dr. Kaiwade</i>
4	Ms. Vaishali R. Patil	Teacher	<i>Ms. Patil</i>
5	Ms. Bindiya Rangwani	Teacher	<i>Ms. Rangwani</i>
6	Dr. Smita Iyer	Teacher	<i>Dr. Iyer</i>
7	Ms. Sonali Joshi	Teacher	<i>Ms. Joshi</i>
8	Mr. Vinayak Phule	Sr. Admin. staff	<i>Mr. Phule</i>
9	Mr. Robin Banerjee	Local Society	Microsoft Teams
10	Mr. Rakesh Navani	Industrialist	Microsoft Teams
11	Ms. Gurdayal	Alumni	Microsoft Teams
12	Ms. Pooja Zawar	Student Representative (Batch 2019)	Microsoft Teams
13	Ms. Rucha Lathi	Student Representative (Batch 2020)	Microsoft Teams

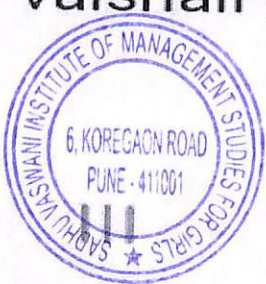
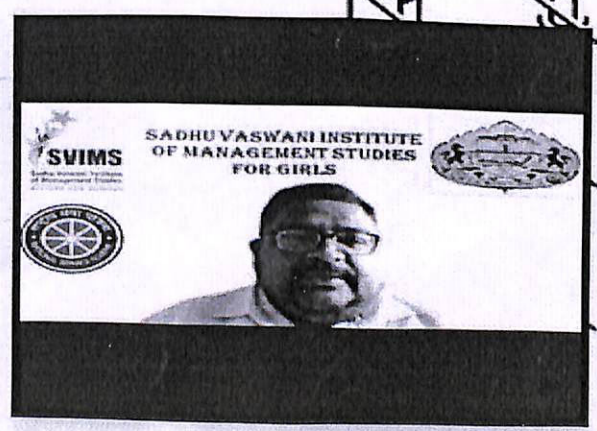


In the meeting (12)



Mute all

- R** Reception
Started recording  
- BR** Bindiya Rangwani  
- D** Director - SVIMS  
-  Dr. Abhijeet Kaiwade  
- GG** Gulshan Gidwani (Guest)  
-  Library svims  
- MP** MR VINAYAK PHULE (Gues...  
- RB** Robin Banerjee (Guest)(Gu...  
-  RUCHA LATHI  
- SI** SMITA IYER  
- SJ** SONALI JOSHI  
- VP** vaishali patil(Guest)  



B. Nanwani
DR. B. H. NANWANI
 DIRECTOR
 SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS
 6, KOREGAON ROAD, PUNE-411 001



SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS			
Meeting/Project Name	IQAC Meeting	Academic Year	2021 - 2022
Meeting Facilitator	Dr. B. H. Nanwani	Date	8/10/2021
CIRCULAR / NOTICE OF THE 1st IDC MEETING			
<p>You are requested to note that the IQAC Meeting for the Academic Year 2021 - 2022 will be held on 18th Oct. 2021 from 11.00 a.m. onwards through Microsoft Teams Platform.</p> <p>The following Members to please attend the same:</p>			
Sr. No.	Name of the Member	Designation	Signature / Attendance Remarks
1	Dr. B. H. Nanwani	Chairperson	<i>B. H. Nanwani</i>
2	Dr. Abhijeet Kaiwade	IQAC Co-ordinator	<i>Dr. Abhijeet Kaiwade</i>
3	Ms. Vaishali R. Patil	Teacher	<i>Vaishali R. Patil</i>
4	Ms. Bindiya Rangwani	Teacher	<i>Bindiya Rangwani</i>
5	Dr. Smita Iyer	Teacher	<i>Dr. Smita Iyer</i>
6	Ms. Sonali Joshi	Teacher	<i>Sonali Joshi</i>
7	Mr. Vinayak Phule	Sr. Admin. staff	<i>Vinayak Phule</i>

B. H. Nanwani
Dr. B. H. Nanwani
 Director



SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS

Meeting/Project Name	IQAC Meeting	Meeting Date (DD/MM/YYYY)	18 October 2021
Meeting Facilitator	Dr. B. H. Nanwani		

MEETING AGENDA

Sr. No.	Topic	Owner	Time
1	Reading Minutes of Previous Meeting held on 1st July 2021. Approval of Action Taken Report		
2	Introducing New Members and Retirement of Old Members		
3	Collaborations / MOUs		
4	New Programmes (B.VOC / MCA)		
5	Capacity Building Initiatives		
6	Virtual Placement Drive		
7	Admission form with VRIDDHI		
8	Community Development (Gadge Maharaj Wasti) and Extension Activities		
9	Any other item with the permission of the Chair		
10	Vote of Thanks		

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS			
Meeting/Project Name	IQAC Meeting	Meeting Date (DD/MM/YYYY)	18 October 2021
Meeting Facilitator	Dr. B. H. Nanwani		
MINUTES OF MEETING			
Agenda	Discussion Point		
Reading Minutes of Previous Meeting held on 1st July 2021. Approval of Action Taken Report	<p>Minutes of the previous IQAC meeting were read and Action Taken Report was presented by Dr. Abhijeet Kaiwade, Head of Department and IQAC Co-ordinator.</p> <p>Decision: The Minutes and Action Taken report were approved</p> <p>Proposed by: Dr. Abhijeet Kaiwade</p> <p>Seconded by: Ms. Bindiya Ranghwani</p>		
Introducing New Members and Retirement of Old Members	<p>Ms Vaishali Patil introduced Ms Rucha Lathi, student of MBA batch 2020-2022. Ms. Lathi was welcomed as the new IQAC students' representative, while Ms Pooja Zawar, student representative of Batch 2019-2021 was bid adieu.</p> <p>Decision: All members welcomed Ms Rucha Lathi and extended their best wishes to Ms Pooja Zawar for her future.</p> <p>Proposed by: Ms Vaishali Patil</p> <p>Seconded by: Dr B H Nanwani</p>		
Collaborations / MOUs	<p>a. Industry – Infosys Springboard, Internship MOU b. Government organization –Commission of Women and Child Development (Training program) c. Academic – Other Management Institutes</p> <p>Dr Abhijeet informed members about planning to sign an MOU with Infosys to use their Springboard for conducting online sessions, recording facility, assessment facility and world class online courses.</p> <p>For social and community engagement, we are planning to sign an MOU with Government of Maharashtra's Commission of Women and Child Development (for Training programs).</p>		



B. H. Nanwani
DR. B. H. NANWANI
 DIRECTOR
 SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS
 5, KOREGAON ROAD, PUNE-411 001

	<p>We are also planning to have MOUs with educational institutes especially for student and faculty exchange programs. Given the online platform, endeavours are also on for collaborations with International educational institutions.</p> <p>Ms Bindiya Rangwani apprised members about plan to sign MOUs with different corporate bodies specifically for providing internship and placement opportunities to students.</p> <p>At the same time, efforts were also being directed towards collaborations with these organization for their participation in Virtual Campus Drive to fulfil their manpower requirements.</p> <p>Mr Robin Banerjee suggested that as a Girls' Institute, MOUs must be drawn keeping in mind the environment or fields that are considered safe for girls or look for such job profiles that are more suitable for girls. Ms Bindiya answered as we believe in empowerment of women and gender equity, the efforts have always been to break away from stereotypes and provide internship and placement opportunities in all fields.</p> <p>Decision: Members permitted the signing of agreements/MOUs</p> <p>Proposed by: Ms Bindiya Rangwani</p> <p>Secoded by: Dr Abhijeet Kaiwade</p>
<p>New Programmes (B.VOC / MCA)</p>	<p>Dr Abhijeet Kaiwade proposed the starting of two new programs during the ensuing academic year. He presented the survey and statistics report regarding the B.VOC and MCA programme. Dr B H Nanwani, Director SVIMS, stated that B. Voc. has not received an encouraging response.</p> <p>Decision: All members unanimously decided for starting the MCA 2 years program.</p> <p>Proposed by: Dr Abhijeet Kaiwade</p> <p>Secoded by: Dr B H Nanwani</p>
<p>Capacity Building Initiatives</p>	<p>Ms Sanyukta, Librarian, informed the Committee about setting up of the Competitive Examination Cell. Formal process of identifying the interest of the students will now be initiated. Post identification, guest lectures, arrangement and passing on of notes and regular counselling sessions will be organized.</p> <p>Decision: Mr Robin Banerjee suggested that it would be a good practice to identify the trainers in special key areas. Dr B H Nanwani, Director SVIMS, instructed Ms Sanyukta to categorize the students based on their interests in different kinds of</p>



B. H. Nanwani
DR. B. H. NANWANI
 DIRECTOR
 SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS
 6, KOREGAON ROAD, PUNE-411 001

	<p>competitive exams. The students must be motivated to attend the sessions in the best possible numbers.</p> <p>Proposed by: Ms Sanyukta Borse</p> <p>Seconded by: Ms. Bindiya Rangwani</p>
Virtual Placement Drive	<p>HoD informed the committee about the plan to conduct a virtual placement drive. Ms Bindiya presented the plan of action for the same. Due to prevailing restrictions and social distancing norms, it was suggested that a Virtual Placement Drive be conducted where companies could conduct interviews online. It was also suggested that students pan India would be invited for the online Drive</p> <p>Decision: The IQAC committee gave their consent for organising the drive.</p> <p>Proposed by: Ms Bindiya Rangawani</p> <p>Seconded by: Dr Abhijeet Kaiwade</p>
Admission form with VRIDDHI	<p>HoD informed the committee members about the need for an online admission form on VRIDDHI. Mr Phule informed the committee about the benefits of online admissions on VRIDDHI – facility to upload documents, make fee payments ad generation of reports.</p> <p>Decision: The IQAC committee praised the initiative and permitted the introduction of the new feature.</p> <p>Proposed by: Mr Vinayak Phule</p> <p>Seconded by: Dr Abhijeet Kaiwade</p>
Community Development (Gadge Maharaj Wasti) and Extension activities	<p>Community reach event for Gadge Vasti Didis is being planned in the month of November 2021, in consultation with the Corporator. The Activity plan for the month of November 2021 (tentatively till 1st week of December) shall be prepared at the earliest, with the inputs of faculty and admin and presented to the Director for her review and guidance.</p> <p>Dr. G Gidwani suggested that some Skill development program should be incorporated in the Community Outreach programme such as making paper flowers, darning / repairing of clothes – the basic training that can enhance the skills of the women at the vasti and make them it more viable for them to earn for themselves and become self-reliant.</p> <p>Decision: The IQAC committee gave their consent for the project. Committee members asked Ms Sonali Joshi and Dr Abhijeet Kaiwade to finalize proposed CSR, NSS & SDO activity report and get it approved from the Director.</p>




D. H. Nánwani
D. H. NÁNWANI
DIRECTOR
SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS
6, KOREGAON ROAD, PUNE-411 001

	Proposed by: Ms Sonali Joshi Seconded by: Dr Abhijeet Kaiwade
Any other item with the permission of the Chair	All the points in the agenda were covered and no new points were deliberated.
Vote of Thanks	The Meeting ended with a vote of thanks proposed by Dr Abhijeet Kaiwade.


Dr Abhijeet Kaiwade
IQAC Coordinator




Dr B. H. Nanwani
DR. B. H. NANWANI
Chairperson IQAC
DIRECTOR
SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS
6, KOREGAON ROAD, PUNE-411 001

Action Taken Report: for 18/10/2021

Meeting presented on 02/12/2021

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS			
Meeting/Project Name	IQAC Meeting	Meeting Date (DD/MM/YYYY)	2 December 2021
Meeting Facilitator	Dr. B. H. Nanwani		
ACTION TAKEN REPORT OF IQAC MEETING			
Sr. No.	Particulars	Documents / link	
1	Collaborations / MOUs	<p>a. MOUs were signed with Yellow Slice, Ezeegousing.com, Job India Consultancy, MapleCloud Technologies, ACME Services Pvt Ltd, Growth Arrow, Dream Big Financial Services, Balkrishna Foodbev, Umeed NGO, Pentral Enterprise, Labdax Pvt. Ltd., Sanjeevkumar B. Agarwal & Co. Chartered Accountants and Sterlite Technologies Ltd. companies to provide internship/placement opportunities. 15 MOUs were signed with Companies for Internship and Placements.</p> <p>b. Infosys springboard – MOU was signed. The Director and Dr Abhijeet Kaiwade attended a three days training program for creating SVIMS Microsite to be used by faculty and students of SVIMS.</p> <p>c. MOU was signed with –Commissioner of Women (Training program) for conducting training programmes for destitute women of WCD hostel.</p> <p>d. MOU was signed with Tilak Maharashtra Vidyapith, Suryadatta Institute of Management, AISSMS-IOM, Trinity Institute of Management for academic upliftment of Students and faculty by organising / participating in seminar, conferences, workshops etc.</p> <p>e. Total of 24 MOUs were signed.</p>	
2	New Programmes (B.VOC / MCA)	<p>The process of introducing MCA programme has been initiated and requirement analysis in terms of infrastructure, faculty, relevant permissions from Savitribai Phule Pune University, Government of Maharashtra and All India Council for Technical Education has been done.</p> <p>The Director presented the plan to Management and they accorded their acceptance for introduction of Master of Computer Application (MCA) programme.</p>	
3	Capacity Building Initiatives	<p>Competitive Exam Cell has been established in the library on 18 October 2021. Out of 66 students 4 students have shown interest in Competitive Exams. The Librarian has identified books and E- resources required to facilitate the Cell. A separate whatsapp group has been created to post the notifications and related information of competitive examination. Identification process has been initiated for guest speakers from state and central government sector to provide information on opportunities and preparation of same.</p>	



Snanwani
DR. B. H. NANWANI
 DIRECTOR
 SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS
 6, KOREGAON ROAD PUNE-411 001

4	Virtual Placement Drive	Virtual Placement drive was conducted for students of SVIMS, and 42 students participated in same. The objective of arranging this drive was to provide job opportunities to students of all major streams in times of a recovering economy post-Covid. Three companies – Reed and Willow, Gallagher LLP and Ready Wealth participated in the drive. The drive was open for students pan India.
5	Admission form with VRIDDHI	Online admission form is ready for action and link is https://svims.vriddhionline.com/
6	Community Development and Extension activities	<p>SVIMS NSS team coordinated with Red Cross India and St. Gadge Maharaj Vasti Samaj Mandir to conduct a session on menstrual hygiene & Family Planning for women at Gadge Maharaj Vasti.</p> <p>Other programmes that were conducted [Extension activity]</p> <p>28th October 2021 Rangoli competition for residents of Gadge Maharaj Vasti on Diwali theme.</p> <p>30th October 2021 Poetry and E poster making Competition on vigilance awareness for students and residence of Gadge Maharaj Vasti.</p> <p>30th October 2021 Poetry and E poster making Competition</p> <p>1st November Online play (Nautanki) on “Say No to Bribe” by Faculty and Students, SVIMS</p> <p>25 November organized Blood Donation Camp with Red Cross and Inlaks & Budhrani Hospital</p> <p>1 December - organized guest session on Worlds AIDS Day. Speaker - Dr. Vijay P. Mandora, General Physician and STD specialist and Red Cross</p>


Dr Abhijeet Kaiwade
IQAC Coordinator



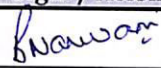

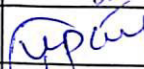
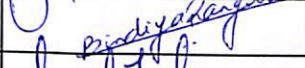
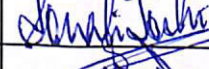
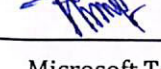

Dr B H Nanwani
Chairperson IQAC
DIRECTOR
SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS
6, KOREGACH ROAD, PUNE-411 001

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS

Meeting/Project Name	IQAC Meeting	Academic Year	2021 - 2022
Date of Meeting (DD/MM/YYYY)	2/12/2021	Time	11.00 a.m. onwards
Meeting Facilitator	Dr. B. H. Nanwani		

ATTENDENCE OF THE MEETING

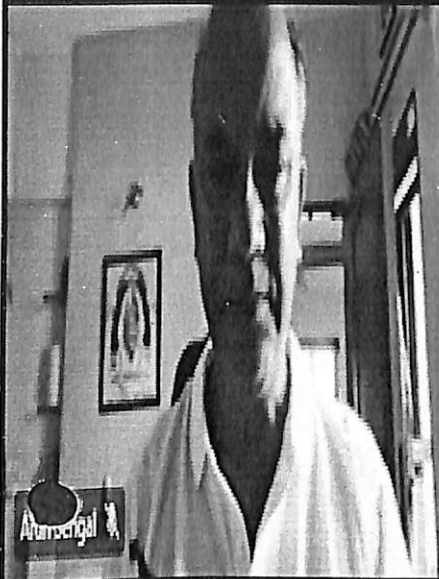
A Meeting of the IQAC Committee was held on 02.12.2021 at 11.00 am, under the Chairperson, Dr. B. H. Nanwani (Director, SVIMS) on Microsoft Teams. The following members were present:

Sr No.	Name	Designation	Sign. / Attendance
1	Dr. B. H. Nanwani	Chairperson	
2	Dr. Gulshan H. Gidwani	Management Member	Microsoft Teams
3	Dr. Abhijeet Kaiwade	IQAC Co-ordinator	
4	Ms. Vaishali R. Patil	Teacher	
5	Ms. Bindiya Rangwani	Teacher	
6	Ms. Sonali Joshi	Teacher	
7	Mr. Vinayak Phule	Sr. Admin. staff	
8	Mr. Robin Banerjee	Local Society	Microsoft Teams
9	Mr. Arun Sehgal	Industrialist	Microsoft Teams
10	Ms. Gurdayal	Alumni	Microsoft Teams
11	Mr. Dilip Lathi	Stakeholder / Parent	Microsoft Teams
12	Ms. Rucha Lathi	Student Representative (Batch 2020)	Microsoft Teams
13		Student Representative (Batch 2020)	-

20:15



Leave



Arun Sehgal



Robin Banerjee (Guest)

Participate Mute (Ctrl+Shift+M)

Type a name

In this meeting (10) Mute all



Library svims

Dr. Abhijeet Kairade

AS Arun Sehgal

BR Bindiya Rangwani

DL Dilip Lathi (Guest) Meeting guest

D Director - SVIMS

GK Gurdoyal kaur (Guest) Meeting guest

Library svims

RB Robin Banerjee (Guest) Meeting guest

SJ SONALI JOSHI

VP vaishali patil (Guest)



SONALI JOSHI



Director - SVIMS



Gurdoyal kaur (Guest)



Dilip Lathi (Guest)



Bindiya Rangwani



vaishali patil (Guest)



Type here to search



23°C ENG 11:13 AM 02-12-2021

NOTE: Video resolution in AS- BR, D, Adolphines, ...

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS			
Meeting/Project Name	IQAC Meeting	Academic Year	2021 - 2022
Meeting Facilitator	Dr. B. H. Nanwani	Date	24/11/2021
CIRCULAR / NOTICE OF THE 1st IDC MEETING			
<p>You are requested to note that the IQAC Meeting for the Academic Year 2021 - 2022 will be held on 02nd Dec. 2021 from 11.00 a.m. onwards through Microsoft Teams Platform.</p> <p>The following Members to please attend the same:</p>			
Sr. No.	Name of the Member	Designation	Signature / Attendance Remarks
1	Dr. B. H. Nanwani	Chairperson	<i>B. H. Nanwani</i>
2	Dr. Abhijeet Kaiwade	IQAC Co-ordinator	<i>Dr. Abhijeet Kaiwade</i>
3	Ms. Vaishali R. Patil	Teacher	<i>Vaishali R. Patil</i>
4	Ms. Bindiya Rangwani	Teacher	<i>Bindiya Rangwani</i>
5	Ms. Sonali Joshi	Teacher	<i>Sonali Joshi</i>
6	Mr. Vinayak Phule	Sr. Admin. staff	<i>Vinayak Phule</i>

B. H. Nanwani
 Dr. B. H. Nanwani
 Director



SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS

Meeting/Project Name	IQAC Meeting	Meeting Date (DD/MM/YYYY)	2 Dec 2021
Meeting Facilitator	Dr. B. H. Nanwani		

MEETING AGENDA

Sr. No.	Topic	Owner	Time
1	Welcome and introduction of new members		
2	Action Taken Report (ATR) of previous meeting		
3	Industrial Visit		
4	FDP/Seminar		
5	CSR Projects' Tie-up / Collaboration		
6	CO Mapping for Result Analysis		
7	Commissioner of Women and Child Development (Training Program)		
8	Research – Patents / Papers		
9	SIP Hackathon for students		
10	Alumni Meet		
11	Extension Activities- NSS Orientation, NSS Special Camp		
12	Annual Fest (RAYS – Cultural and Sports)		
13	Submissions AISHE, NIRF, AQAR		
14	Any other item with the permission of the Chair		

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS			
Meeting/Project Name	IQAC Meeting	Meeting Date (DD/MM/YYYY)	2 Dec 2021
Meeting Facilitator	Dr. B. H. Nanwani		
MINUTES OF MEETING			
Agenda	Discussion Point		
Welcome and introduction of new members	<p>Dr. Abhijeet Kaiwade welcomed new members to the committee–</p> <ul style="list-style-type: none"> • Mr. Dilip Lathi, Managing Director, Vasudha Research & Publications Pvt Ltd, was welcomed as Parent Representative. • Mr. Arun Sehgal, Chairman & Managing Director, Chempro Pharma Pvt. Ltd., Mumbai, was welcomed as Corporate Member. 		
Action taken Report of the previous meeting	<p>Discussion:</p> <p>The Action Taken Report for the last meeting was presented as follows:</p> <ul style="list-style-type: none"> • Ms. Rucha Lathi(Batch 2020-2022) was introduced and welcomed as Student Representative. • Collaborations and MOUs were formalized with Infosys, WCD, AISSMS and UNIQUE Institute • Internship and Placement MOUs too have been signed and formalized with various organizations. • For MCA, budget was prepared and presented to the Director for review and approval. A Governing Council Meeting shall be arranged in near future and the proposal for MCA shall be presented to the Body. • Capacity Building – Setting up of Competitive Counseling and Examination Center, 4 students have been identified and a WhatsApp group has been created. Guest sessions will be organized for the benefit of these students. • Community Development – SVIMS has been rendering community service to Sant Gadge Maharaj Vasti. We have also tried to reach out to nearby communities such as DP Road Vasti. • World Aids Day was celebrated on 1st December 2021 with 46 participants on online platform and 23 participants in physical mode. <p>Decision:</p> <p>Minutes and ATR was approved by the Committee members</p>		
Industrial Visit	<p>Discussion:</p> <ul style="list-style-type: none"> • Industrial Visits are being planned to JNPT and / Baramati Industrial area when MBA-I Batch 2021 – 2023 join in. This shall tentatively be undertaken by end of Jan / February 1st week. • Efforts are also being taken to conduct Industrial visits in and around Pune. 		



B. Nanwani
DR. B. H. NANWANI
 DIRECTOR
 SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS

	<ul style="list-style-type: none"> Mr. Arun Sehgal opined that such visits should be arranged with predefined objectives/outcomes, the outcome primarily being creating an entrepreneurial mindset. <p>Decision:</p> <p>Industrial visits would be designed keeping in mind inputs given by Mr. Sehgal.</p>
FDP/Seminar	<p>Discussion:</p> <ul style="list-style-type: none"> Dr. Kaiwade informed the IQAC members that an FDP/seminar was being planned Possible topics discussed by members were NBA and industry trends to help faculty members keep abreast of latest business developments. Mr. Sehgal also pointed out that teachers could be trained in teaching methodology as the emphasis was shifting from knowing to doing. Mr. Robin Banerjee suggested that teachers as stakeholders should be invited to shortlist topics of interest and learning. He offered help in terms of contacting /identifying resource people connected with industry. <p>Decision:</p> <p>Dr Abhijeet to prepare the list of topics in current trends in industry-academia and send it for approval and approach various authorities for funding the same.</p>
CSR projects' Tie-up / Collaborations	<p>Discussion:</p> <p>Dr Abhijeet informed the members about connecting with Mr. Vishwajeet Pawar, TBL Consultancy Services, Pune, who is handling the CSR activities for various companies. He would help in giving various CSR projects to our students. This however shall depend upon the scenario of Covid in the coming months. Online CSR activities shall be viable in such a scenario. Mr Sehgal shared about his firm's CSR activities in Adivasi areas in Karjat and offered to give some projects</p> <p>Decision:</p> <p>Members asked Ms Bindiya to take up the project.</p>
CO Mapping for Result Analysis	<p>Discussion:</p> <p>Learning Outcomes are being measured based on results declared. The results would be presented in the next meeting.</p> <p>Decision:</p> <p>Members accepted and instructed Dr Abhijeet to complete the work in time.</p>
Commissioner of Women and Child Development (Training program)	<p>Discussion:</p> <p>Under the aegis of our MOU with WCD, we have been given the requirement to conduct a training program for destitute women in Swadhar. Most of them want to learn about voter ID / Aadhaar card, Online banking and financial assistance from government and banks. Therefore, the sessions shall be planned in accordance with financial literacy for these women.</p>



Bhawan
DR. B. H. NANWANI
 DIRECTOR
 SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES
 6, KOREGAON ROAD, PUNE - 411005

	<p>Decision:</p> <p>Committee instructed Dr Abhijeet to form a team and present the plan of action on this training program and take approval from Director.</p>
<p>Research – Patents / Papers</p>	<p>Discussion:</p> <ul style="list-style-type: none"> SVIMS is in the process of filing of Patent for Carbon Footprint formula. A research student of the Director has completed work in CSR. She has come up with a beautiful model on how companies can do CSR activities. We are, at present, in discussion with the Patent / Copyright advocate. The Director informed the Committee that efforts were being taken to get both the patents registered by trying to check the feasibility for the same. <p>Decision:</p> <p>Committee instructed Dr Abhijeet to get going with the process and take follow ups with concerned authorities.</p>
<p>SIP Hackathon for students</p>	<p>Discussion:</p> <ul style="list-style-type: none"> Dr. Kaiwade informed the Committee that a Hackathon was being planned based on the Summer Internship Projects (SIP) in Feb 1st week (tentatively) This would be called as an Internship Hackathon to be held at national level in a hybrid mode. The Director added that some of these projects tend to be promising. We want to encourage innovation and entrepreneurial mindset even at preliminary stages. We are working out modalities - what are the unique points or benchmarks. Also, the efforts were being taken to find Industry sponsors and prizes as that will build traction. <p>Decision:</p> <p>Committee instructed Dr Abhijeet to prepare the plan, rules & regulations, registration process etc. take approval from Director and get going with same</p>
<p>Alumni Meet</p>	<p>Discussion:</p> <ul style="list-style-type: none"> Date of the Alumni Meet shall be discussed with the Alumni group and finalized. Ms. Gurdayal Kaur was requested to float a message to the alumni to make contribution in alumni fund. The Director stated that we feel that it is a part of giving something back to the society. Many of our alumni are well placed. We do not wish to make it compulsory at all. We understand that these are difficult times where covid is concerned. The contributions are not only in terms of monetary contributions. SVIMS has almost completed 11 years. Most of our students are doing well in their respective fields and we are proud of our students. SVIMS wants to infuse a spirit of giving back to their Alma Mater. Ms. Gurdayal Kaur asked about the details on how people can share their contribution. The Director responded by saying that the contributions could be routed through Sadhu Vaswani mission. The contributors also would get a tax benefit.



B. H. Nanwani

DR. B. H. NANWANI
DIRECTOR

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS
PUNE-411001

	<p>Decision:</p> <p>Committee instructed Dr Abhijeet and Ms Bindiya to take this activity forward with the alumni group, share the account details. Also float the Google form for recording the details of the contribution. A meeting to be arranged with administrative members of Alumni committee to finalize the date of meeting and exchange the need & requirements (consultancy support to Alumni and guest sessions, donation in terms of in kind or monetary from alumni).</p>
<p>Extension Activities- NSS Orientation, NSS Special CAMP</p>	<p>Discussion:</p> <ul style="list-style-type: none"> • NSS orientation program shall be conducted in 1st week of January 2022. 25 students from new batch shall be inducted in NSS. Special NSS camp shall be planned in the last week of January 2022. • The Director suggested tying up with Mr .Arun Sehgal as he relates to various CSR activities. • He emphasized upon creating “recycling and reduce plastic” awareness. He has given the reference as he is working in Karjat and Bihar for Adivasi girls. They are lagging in teaching aid and methodologies in Adivasi schools. • The Director opined about stressing on direct creativity through activities - one to make money and other is to beautify houses or spaces. It was important to learn to monetize and quantify the impact. • The Director informed about social welfare programs which we call Seva. Our girls are very happy interacting with inmates, needy people and differently abled people as well as caring for the animals. <p>Decision:</p> <p>The Director suggested to Dr. Kaiwade to take this very seriously as an initiative for NSS, outreach program. Plan a social welfare program for the Maha-Yagnya in January 2022 i.e., Seva program.</p>
<p>Annual Fest (RAYS – Cultural and Sports)</p>	<p>Discussion:</p> <ul style="list-style-type: none"> • Dr. Abhijeet Kaiwade informed committee members about our annual fest RAYS (Cultural and Sports) mostly planed in Jan-Feb every year. • This time we are trying to get onto a national level competition in a hybrid mode. <p>Decision:</p> <p>Committee members instructed Dr Abhijeet and Ms Bindiya to prepare a plan of National level fest.</p>
<p>Submissions AISHE, NIRF, AQAR</p>	<p>Discussion:</p> <ul style="list-style-type: none"> • We are in process of finalizing AQAR for 17-18, 19 – 20, 20 – 21. • Complying with the routine procedures and formalities of AISHE, NIRF, and other authorities. <p>Decision:</p> <p>The Committee instructed Mr. Vinayak Phule to keep a track of all the processes and comply in time.</p>



Nanwani
DR. B. H. NANWANI
 DIRECTOR
 SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS
 6, KOREGAON ROAD, PUNE-411 007

<p>Any other item with the permission of the Chair</p>	<ul style="list-style-type: none"> • Mr. Dilip Lathi shared that as a parent representative, he was happy to learn about the plans for the students for the academic year. • Mr. Lathi is a book publisher and has worked with McMillian and Longman. And is presently an entrepreneur. He has published books for farmers on agricultural issues. He shared that there are a lot of schemes by GOI especially for girls and for young entrepreneurs. He offered to develop connects for the Institute.
<p>Vote of Thanks</p>	<p>Vote of thanks was given by Dr. Kaiwade. As there was no other agenda to be discussed the meeting was adjourned.</p>


 Dr Abhijeet Kaiwade
 IQAC Coordinator




 Dr B H Nanwani
 Chairperson IQAC

DR. B. H. NANWANI
 DIRECTOR
 SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS
 6, KOREGAON ROAD, PUNE-411 001

Action Taken Report: for 02/12/2021

Meeting presented on 03/03/2022

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS

Meeting/Project Name	IQAC Meeting	Meeting Date (DD/MM/YYYY)	3 March 2022
Meeting Facilitator	Dr. B. H. Nanwani		

ACTION TAKEN REPORT OF IQAC MEETING

Sr. No.	Particulars	Documents / link
1	Industrial Visit	Sandhan Valley, as an industrial and a heritage visit, is planned on 4 th and 5 th March 2022. Proposal is sent to Director Madam for approval.
2	FDP/Seminar	<ul style="list-style-type: none"> • ATAL FDP on Design Thinking from 31 Dec 2021 to 4 Jan 2022 was completed by Dr Divya and Ms Vaishali Patil, • ATAL FDP on 'Strategic Management Issues in Technical Institutions' from 27 Dec 2021 to 31 Dec 2021 was completed by Dr. Abhijeet Kaiwade. • Professional Ethics Course: Research Publication Ethics, one month course was attended and completed by Ms. Sonali Joshi.
3	CSR projects tie up	Ray of Joy Foundation – Session conducted for sensitization of students about the CSR activities and 5 students participated in Christmas toys distribution program at Phoenix Mall for under privileged children.
4	CO mapping for result analysis	Annexure-1 CO PO Mapping
5	Commissioner of Women and child development (Training program)	Due to Covid cases WCD could not conduct training program during Jan-Feb 2022. Planning to have the same in the Month of May 2022.
6	Research – Patents / Papers	<ul style="list-style-type: none"> • Patent Published on 'An IoT integrated Blockchain Technique to handle Security Information over Cloud', Application No.202241005364, Publication Date: 11/02/2022. Author - Dr Abhijeet Kaiwade • Filled Application for 'Sustainability Accounting of Carbon Emissions for Mode of Transport Used using Machine Learning Calculator' Author's - Director, Dr Smita Iyer, Dr Abhijeet Kaiwade and Ms Harshali Chandgadar. • Research Papers Publish during December 2021 to February 2022 Ms. Sonali Joshi – published research paper in UGC listed. <ol style="list-style-type: none"> 1. People Analytics: The emergence of HR Concept as Reflection of Business Performance with special Reference to WIPRO 2. Human Resource Accounting: Shift from Cost centers to profit centers <p>Ms. Bindiya Rangwai Submitted research paper to Wadia Institute of Management and Ajinkya DY Patil University for publication, expected to publish in month of March 2022.</p>



B. H. Nanwani
DR. B. H. NANWANI
 DIRECTOR
 SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS
 6, KOREGADH ROAD, PUNE-411 001

7	Hackathon for students	National Level SIP competition organized in First week of March 2022.
8	Alumni meet	Alumni guest sessions conducted for MBA students, Ms. Komal Panjwani and Ms. Harshali Chandgadkar. Google form floated for taking inputs from Alumni for about consultancy required in their business and contribution from Alumni
9	Extension Activities- NSS orientation, NSS Special CAMP	<ul style="list-style-type: none"> • NSS orientation program conducted on 18 January 2022 and through google form 25 students from new batch inducted in NSS. • Sinhgad and River Cleaning Drive was conducted on 26th Feb 2022. • Planning for NSS CAMP to ALANDI/KOSHI with Neville Wadia Institute of Management Studies and Research, Pune • Mahayagna of Sadhu Vaswani Mission on 16th & 17th January 2022 • Festival Celebration – (a) Christmas (b) Makar Sankranti • Observance of Various National / International Commemorative Days <ul style="list-style-type: none"> ○ Savitribai Phule Jayanti Neighborhood Community Engagement ○ World AIDS Awareness Day ○ National Pollution Day ○ World Disable day ○ World Energy conservation day ○ Seeti Bajao Shor Machao • National Days – <ul style="list-style-type: none"> ○ National Girl Child Day, ○ National Road Safety week ○ National Voter Day ○ National Tourism Day ○ Hindi Diwas - Republic day ○ Quiz - mygov.in ○ Apna Desh Apne Hathiyar
10	Annual Fest (RAYS – Cultural and Sports)	Rays Annual Fest is planned in first week of March 2022. Proposal is submitted to Director Madam for approval by President of Students' Council Ms. Shraddha Shinde.
11	Submissions AISHE, NIRF, AQAR	- Environment Audit on 10th January 2022 by Sustainable Academe, Mumbai - Electricity, Safety and Energy audit on December 2021 By Green Ink Infra Pvt Ltd, PCMC, Pune

Dr Abhijeet Kaiwade
IQAC Coordinator



Dr B H Nanwani
Chairperson, IQAC

DR. B. H. NANWANI
DIRECTOR

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS
5, KOREGAON ROAD, PUNE-411 001

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS

Meeting/Project Name	IQAC Meeting	Academic Year	2021 - 2022
Meeting Facilitator	Dr. B. H. Nanwani	Date	15/02/2022

CIRCULAR / NOTICE OF THE 1st IQAC MEETING

You are requested to note that the 3rd IQAC Meeting for the Academic Year 2021 - 2022 will be held on 03rd Mar. 2022 from 11.30 a.m. onwards through Microsoft Teams Platform.
The following Members to please attend the same:

Sr. No.	Name of the Member	Designation	Signature / Attendance Remarks
1	Dr. B. H. Nanwani	Chairperson	<i>B. Nanwani</i>
2	Dr. Divya Lakhani	IQAC Co-ordinator	<i>D. Lakhani</i>
3	Dr. Abhijeet Kaiwade	Teacher, HoD	<i>AK</i>
4	Ms. Vaishali R. Patil	Teacher	<i>V. Patil</i>
5	Ms. Bindiya Rangwani	Teacher	<i>BB</i>
6	Ms. Sonali Joshi	Teacher	<i>Sonali Joshi</i>
6	Mr. Vinayak Phule	Sr. Admin. staff	<i>V. Phule</i>

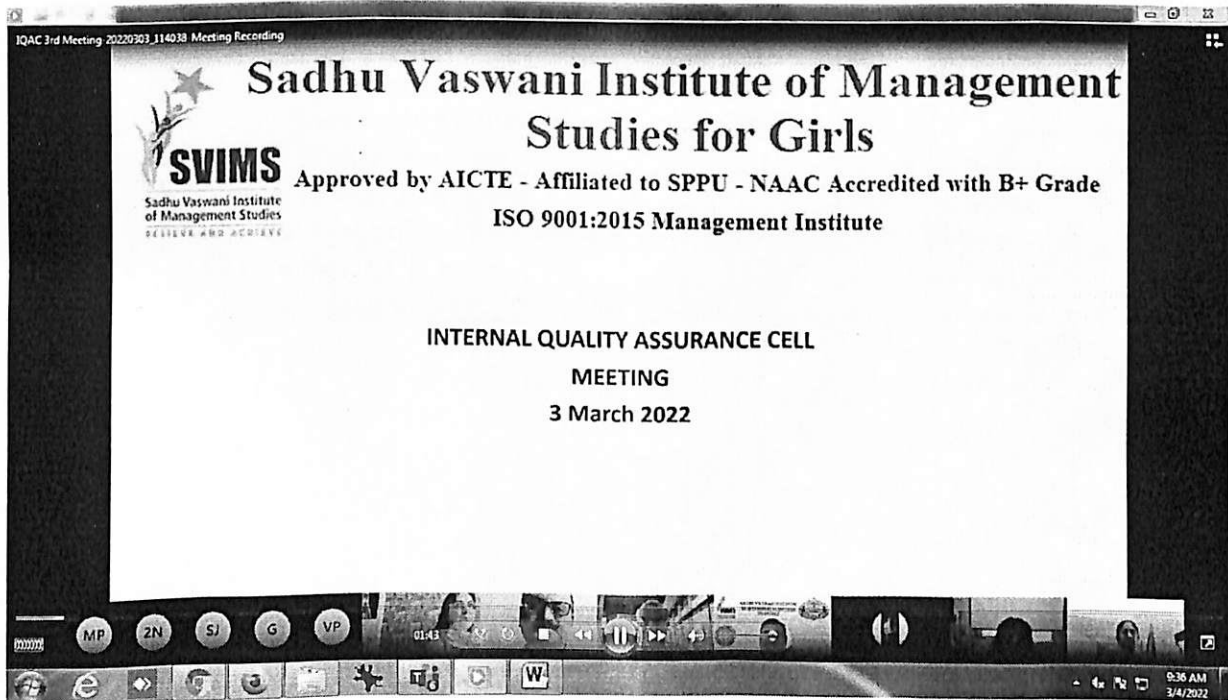
SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS

Meeting/Project Name	IQAC Meeting	Academic Year	2021 - 2022
Date of Meeting (DD/MM/YYYY)	02/03/2021	Time	11.00 a.m. onwards
Meeting Facilitator	Dr. B. H. Nanwani		

ATTENDENCE OF THE MEETING

A Meeting of the IQAC Committee was held on 02.03.2021 at 11.00 am, under the Chairperson, Dr. B. H. Nanwani (Director, SVIMS) on Microsoft Teams. The following members were present:

Sr No.	Name	Designation	Sign. / Attendance
1	Dr. B. H. Nanwani	Chairperson	<i>B. Nanwani</i>
2	Dr. Gulshan H. Gidwani	Management Member	Microsoft Teams
3	Dr. Divya Lakhani	IQAC Co-ordinator	<i>D. Lakhani</i>
4	Dr. Abhijeet Kaiwade	Teacher, HoD	<i>OK</i>
5	Ms. Vaishali R. Patil	Teacher	<i>V. Patil</i>
6	Ms. Sonali Joshi	Teacher	<i>Sonali Joshi</i>
7	Mr. Vinayak Phule	Sr. Admin. staff	<i>V. Phule</i>
8	Mr. Robin Banerjee	Local Society	MS Teams
9	Mr. Arun Sehgal	Industrialist	Microsoft Teams
10	Ms. Gurdayal	Alumni	Microsoft Teams
11	Mr. Dilip Lathi	Stakeholder / Parent	Microsoft Teams
12	Ms. Rucha Lathi	Student Representative (Batch 2020)	Microsoft Teams
13	Ms. Asawari Nawale	Student Representative (Batch 2020)	Microsoft Teams



Meeting Recording is saved in : D:\Addolphia\Meetings New\IQAC\2021\03\03-04-2022

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS

Meeting/Project Name	IQAC Meeting	Meeting Date (DD/MM/YYYY)	03/03/2022
Meeting Facilitator	Dr. B. H. Nanwani		

MEETING AGENDA

Sr. No	Topic
1	Reading and confirming minutes and Action taken report of the previous meeting
2	Introduction of New Members of IQAC
3	Preparation of AQAR for 2020-21
4	Collection and analysis of feedback from students and faculty
5	Introduction of Certificate Courses
6	Planning of subject allotment for upcoming Semester II and IV [Academic Year 2021-22]
7	Filing for Patent
8	Planning for International Seminar/Conference
9	Planning for Faculty Development Program
10	Policy formulation for Internal Audit Mechanism
11	Organize a) Virtual International Seminar/Conference b) Workshops for IPR/ Research Methodology
12	Student Welfare initiatives
13	Documentation under DMS
14	National Competition for cultural and management events
15	MOU with DAMITS
16	Any other item with the permission of chair

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS			
Meeting/Project Name	IQAC Meeting	Meeting Date (DD/MM/YYYY)	03/03/2022
Meeting Facilitator	Dr. B. H. Nanwani		
MINUTES OF MEETING			
ATR of previous meeting	Minutes of the IQAC meeting held on 2 December 2021 and ATR were read and approved by the Committee members.		
Welcome and introduction of new members	Dr. B H Nanwani, Director – SVIMS, welcomed the new members of IQAC. Dr. Divya Lakhani, IQAC Coordinator Ms. Asawari Nawale – Student Representative		
AQAR 2021	<p>Discussion: Out of 97 matrices, we have completed 95 matrices. After discussion, it was proposed that all submission should be completed by 25 March 2022.</p> <p>Decision: AQAR should be submitted by 25 March 2022.</p>		
Collection and analysis of feedback	<p>Discussion: As the MBA II (Sem III) syllabus has been completed, Dr. Lakhani informed the members that feedback on course outcome would be taken along with Online MCQ examination.</p> <p>For MBA I (Sem I) the syllabus is expected to be completed by 19 March 2022. The online MCQ examination is scheduled from 21 March 2022. Along with that the feedback on course outcome would also be taken.</p> <p>Faculty feedback – Students give the feedback about the teaching methodology adopted by the faculty. The members suggested that faculty feedback should be taken – MBA II – 10 March 2022 and MBA I – 21 March 2022.</p> <p>Decision: The committee members instructed that Feedback process should be completed by 31 March 2022. The analysis should be presented at the next meeting.</p>		
Certificate course	<p>Discussion: The committee members brainstormed about the various certificate courses:</p> <ul style="list-style-type: none"> • Entrepreneurship - Maharashtra Centre for Entrepreneurship Development (MCED) • Gender Equity - Ms. Viddulata Gawade, Director, Vivant Holistic Skill Development Centre <p>Ms. Vaishali Patil provided the information about the certificate</p>		



Nanwani

	<p>courses offered by IQAC cluster. These courses are offered on a lumpsum payment of ₹ 5000 irrespective of number of participants.</p> <p>Mr. Arun Sehgal enquired about existence of incubation centre at SVIMS. If entrepreneurship course materializes, and good ideas come out of it, the incubation centre will be useful for the said purpose. As the institute does not have it, he suggested for collaboration.</p> <p>Decision: The committee members instructed Ms. Vaishali Patil to get maximum enrolment for these courses. The courses should be commenced after the university examination. A proposal should be sent to Mr. Arun Sehgal for initiating the collaboration for incubation centre</p>
Subject allotment	<p>Discussion: Dr. Divya Lakhani informed the members that the institute will initiate the process of allotting the subjects to faculty – for MBA I – 19 subjects and MBA II – 15 subjects.</p> <p>Decision: The committee instructed Dr. Lakhani to undertake the subject allotment based on faculty’s subject preference and the expertise.</p>
International seminar/conference	<p>Discussion: Institute is planning to have an international seminar in the ensuing months. After discussion, the following topics came up before the committee:</p> <ul style="list-style-type: none"> • Paradigm shift in Education sector • Strategies adopted by companies to synergize in VUCA world <p>The members advised that the topic should be finalized keeping in mind the target audience. If it for faculty then first topic should be selected, and second one if it is for the benefit of students.</p> <p>Decision: The committee instructed that the topic should be finalised, and details worked out for its execution.</p>
FDP	<p>Discussion: As part of its quality initiatives, the institute conducts Faculty Development Program every year. The members suggested following:</p> <ul style="list-style-type: none"> • Teaching learning process • Design thinking <p>Mr. Arun Sehgal advised that resource persons should be invited from the industry, and usage of latest trends and applications should be discussed through this program.</p> <p>Decision: The committee instructed that the program details should be</p>



Bhawani

		finalized and implemented.
Internal Mechanism	Audit	<p>Discussion: The institute has developed policy documents on various matters. The committee members said that since Dr. Divya Lakhani is a Cost Accountant, her expertise could be tapped to develop policy document relating to accounts. They suggested that a handbook can be prepared to enlist the transactions and its accounting treatment. It would also incorporate the internal audit mechanism.</p> <p>Decision: The IQAC members accepted the suggestion and instructed Dr. Lakhani to prepare the same and implement after approval from Director mam.</p>
Workshop		<p>Discussion: The committee members suggested that workshops should be conducted as part of quality initiatives.</p> <ul style="list-style-type: none"> • IPR • Research Methodology <p>Decision: Committee instructed that a plan for workshop should be prepared and implemented after approval from Director mam.</p>
Student Initiatives	Welfare	<p>Discussion: As per the directives of AICTE, Happiness Index of students is tracked through Yol App (Yourownlife). The members suggested that following initiatives can be undertaken for student welfare:</p> <ul style="list-style-type: none"> • Free Gynaecology consultation for students with the support of Inlaks & Budhrani Hospital • Mental Wellness Program with renowned Clinical Psychologist. <p>Decision: The committee advised that student welfare activities should be undertaken.</p>
Documentation DMS	under	<p>Discussion: Dr. Abhijeet Kaiwade informed the members about the assignment schedule that would be incorporated in the DMS. The objective of doing it is to automate the assignment system.</p> <p>Decision: The committee members instructed Dr. Abhijeet Kaiwade to complete the programming for it and test check its implementation.</p>
National Competition		<p>Discussion: The institute is proposing to conduct a national level competition for cultural and management events.</p> <p>Decision:</p>



Snawani

	The committee instructed that the program details should be finalized and implemented.
MOU	<p>Discussion: Under Azadi Ka Amrit Mahotsav and Ek Bharat Shreshtha Bharat program – AICTE had mandated that institutes from Maharashtra should partner with institutes from Odisha for undertaking joint programs. The Institute partnered with Dr. Ambedkar Memorial Institute of Information Technology & Management Sciences, Rourkela, Odisha to jointly organize various events. Following activities were conducted, or are scheduled for upcoming week:</p> <ul style="list-style-type: none"> • Chhatrapati Shivaji Maharaj Jayanti – 19 February 2022 • Matribhasha Din – Mother Language Day – 22 February 2022 • Marathi Bhasha Din – 26 February 2022 • Heritage of Odisha and Maharashtra – 5 March 2022 • Cultural Program – 12 March 2022 <p>The committee members felt that since institute has already established contact with DAMITS, they should explore the possibility of partnership to the next level by signing an MOU with DAMITS for faculty and student exchange programme.</p> <p>Decision: A proposal should be drafted and sent to DAMITS and the institute should then proceed to sign an MOU with them.</p>
Any other matter	<p>Mr. Arun Sehgal advised visiting Adivasi School for undertaking CSR projects.</p> <p>Decision: proposal should be sent to Mr. Arun Sehgal undertaking CSR projects in Adivasi School.</p>
Vote of Thanks	As there was no other agenda to be discussed the meeting was adjourned with the vote of thanks that was given by Dr. Divya Lakhani.

Divya
Dr. Divya Yogesh Lakhani
IQAC Coordinator



Nanwani
Dr. B H Nanwani
Chairperson - IQAC
DR. B. H. NANWANI
DIRECTOR

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS
6, WOREGAON ROAD, PUNE-411 001

Action Taken Report for 3 March 2022 Meeting and presented on 3 June 2022

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS			
Meeting/Project Name	IQAC Meeting	Meeting Date (DD/MM/YYYY)	06/06/2022
Meeting Facilitator	Dr. B. H. Nanwani		
ACTION TAKEN REPORT			
AQAR 2021	The AQAR is ready for submission. As the Institute has applied for MCA program, and also the date of submitting AQAR was extended, SVIMS has decided to take to revisit the different criteria before final submission.		
Collection and analysis of feedback	Feedback had been collected from MBA I and MBA II students: <ul style="list-style-type: none"> • Course outcome • Teachers Effectiveness • Curriculum feedback The analysis showed that <ul style="list-style-type: none"> • Students were satisfied with the teaching and guidance provided by all faculty members • Satisfaction with the curriculum prescribed by university • Course Outcomes had been achieved. 		
Certificate course	1] Entrepreneurship - Maharashtra Centre for Entrepreneurship Development (MCED) – 100% enrolment – 132 students 2] Gender Equity - Ms. Viddulata Gawade, Director, Vivant Holistic Skill Development Centre 29 students have enrolled		
Subject allotment	New faculty recruited – Ms. Harshali Bhalerao, Msc (Micro), MMM Subject Allotment for Semester II & IV was done among 5 inhouse faculty <ul style="list-style-type: none"> • Dr. Abhijeet Kaiwade • Dr. Divya Yogesh Lakhani • Ms. Vaishali Patil • Ms. Sonali Joshi • Ms. Harshali Bhalerao Visiting Faculty - Mr. Mahesh Kakulla for two subjects		
FDP	National Education Policy. The institute is in process of getting the necessary approval		
Internal Audit Mechanism	Completed		
Workshop	•IPR – Knowledge Partner - National Intellectual Property Awareness Mission (NIPAM) Scheduled for 9 June 2022		
Student Welfare Initiatives	Following initiatives undertaken for student welfare: <ul style="list-style-type: none"> • Free Gynaecology consultation for students with the support 		



B. Nanwani

	<p>of Inlaks & Budhrani Hospital</p> <ul style="list-style-type: none"> • Mental Wellness Program with renowned Clinical Psychologist <ul style="list-style-type: none"> - Ms. Pooja Jain - Ms. Mansi Tambe
Documentation under DMS	The system is available for use.
National Competition	<p>RAYs was organized on 6th and 7th May 2022</p> <p>Sponsors: 7</p> <p>Participants: Around 100</p> <p>No. of colleges: 6</p>
MOU	With DAMITS – As the official signatory was not available, it could not be finalized

Lakhani

Dr. Divya Yogesh Lakhani
IQAC Coordinator



Nanwani

Dr. B H Nanwani
Chairperson - IQAC

DR. B. H. NANWANI
DIRECTOR

SADHU VAIDWAN INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS
6, KOREGAON ROAD, PUNE-411 001

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS

Meeting/Project Name	IQAC Meeting	Academic Year	2021 - 2022
Meeting Facilitator	Dr. B. H. Nanwani	Date	26/05/2022

CIRCULAR / NOTICE OF THE 4th IQAC MEETING

You are requested to note that the 4th IQAC Meeting for the Academic Year 2021 – 2022 will be held on 03rd June 2022 from 11.30 a.m. onwards at the Board Room in Director's Office and via MS Teams Platform. The following Members to please attend the same:

Sr. No.	Name of the Member	Designation	Signature / Attendance Remarks
1	Dr. Divya Lakhani	IQAC Co-ordinator	<i>DLakhani</i>
2	Dr. Abhijeet Kaiwade	Teacher, HoD	<i>AK</i>
3	Ms. Vaishali R. Patil	Teacher	<i>V.R. Patil</i>
4	Ms. Sonali Joshi	Teacher	<i>Sonali Joshi</i>
5	Mr. Vinayak Phule	Sr. Admin. staff	<i>V. Phule</i>

Nanwani
Dr. B. H. Nanwani
Director

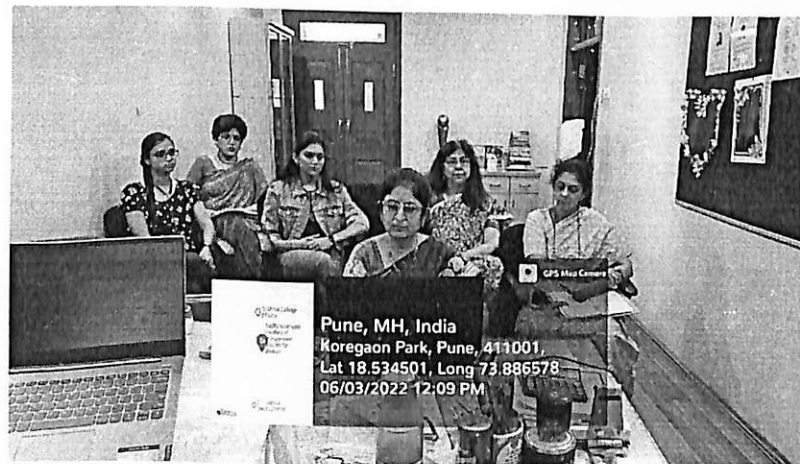
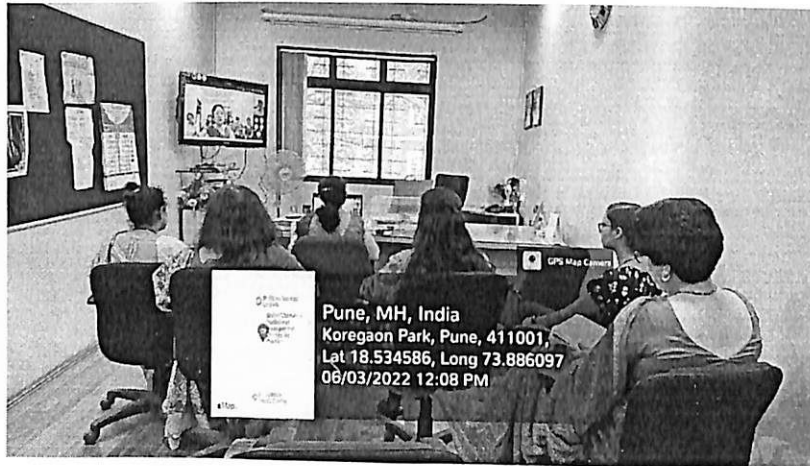
SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS

Meeting/Project Name	IQAC Meeting	Academic Year	2021 - 2022
Date of Meeting (DD/MM/YYYY)	3/6/2022	Time	11.30 a.m. onwards
Meeting Facilitator	Dr. B. H. Nanwani		

ATTENDENCE OF THE MEETING

A Meeting of the IQAC Committee was held on 03.06.2022 at 11.30 am, under the Chairperson, Dr. B. H. Nanwani (Director, SVIMS) at Director's Office and via MS Teams. The following members were present:

Sr No.	Name	Designation	Sign. / Attendance Remark
1	Dr. B. H. Nanwani	Chairperson	<i>B. Nanwani</i>
2	Dr. Gulshan H. Gidwani	Management Member	Microsoft Teams
3	Dr. Divya Lakhani	IQAC Co-ordinator	<i>D. Lakhani</i>
4	Dr. Abhijeet Kaiwade	Teacher, HoD	<i>AK</i>
5	Ms. Vaishali R. Patil	Teacher	<i>AG</i>
6	Ms. Sonali Joshi	Teacher	<i>Sonali Joshi</i>
7	Mr. Vinayak Phule	Sr. Admin. staff	<i>V. Phule</i>
8	Mr. Robin Banerjee	Local Society	Microsoft Teams
9	Mr. Arun Sehgal	Industrialist	Microsoft Teams
10	Ms. Gurdayal	Alumni	Microsoft Teams
11	Mr. Dilip Lathi	Stakeholder / Parent	Microsoft Teams
12	Ms. Rucha Lathi	Student Representative (Batch 2020)	<i>R. Lathi</i>
13	Ms. Asawari Nawale	Student Representative (Batch 2021)	<i>A. Nawale</i>



SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS			
Meeting/Project Name	IQAC Meeting	Meeting Date (DD/MM/YYYY)	03/06/2022
Meeting Facilitator	Dr. B. H. Nanwani		
MEETING AGENDA			
Sr. No	Topic		
1	Reading and confirming minutes and Action taken report of the previous meeting		
2	Staff Orientation for New NAAC Guidelines and allocation of duties and setting benchmarks.		
3	Quality initiatives <ol style="list-style-type: none"> a. Manthan b. Preparation of Academic Calendar with focus of NAAC c. Student Centric Method every week d. Summer Internship Project with focus on current trends in business environment 		
4	Certificate Courses <ol style="list-style-type: none"> a. German b. Digital Marketing c. Tally d. Advanced Excel 		
5	Student Activities: <ol style="list-style-type: none"> a. Life Coping Skills b. Sports and Cultural Activities c. National Level Exams 		
6	Any other matter with the permission of chair		

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS			
Meeting/Project Name	IQAC Meeting	Meeting Date (DD/MM/YYYY)	03/06/2022
Meeting Facilitator	Dr. B. H. Nanwani		
MINUTES OF MEETING			
Welcome and introduction of new members	Dr. Divya Lakhani, IQAC Coordinator welcomed the new member of IQAC - Ms. Harshali Bhalerao, Asst Prof, SVIMS		
ATR of previous meeting	Minutes of the IQAC meeting held on 3 March 2022 and ATR were read and approved by the Committee members.		
Staff Orientation for New NAAC Guidelines	<p>Discussion: Dr. Divya Lakhani informed the members that NAAC has revised the guidelines for AQAR submission. She proposed that as the Director of the Institute is having a rich experience in the area of quality initiatives, the faculty members would be taking guidance from her for planning various activities and events. It was also proposed to invite members from IQAC Cluster to enlighten the faculty members about different dimensions of the revised guidelines.</p> <p>Decision: The committee members agreed to the suggestion.</p>		
QUALITY INITIATIVES			
1] Manthan	<p>Discussion: Mr. Robin Banerjee had suggested time to be earmarked on academic calendar for brainstorming on Quality issues (some sort of Manthan) Dr. Divya put forth this idea for acceptance and suggested that the time could for instance be used for adding some global content in some subjects.</p> <p>Decision: The Committee members accepted the idea of Manthan in the academic calendar.</p>		
2] Preparation of Academic Calendar	<p>Discussion: The institute proposes to establish the Academic Calendar for the period from June 2022 to June 2023. Dr. B H Nanwani proposed that since the new guidelines have come up, it is essential to prepare the calendar keeping in mind the revised guidelines prescribed by NAAC.</p> <p>Decision: The members instructed Dr. Lakhani to prepare the Academic Calendar with a focus on NAAC criteria, to ensure the Institute is not caught unawares at the time of AQAR submission.</p>		



B. H. Nanwani
DR. B. H. NANWANI
DIRECTOR

3] Student Centric Methods	<p>Discussion: The institute has always believed in following latest teaching pedagogical tools for the benefit of students like – PPT, YouTube Videos, Research Papers, Group Discussion, Role Play, etc.</p> <p>Decision: It was decided that the activities should be conducted every week and an audit should be done to ensure that it is done as per the set parameters.</p>
4] SIP	<p>Discussion: Dr. Lakhani proposed that students would be motivated to pursue latest projects in the field of Finance, HR, Marketing, etc. Mr. Robin Banerjee commented that not many companies are willing to share the data with interns because of which they give mundane topics to the students for their Summer Internship Project (SIP). Mr. Arun Sehgal suggested that there should be ongoing engagement with the corporate sector. Such people should become mentors to our girls. This might result in students getting live projects and industry specific projects.</p> <p>Decision: It was decided that list of proposed titles should be prepared and shared with the students. The list of industry mentors be prepared so that our students can secure the internship in such companies.</p>
CERTIFICATE COURSES	
German Digital Marketing Tally Advanced Excel	<p>Discussion: It was proposed to have certificate courses on German Language, Digital Marketing, Tally and Advanced Excel. Mr. Banerjee averred that if languages are taught preference should be given to teaching Mandarin, Spanish, French. Besides this, it was observed that Tally was used extensively by SMEs. Mr. Arun Sehgal suggested that courses on SAP/ERP should be introduced. The Director informed members about the poor uptake of the course by students despite it being offered at heavily subsidised rates. Mr. Sehgal then suggested that seminars could be organised to indoctrinate students with basic knowledge of SAP and to enthuse them to undertake the course</p> <p>Decision: It was decided to introduce those certificate courses that find favour with the students.</p>



Bhawan

STUDENT ACTIVITIES	
<p>Life Coping Skills Sports and Cultural Activities National Level Exams</p>	<p>Discussion: The institute proposes to conduct different activities that will help the students to be equipped with necessary skills once they enter the corporate sector. The institute also proposes to organize cultural and sports activities.</p> <p>Besides this, students would be motivated to appear for GDCA, National level accounting examination.</p> <p>Decision: The committee advised that: - A proper plan be prepared to take the students through activities that will enhance their life coping skills. - The Student Council should be roped in to plan out the cultural and sports activities. - Awareness program should be organized for the benefit of students so that they become conscious of the different types of national level examinations.</p>
<p>Any other matter</p>	<p>One of the important functions of the IQAC is to ease out the documentation process. All the systems and processes are streamlined, and every individual is aware about it. It should not be dependent on any individual but should rather be system driven.</p> <p>Dr. Lakhani informed the members that the institute is at present having manual system for managing the leave availed by the employees. It was proposed that the manual system should now pave way for an automated Leave Management System.</p> <p>Decision: The committee instructed that the system should be designed using inhouse expertise.</p>
<p>Vote of Thanks</p>	<p>As there was no other agenda to be discussed the meeting was adjourned with the vote of thanks that was given by Dr. B H Nanwani.</p>

Lakhani
Dr. Divya Yogesh Lakhani
IQAC Coordinator



Nanwani
Dr. B H Nanwani
Chairperson – IQAC
DR. B. H. NANWANI
DIRECTOR
SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS
6, KOREGAON ROAD, PUNE-411 001

Action Taken Report for 3 June 2022 Meeting and presented on 6 October 2022

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS

Meeting/Project Name	IQAC Meeting	Meeting Date (DD/MM/YYYY)	03/06/2022
Meeting Facilitator	Dr. B. H. Nanwani		

ACTION TAKEN REPORT

Staff Orientation for New NAAC Guidelines

NAAC had come up with the new guidelines on 6 June 2022. A webinar was attended by Dr. Divya Lakhani that helped to get an overview on the same. For this purpose, a meeting was arranged on 16 June 2022 to give an orientation to the team members about the new guidelines. The presentation gave an overview of the different metrics that were merged and deleted.



Keeping this in mind the allocation of duty was done as follows:

Criteria 1 - Ms. Vaishali Patil

Criteria 2 - Ms. Harshali Bhalerao & Office

Criteria 3 -

a) IPR - Ms. Harshali Bhalerao

b) Research Methodology - Ms. Harshali Bhalerao & Dr. Abhijeet Kaiwade

c) Entrepreneurship - Ms. Sonali Joshi

d) NSS - Dr. Abhijeet Kaiwade

e) MOU - Dr. Abhijeet Kaiwade, Ms. Vaishali Patil and Dr. Divya Lakhani

Criteria 4 - Office, Library & Director Mam

Criteria 5 - Dr. Abhijeet Kaiwade & Ms. Harshali Bhalerao


Placement - Dr. Divya Lakhani

Criteria 6 - Dr. Divya Lakhani

Criteria 7 - Ms. Sonali Joshi



Nanwani

<p>Manthan</p>	 <p>The Internal Quality Assurance Cell (IQAC) of the Institute organized 'MANTHAN' on Saturday, 24 September 2022 at 2 pm.</p> <p>The objective of 'Manthan' was: To brainstorm on ideas for designing the Quality Map for SVIMS – 2022-23 To identify the quality initiatives To identify the Quality Benchmarks for different criteria</p> <p>Faculty, Staff, Alumna, students along with Director mam brainstormed on various initiatives that could be introduced for the benefit of students:</p> <ul style="list-style-type: none"> • Certificate Courses • Mid semester meeting with students • Increasing IT competence through Assignments and elective subjects offered to students. <p>This was continued further on Monday, 26 September 2022 wherein the following points were discussed:</p> <ul style="list-style-type: none"> • Staff Welfare Initiatives • Professional Development Program • Seminar and Conferences • Student Centric Activities • Inter Disciplinary SIPs • Industrial Visit • Enhancing scope of Extension Activity • Increase in Footfall in Library
<p>Preparation of Academic Calendar</p>	<p>The Institute prepared the Academic Calendar for AY 2022 – 23. Each activity was mapped with NAAC Criteria. It has been uploaded on the website.</p>



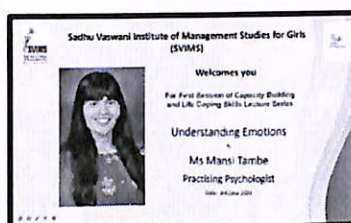
Bhawan

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS 6, Koregaon Road, Pune 411001						
ACADEMIC CALENDAR JUNE 2022 - JUNE 2023						
Criteria	Matrix	Date	Day	Name of the Activity	Faculty	
5	5.1.2	1-Jun-22	Wednesday	Cyber Security - [ICT Computing Skills]	Ms. Harshali Bhalerao	
5	5.1.2	1-Jun-22	Wednesday	Workshop on Email Etiquette [ICT Computing Skills]	Dr. Divya Lakhani	
1,3	1.1/1.2.1/3.2.	2-Jun-22	Thursday	Industry Institute Interaction Value Add Courses		
5	5.1.2	3-Jun-22	Friday	Student Capacity Building - Life Skills	Ms. Harshali Bhalerao	
5	5.1.3	3-Jun-22	Friday	Career Counselling	Ms. Harshali Bhalerao	
2		4-Jun-22	Saturday	HR Conclave	Ms. Soumi Joshi	
6	6.3.3	4-Jun-22	Saturday	Non Teaching Staff Development programme**	Dr. Abhijeet Kairwade	
5	5.3.2	4-Jun-22	Saturday	Sports and Cultural Events	Dr. Abhijeet Kairwade Ms. Harshali	
7	7.1.1	6-Jun-22	Monday	World Environment Day [5 June - Sunday]	Ms. Soumi Joshi	
1,3	1.1/1.2.1/3.2.	6-Jun-22	Monday	Industry Institute Interaction Value Add Courses		
1,3	1.1/1.2.1/3.2.	7-Jun-22	Tuesday	Industry Institute Interaction Value Add Courses		
3	3.4.3	8-Jun-22	Wednesday	Extension Activity - NSS - Jal Shakti Abhiyaan	Dr. Abhijeet Kairwade	
3	3.2.2	9-Jun-22	Thursday	Workshop - IPR Awareness	Ms. Harshali Bhalerao	

Student Centric Methods

Ms. Mansi Tambe, Professional Psychologist and Counsellor was appointed for counselling, conducting psychometric tests and sessions on promoting mental wellness, group therapies etc. under our Mental Wellness Programme. Following sessions were conducted by her:

Date	Title
3 June 2022	What are emotions? Knowing and tackling different emotions
11 June 2022	Emotions and Visual Arts
2 July 2022	Building internal Dialogue through reflective practices



The counselling sessions focused on the following areas:

Date	Title
21 May 2022	Introduction and Rapport Building with Identity Formation
28 May 2022	Visual Art
3 June 2022	Mind Theory and Identity Formation
11 June 2022	Pragmatic tools to battle with Anxiety and depression
2 July 2022	Understanding Anxiety

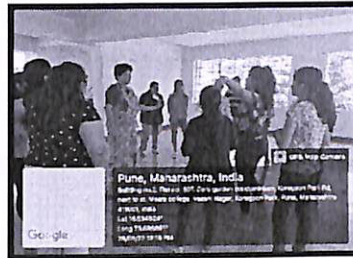


Mansuani

Sports and Cultural

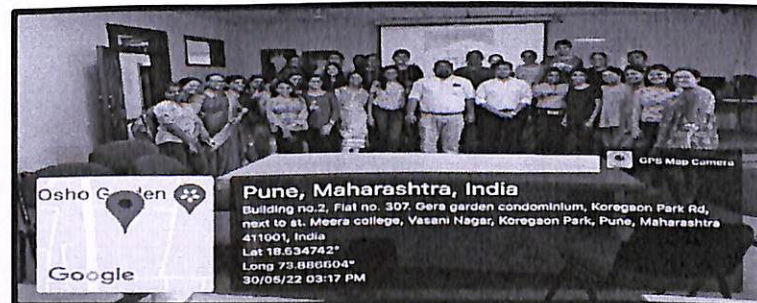
The institute organized various sports and cultural activities. The details are:

Date	Title
28 May 2022	Lagori
2 July 2022	Carrom
13 July 2022	Guru Poornima Celebration
30 July 2022	“Jashan Tara” - Short Play
7 August 2022	On occasion of Dada J P Vaswani’s 104 th Birthday Celebration
13 August 2022	Rakhi Celebration
19 August 2022	Janmashtami Celebration
31 August 2022	Ganesh Chaturthi
5 September 2022	Teachers’ Day Celebration
1 October 2022	Navratri – Dandiya

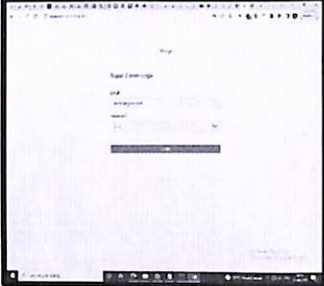
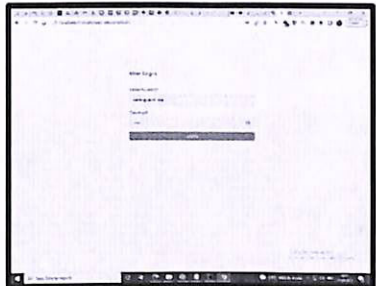


Certificate Courses:

The institute offered Certificate Course in Tally and Advanced Excel. 29 students had enrolled for this course.



Vaswani

<p>Summer Internship Project (SIP)</p>	<p>No. of Students – MBA I – 65</p> <p>Students have secured Internship in prominent companies:</p> <ul style="list-style-type: none"> • Zensar Technologies Private Ltd • Zimetrics Technologies Pvt Ltd • Sekel Technologies Pvt Ltd • Boyd and Moore Executive Search • Kohler <p>Stipend secured by 50% of the students.</p>
<p>Leave Management System:</p>	<p>The institute is at present having manual system for managing the leave availed by the employees. We have developed an automated Leave Management System inhouse – with admin and user login. The system is under testing stage.</p> <div style="display: flex; justify-content: space-around;">   </div>

Platchan
 Dr. Divya Yogesh Lakhani
 IQAC Coordinator



Nanwan
 Dr. B H Nanwani
 Chairperson - IQAC
DR. B. H. NANWANI
 DIRECTOR
 SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS
 6, KOREGAON ROAD, PUNE-411 001