

**SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS**

Meeting/Project Name	IQAC Meeting	Academic Year	2022 - 2023
Meeting Facilitator	Dr. B. H. Nanwani	Date	29/09/2022

**CIRCULAR / NOTICE OF THE 1st IQAC MEETING**

You are requested to note that the First IQAC Meeting for the Academic Year 2022 - 2023 will be held on 06th October 2022 from 11.00 a.m. onwards in Hybrid Mode. The following Members to please attend the same:

Sr. No.	Name of the Member	Designation	Signature / Attendance
1	Dr. Divya Yogesh Lakhani	IQAC Co-ordinator	<i>D. Lakhani</i>
2	Dr. Abhijeet Kaiwade	Associate Professor	<i>AK</i>
3	Ms. Vaishali R. Patil	Teacher	<i>V. Patil</i>
4	Ms. Sonali Joshi	Teacher	<i>Sonali Joshi</i>
5	Ms. Harshali Bhalerao	Teacher	<i>H. Bhalerao</i>
6	Mr. Vinayak Phule	Sr. Admin. staff	<i>V. Phule</i>

*B. H. Nanwani*  
Dr. B. H. Nanwani  
Director

**DR. B. H. NANWANI**  
DIRECTOR  
SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS  
6, KOREGAON ROAD, PUNE-411 001



SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS			
Meeting/Project	IQAC Meeting	Academic Year	2022 - 2023
Date of Meeting [DD/MM/YYYY]	06/10/2022	Time	11.00 am onwards
Meeting Facilitator	Dr. B. H. Nanwani	Date	29/09/2022
ATTENDANCE OF THE MEETING			
A meeting of the IQAC Committee was held on 6 October 2022 at 11 am under the Chairperson, Dr. B H Nanwani (Director, SVIMS) at Director's Office and via MS TEAM. The following members were present:			
Sr. No.	Name of the Member	Designation	Sign/Attendance
1	Dr. B. H. Nanwani	Chairperson	<i>Bnanwani</i>
2	Dr. Gulshan H. Gidwani	Management Member	<i>AG</i>
3	Dr. Divya Yogesh Lakhani	IQAC Co-ordinator	<i>Dlakhani</i>
4	Dr. Abhijeet Kaiwade	Associate Professor	<i>AK</i>
5	Ms. Vaishali R. Patil	Teacher	<i>AG</i>
6	Ms. Sonali Joshi	Teacher	<i>Sonali Joshi</i>
7	Ms. Harshali Bhalerao	Teacher	<i>Harshali</i>
8	Mr. Vinayak Phule	Sr. Admin. staff	<i>V Phule</i>
9	Mr. Robin Banerjee	Local Society	<i>AG</i>
10	Mr. Arun Sehgal	Industrialist	<i>MS TEAM</i>
11	Ms. Gurdayal	Alumna	<i>AG</i>
12	Mr. Dilip Lathi	Stakeholder / Parent	<i>MS TEAM</i>
13	Ms. Rucha Lathi	Student Representative (Batch 2020)	<i>Rlathi</i>
14	Ms. Asawari Nawale	Student Representative (Batch 2021)	<i>Asawari</i>

**Special Invitees:**

1	Mr. Rakesh Navani	Joint Managing Director & Chief Investment Officer, Jetline Group of Companies, India & Finance Director JetSynthesys	<i>MS TEAM</i>
2	Ms. Tasneem Hakimjiwala	HR Manager, Sekel Technologies Pvt Ltd	<i>AG</i>
3	Mr. Manish Parmar	Librarian, SVIMS	<i>Manish Parmar</i>

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS			
Meeting/Project Name	IQAC Meeting	Meeting Date (DD/MM/YYYY)	06/10/2022
Meeting Facilitator	Dr. B. H. Nanwani		
MEETING AGENDA			
Sr. No	Topic		
1	Reading and confirming minutes and Action taken report of the previous meeting		
2	Introduction of New Members of IQAC		
3	Preparation of AQAR for 2021-22		
4	Collection and Analysis of feedback from Students, Faculty, Alumni and Employer		
5	Introduction of MCA Programme from AY 2022-23 <ul style="list-style-type: none"> <li>• Appointment of New Faculty</li> <li>• Open Courses</li> <li>• IIT Bombay Spoken Tutorial</li> </ul>		
6	Planning of Subject Allotment for upcoming Semester I and III – MBA and MCA [Academic Year 2022-23]		
7	Planning of Induction Programme for incoming batch MBA and MCA		
8	Launch of Research Methodology – PhD Course Work		
9	Presenting the Plan of Action for Academic Year 2022-23		
10	Any other matter with the permission of chair		

*B. H. Nanwani*



<p>MCA Programme from AY 2022-23</p>	<p><b>Discussion:</b> With great pleasure, Dr. B H Nanwani informed the members that the Institute has received the approval from AICTE for commencement of MCA Programme from AY 2022-23 on 22 July 2022.</p> <p>Mr. Rakesh Navani and Mr. Arun Sehgal congratulated Dr. Nanwani and conveyed their best wishes. They commented that under her leadership the Institute was and is growing by leaps and bounds leading to SVIMS becoming a sought after Institute in Pune.</p> <p>Dr. Nanwani thanked the members for their good wishes and support.</p> <p><b>Appointment of Faculty:</b> Dr. Abhijeet Kaiwade informed the committee members that the institute had placed the advertisement in newspaper for recruitment of faculty. Accordingly, the process has been initiated.</p> <p><b>Open Courses, IIT Spoken Tutorial:</b> Dr. Kaiwade informed the members that for MCA we have to select two open courses. Dr. Nanwani suggested the courses should be selected keeping in mind the latest trends in the IT field. The courses that are available on IIT Bombay Spoken Tutorial should be explored.</p> <p><b>Decision:</b> The faculty appointment should be completed at the earliest. The committee instructed Dr. Abhijeet Kaiwade to identify the open courses that will be beneficial to the students. Dr. Divya Lakhani was told to get in touch with IIT Bombay Spoken Tutorial and check the feasibility of introducing their courses for SVIMS</p>
<p>Subject Allotment for MBA and MCA</p>	<p><b>Discussion:</b> Dr. Divya Lakhani informed the members that the University Examination of MBA II and IV had completed in August 2022. Accordingly, the subjects need to be allotted for the upcoming semesters I and III of MBA program. Similar exercise needs to be done for newly introduced MCA programme.</p> <p><b>Decision:</b> The members instructed Dr. Divya Lakhani and Dr. Abhijeet Kaiwade to complete the subject allotment in consultation with the Director taking into the consideration the workload as per AICTE norms.</p>



*B. Nanwani*



SVIMS  
SVIMS

<p>Induction Programme for incoming batch MBA and MCA</p>	<p><b>Discussion:</b> Dr. Divya Lakhani floated the proposal for 21-day Induction Program. Some of the proposed activities included:</p> <ul style="list-style-type: none"> <li>• Universal Human Values</li> <li>• Capacity Building – Life Skills</li> <li>• Sports and Cultural Activities</li> <li>• CSR Activities</li> </ul> <p>The members agreed to the proposal saying the program is well devised for holistic development of the students.</p> <p><b>Decision:</b> The committee instructed Dr. Divya Lakhani and Ms. Harshali Bhalerao to execute the plan.</p>
<p>Research Methodology – PhD Course Work</p>	<p><b>Discussion:</b> Being a PhD Research Centre, Dr. B H Nanwani proposed that Research Methodology course work should be organized for the students of our centre. Some of the speakers proposed were:</p> <ul style="list-style-type: none"> <li>• Dr. D P Singh – Professor and Associate Dean, School of Research Methodology, Tata Institute of Social Sciences</li> <li>• Dr. Ajay Kolhatkar - Independent Consultant and TRIZ Practitioner</li> <li>• Dr. J K Sachdeva - Editor in Chief at Journal of Global Economy</li> </ul> <p>This was seconded by Dr. Abhijeet Kaiwade</p> <p><b>Decision:</b> Dr. Abhijeet Kaiwade and Ms. Harshali Bhalerao were instructed to prepare a detailed plan of topics for the ten-day course and identify the speakers for each topic.</p>
<p>Plan of Action for Academic Year 2022-23</p>	<p><b>Discussion:</b> Dr. B H Nanwani informed the members that Institute Accreditation is up for renewal in 2023. Hence an action plan was proposed for AY 2022-23 keeping the Seven Criteria of NAAC in mind.</p> <p>The members commended the institute for development of the plan and offered to provide support for its execution, in whichever area the Institute deemed fit. The Director thanked the members for their gracious support.</p> <p><b>Decision:</b> Dr. Divya Lakhani was instructed to finalize the plan in consultation with Director.</p>
<p>Vote of Thanks</p>	<p>As there was no other agenda to be discussed the meeting was adjourned with the vote of thanks that was given by Dr. B H Nanwani.</p>

*Divya Lakhani*

Dr. Divya Yogesh Lakhani  
IQAC Coordinator

**IQAC Coordinator**

**SVIMS**

*B H Nanwani*

Dr. B H Nanwani  
Chairperson - IQAC

**DR. B. H. NANWANI**  
**DIRECTOR**

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**Action Taken Report of IQAC Meeting dated 6 Oct 2022  
Presented on 6 January 2023**

<b>SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS</b>			
<b>Meeting/Project Name</b>	IQAC Meeting	<b>Meeting Date (DD/MM/YYYY)</b>	06/01/2023
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		
<b>ACTION TAKEN REPORT</b>			
<b>Preparation of AQAR for 2021-22</b>	Mr. Rajesh Shelar mailed the formats of Data Templates to all faculty/staff members. They have prepared the data templates and are in the process of preparing the evidence.		
<b>Collection and Analysis of feedback from Students, Faculty, Alumni and Employer</b>	On most of the parameters – Rating of Excellent and Very good has been received from all the stakeholders. The Analysis has been updated on the website.		
<b>Introduction of MCA Programme from AY 2022-23</b>	<p>a) <b>Appointment of New Faculty</b> – New Faculty has been appointed for MCA Program</p> <ul style="list-style-type: none"> <li>• <i>Dr. Kalpana Salunke</i> – BSc, MCA, MCM, PhD – Her area of expertise is Programming languages. She is having a rich experience of 22 years in teaching and 3 years in industry. She is currently pursuing MBA</li> <li>• <i>Dr. Reshma Kadam</i> – BCA, MCA, PhD and CISA (Pass) - Her area of expertise is in Computer Applications. She is having a teaching experience of 12 years. Her Doctoral thesis was on the topic - A Critical Study of Information Systems Audit with reference to Academic Institutions.</li> </ul> <p>b) <b>Open Courses</b></p> <ul style="list-style-type: none"> <li>• Web Development – Dr. Abhijeet Kaiwade</li> <li>• Tableau – Lagozon Technologies Pvt. Ltd – the assessment of which will be conducted at the Institute Level</li> </ul> <p>c) <b>IIT Bombay Spoken Tutorial</b></p> <ul style="list-style-type: none"> <li>• The Annual Membership Fees amounted to ₹ 25000. This would entail students being eligible for 3 certificate courses per semester and the maximum number of students being eligible under this membership was 1000.</li> <li>• The Institute decided to conduct the open courses under its MOU with Lagozon Technologies Pvt. Ltd. Also the certificate courses available on Infosys Springboard would also benefit the student community.</li> <li>• Hence the proposal of IIT Spoken Tutorial was not accepted.</li> </ul>		



*Nanwani*

10/Jan/2023  
SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS

<b>Planning of Subject Allotment for upcoming Semester I and III – MBA and MCA [Academic Year 2022-23]</b>	Workload was distributed as per teacher competencies and aligned with norms of regulatory authorities
<b>Induction Program for incoming batch - MBA and MCA</b>	The institute conducted the 21-day Induction Program from 18 <sup>th</sup> November 2022 to 12 December 2022. The program began with welcome address by Dr. Divya Lakhani, HOD, MBA, SVIMS followed by inauguration and inaugural talk by Dr. B.H. Nanwani, Director, SVIMS. Various activities like introduction to MBA and MCA program, Credit Based Evaluation System, Sessions on Capacity Building, Anti-Ragging and Sexual Harassment, Counselling sessions, Workshop on Emotional Intelligence, Sports and Cultural activities, Human rights Exhibition and Presentations and many more sessions were conducted to give the students the glimpse of their two-year journey ahead. On 12 <sup>th</sup> December 2022, the program was culminated with group presentations and submission of report.
<b>Launch of Research Methodology – PhD Course Work</b>	<ul style="list-style-type: none"> <li>• PhD Coursework was conducted at SVIMS from 10<sup>th</sup> to 20<sup>th</sup> October 2022.</li> <li>• The PhD Coursework was inaugurated by Dr. B.H. Nanwani, Director SVIMS and Dr. Parag Kalkar, Hon. Dean, Faculty of Management and Commerce and Director SBS. Dr. Nanwani and Dr. Kalkar set the platform with their inputs and expectations from the research scholars.</li> <li>• 25 experts from TISS, SPPU, MMK College and IDOL College, Mumbai, and various B-Schools in and around Pune City were invited to enlighten the participants, for the next 10 days, on various topics on Research Methodology. The number of participants was 35, that included the scholars not just from our own research centre, but also from other centres.</li> </ul>
<b>Presenting the Plan of Action for Academic Year 2022-23</b>	Refer Annexure

*Divya Lakhani*

Dr. Divya Yogesh Lakhani  
IQAC Coordinator

**IQAC Coordinator  
SVIMS**

*B. H. Nanwani*

Dr. B H Nanwani  
Chairperson - IQAC

**DR. B. H. NANWANI  
DIRECTOR  
SADHU VASHWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS  
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## Annexure

### Criteria 1

Introducing New Programmes	<ul style="list-style-type: none"><li>• One every 5 years</li></ul>
Foreign Language	<ul style="list-style-type: none"><li>• As Elective with 100% enrolment</li><li>• As ASCC with &gt; 50% enrolment</li></ul>
Adopting Subjects with Project Work	<ul style="list-style-type: none"><li>• At least 10% of the Subjects per Semester</li></ul>
Interdisciplinary Certificate Courses	<ul style="list-style-type: none"><li>• Minimum 2 in a Year</li></ul>
Converting SIP into PPOs	<ul style="list-style-type: none"><li>• 10% Conversion Ratio</li></ul>
Interdisciplinary SIP	<ul style="list-style-type: none"><li>• Minimum 10% per year</li></ul>
Re-introduction of Industrial Visits	<ul style="list-style-type: none"><li>• Minimum one in a year</li></ul>

### Criteria 2

Use of Classroom Assessment Techniques	<ul style="list-style-type: none"><li>• One after each unit</li></ul>
Continuous Professional Development	<ul style="list-style-type: none"><li>• Minimum 60 hours in a year</li></ul>
Mind Maps	<ul style="list-style-type: none"><li>• One per unit</li></ul>
Examination Reforms	<ul style="list-style-type: none"><li>• One every year – End Term Exam</li></ul>
Result	<ul style="list-style-type: none"><li>• 100% Pass Percentage</li></ul>
Mapping of Programme Outcomes to Extracurricular Activities	<ul style="list-style-type: none"><li>• 50% of Activities</li></ul>
Student Excellence Award	<ul style="list-style-type: none"><li>• Minimum 5% of Students to be awarded with Excellence Awards</li></ul>

### Criteria 3

Research Publication	<ul style="list-style-type: none"><li>• Minimum 2 per teacher, of which 1 should be published in Scopus</li></ul>
Patents	<ul style="list-style-type: none"><li>• Minimum 1 per year</li></ul>
Increasing Number of Research Guides	<ul style="list-style-type: none"><li>• At least two Research Guides to be added</li><li>• Specialization – Marketing to be added</li></ul>
Enhancing scope of Extension Activity	<ul style="list-style-type: none"><li>• Adoption of a Nearby Village</li></ul>
MOU/Collaboration	<ul style="list-style-type: none"><li>• One International Collaboration/MOU</li><li>• One National Collaboration/MOU</li></ul>
New Software for Research	<ul style="list-style-type: none"><li>• One to be added per year</li></ul>



*Bhawan*



#### Criteria 4

E- Circulation of Books	<ul style="list-style-type: none"><li>• Biometric System for issuing books</li><li>• Use of QR Code for sharing Study Material for Flipped Classrooms</li></ul>
ICT enabled Classrooms	<ul style="list-style-type: none"><li>• 20% of Classrooms with Smart Board</li><li>• 100% of Classrooms to have WiFi Connectivity</li></ul>
Expansion of Library	<ul style="list-style-type: none"><li>• Purchase of books worth ₹ 80k - ₹ 100k per year</li></ul>
Increase in Library Footfall	<ul style="list-style-type: none"><li>• 20% Increase in Library Footfall</li></ul>

#### Criteria 5

Promoting Scholarship Schemes	<ul style="list-style-type: none"><li>• Minimum 50% students to apply for Scholarship</li></ul>
Promoting Sports Events	<ul style="list-style-type: none"><li>• 3 per Semester</li></ul>
Promoting Cultural Events	<ul style="list-style-type: none"><li>• 3 per Semester</li></ul>
Average Package	<ul style="list-style-type: none"><li>• Average Package - ₹ 2.5 LPA</li></ul>
International Placement	<ul style="list-style-type: none"><li>• Minimum 2% of intake</li></ul>

#### Criteria 6

Perspective Plan	<ul style="list-style-type: none"><li>• 5 Year Perspective Plan to be prepared (2023-28)</li></ul>
Workshop/FDP	<ul style="list-style-type: none"><li>• Pedagogical Toolkit</li></ul>
Staff Welfare Schemes	<ul style="list-style-type: none"><li>• Outbound Activity</li><li>• Mediclaim</li></ul>
International Seminar/Conference	<ul style="list-style-type: none"><li>• Minimum 1 per year</li></ul>

#### Criteria 7

Audit	<ul style="list-style-type: none"><li>• Academic Administrative Audit – External Agency</li><li>• Environment Audit</li><li>• Green Audit</li></ul>
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*Shawari*



**SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS**

Meeting/Project Name	IQAC Meeting	Date	03-Jan-23
Meeting Facilitator	Dr. B. H. Nanwani		

**CIRCULAR / NOTICE OF THE IQAC MEETING**

You are requested to note that the IQAC Meeting for the Academic Year 2022 - 2023 will be held on 06th January 2023 from 11.00 a.m. onwards in Hybrid Mode. The following Members to please attend the same:

Sr. No.	Name of the Member	Designation	Signature / Attendance
1	Dr. Divya Yogesh Lakhani	IQAC Co-ordinator	<i>Divya Lakhani</i>
2	Dr. Abhijeet Kaiwade	Associate Professor	<i>Abhijeet Kaiwade</i>
3	Ms. Vaishali R. Patil	Teacher	<i>Vaishali R. Patil</i>
4	Ms. Sonali Joshi	Teacher	<i>Sonali Joshi</i>
5	Ms. Harshali Bhalerao	Teacher	<i>Harshali Bhalerao</i>
6	Dr. Kalpana Salunke	Teacher	<i>Kalpana Salunke</i>
7	Dr. Reshma Kadam	Teacher	<i>Reshma Kadam</i>
8	Mr. Vinayak Phule	Sr. Admin. staff	<i>Vinayak Phule</i>

*B. H. Nanwani*  
Dr. B. H. Nanwani  
Director

DR. B. H. NANWANI  
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## SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS

Meeting/Project	IQAC Meeting	Time	11.00 am onwards
Date of Meeting [DD/MM/YYYY]	06/01/2023		
Meeting Facilitator	Dr. B. H. Nanwani		

### ATTENDANCE OF THE MEETING

A meeting of the IQAC Committee was held on 6 January 2023 at 11 am under the Chairperson, Dr. B H Nanwani (Director, SVIMS) at Director's Office and via MS TEAM. The following members were present:

Sr. No.	Name of the Member	Designation	Sign/Attendance Remark
1	Dr. B. H. Nanwani	Chairperson	<i>B. H. Nanwani</i>
2	Dr. Gulshan H. Gidwani	Management Member	<i>G. H. Gidwani</i>
3	Dr. Divya Yogesh Lakhani	IQAC Co-ordinator	<i>D. Lakhani</i>
4	Dr. Abhijeet Kaiwade	Associate Professor	MS TEAM
5	Ms. Vaishali R. Patil	Teacher	<i>V. Patil</i>
6	Ms. Sonali Joshi	Teacher	<i>S. Joshi</i>
7	Ms. Harshali Bhalerao	Teacher	<i>H. Bhalerao</i>
8	Mr. Vinayak Phule	Sr. Admin. Staff	<i>V. Phule</i>
9	Mr. Rakesh Navani	Industrialist	—
10	Mr. Robin Banerjee	Local Society	MS TEAM
11	Mr. Arun Sehgal	Industrialist	—
12	Ms. Tasneem Hakimjiwala	Alumna	—
13	Ms. Asawari Nawale	Student Representative (Batch 2021)	<i>A. Nawale</i>

### Special Invitees:

1	Dr. Kalpana Salunke	Teacher	<i>K. Salunke</i>
2	Dr. Reshma Kadam	Teacher	<i>R. Kadam</i>
3	Ms. Muskan Sadhwani	Student Representative MBA Batch 2022-24	<i>Muskan</i>
4	Ms. Sakshi Polkam	Student Representative MCA Batch 2022-24	<i>S. Polkam</i>
5	Ms. Kanchan Chhabria	Parent of Ms. Simran Chhabria	<i>K. Chhabria</i>



**SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS**

<b>Meeting/Project Name</b>	IQAC Meeting	<b>Meeting Date (DD/MM/YYYY)</b>	06/01/2023
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		

**MEETING AGENDA**

<b>Sr. No</b>	<b>Topic</b>
1	Reading and confirming minutes and Action taken report of the previous meeting
2	Introduction of New Members of IQAC
3	<i>Academic &amp; Administrative Activities:</i> Planning of Academic Activities for Even Semesters – MBA and MCA [Academic Year 2022-23]
4	<i>Learner Centric Environment:</i> Registration of Students on AICTE - SLAP - PARAKH Portal
5	Collection and Analysis of feedback Students and Faculty – Odd Semester (2022-23) Measurement of Attainment of Course Outcomes and Programme Outcomes for Outgoing Batch (2020-22)
6	Quality Initiatives Evidence for NAAC Criteria – Template for Index Lagazon Centre of Excellence
7	Organization of inter and intra institutional workshops, seminars, etc. Inter-Institute Summer Internship Presentation Competition Hackathon RAYS 2023 - Inter-Institute Competition consisting of Sports, Cultural and Management Events Intra-Institute Cultural Programs Intra- Institute Sports Programs National Level Cultural Fest Panel Discussion on Women Entrepreneurs
8	Research Seminar on NEP Implementation Seminar on Research Methodology - Tools and Techniques Using SPSS Research Papers – Joint research papers with students Seminar on Research Grants
9	Outreach Program Extension Activities CSR – Seva Program NSS Camp
10	Preparation and submission of the Annual Quality Assurance Report (AQAR)
11	Any other matter with the permission of chair

B. Nanwani



**SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS**

<b>Meeting/Project Name</b>	IQAC Meeting	<b>Meeting Date (DD/MM/YYYY)</b>	06/01/2023
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		

**MINUTES OF MEETING**

ATR of previous meeting	Minutes of the IQAC meeting held on 6 October 2022 and ATR were read and approved by the Committee members.
Introduction of New Members of IQAC	<p>Dr. Divya Lakhani introduced the new members of IQAC:</p> <ul style="list-style-type: none"><li>• Dr. Reshma Kadam, Asst Prof – MCA</li><li>• Dr. Kalpana Salunkhe, Asst Prof – MCA</li><li>• Ms. Muskan Sadhwani, Student Representative, MBA – I</li><li>• Ms. Sakshi Polkam, Student Representative, MCA – I</li><li>• Ms. Kanchan Chhabria, Parent Representative, Parent of Ms. Simran Chhabria</li></ul>
Planning of Academic Activities for Even Semesters – MBA and MCA [Academic Year 2022-23]	<p><b>Discussion:</b></p> <p>Dr. Divya Lakhani informed the committee members that Syllabus of MBA Semester I and III would be completed by 31<sup>st</sup> January &amp; 10<sup>th</sup> February 2023 respectively.</p> <p>Dr. Kalpana Salunkhe told that MCA Semester I syllabus is expected to be completed by 15<sup>th</sup> February 2023.</p> <p>Dr. Lakhani suggested that Subject Preference Form should be floated by 1 March 2023 after the completion of internal assessment. However, Ms. Vaishali Patil suggested that the Subject Preference Form should be floated by 31 January 2023. This would ensure that the faculty gets sufficient time to prepare the session plans, assignments and ESE.</p> <p><b>Decision:</b></p> <p>Dr. B H Nanwani instructed Dr. Divya Lakhani and Dr. Abhijeet Kaiwade to float the form.</p> <p>The following timelines were agreed upon by all the faculty members:</p> <ul style="list-style-type: none"><li>• The subject allotment should be finalized by 28 February 2023 taking into consideration the teaching competencies and norms of regulatory authorities.</li><li>• Session Plans, Assignments, MCQ and ESE – 15 March 2023</li><li>• Finalization of Assignment Schedule – 17 March 2023</li><li>• Announcement of Assignment Schedule – 20 March 2023</li></ul>



<p>Registration of Students on AICTE - SLA - PARAKH Portal</p>	<p><b>Discussion:</b> Dr. Divya Lakhani informed the committee members of AICTE SLA (PARAKH) project. It evaluates the students and assesses their overall qualitative and quantitative growth during the course of study in order to get a suitable employment. Dr. B H Nanwani, Director informed the members that it is essential for all AICTE Approved Institutions to register their students on the said portal as per the Approval Process Handbook 2022-23 and conduct assessments.</p> <p><b>Decision:</b> The committee members instructed Dr. Divya Lakhani to register all the students of MBA and MCA on the said portal and complete the assessment by 28 February 2023.</p>
<p>Collection and Analysis of feedback</p>	<p><b>Discussion:</b> Dr. Gidwani suggested that taking into consideration the syllabus completion date, the feedback should be collected on the last date of session, to which Dr. B H Nanwnai concurred.</p> <p><b>Decision:</b> The committee members instructed Ms. Vaishali Patil to take the feedback latest by 10<sup>th</sup> February 2023 for MBA and 15<sup>th</sup> February for MCA.</p>
<p><b>Quality Initiatives</b></p> <ul style="list-style-type: none"> <li>• Evidence for NAAC Criteria – Template for Index</li> <li>• Lagazon Centre of Excellence</li> </ul>	<p><b>Discussion:</b> As the institute would be going in for NAAC Accreditation Second Cycle, Dr. B H Nanwani proposed that template for Index should be prepared so that we do not miss out on the essential details while preparing the evidence for different metrics. Dr. Gidwani welcomed the suggestion and seconded the proposal.</p> <p><b>Decision:</b> The committee members requested Dr. B H Nanwani to prepare the templates, as with her rich experience in academic and administrative activities, she would be able to do full justice to it.</p>
<p>Organization of inter and intra institutional workshops, seminars, etc.</p>	<p><b>Discussion:</b> Dr. Divya Lakhani listed out the proposed events that would be undertaken:</p> <ul style="list-style-type: none"> <li>• SIP Competition - Inter – Institute Competition based on Summer Projects of Students</li> <li>• Hackathon</li> <li>• RAYS 2023 - Inter-Institute Competition consisting of Sports, Cultural and Management Events</li> <li>• Intra – Institute Cultural Programs - Makar Sankranti, Basant Panchami, Gudi Padwa, Rangoli Competition, etc</li> <li>• Intra- Institute Sports Programs - Carrom, Badminton</li> <li>• National Level Cultural Fest</li> <li>• Panel Discussion on Women Entrepreneur</li> </ul>

*B. Nanwani*



	<p>Dr. B H Nanwani informed the members that with the NEP focus on Indian Knowledge System, the above activities had been planned. Dr. Gidwani appreciated the range of events proposed by the institute.</p> <p><b>Decision:</b> Ms. Sonali Joshi, Ms. Harshali Bhalerao and Dr. Kalapana Salunkhe were instructed to prepare and execute the plan for the various workshops, sports and cultural activities.</p>
Research	<p><b>Discussion:</b> The details of various initiatives were discussed:</p> <ul style="list-style-type: none"> <li>• Seminar on NEP Implementation</li> <li>• Seminar on Research Methodology - Tools and Techniques Using SPSS</li> <li>• Research Papers – Joint research papers with students – based on their internship.</li> <li>• Seminar on Research Grants</li> </ul> <p><b>Decision:</b> The committee members instructed Dr. Divya Lakhani and Dr. Abhijeet Kaiwade to prepare the plan for above and ensure its execution.</p>
Outreach Program	<p><b>Discussion:</b> Ms. Sonali Joshi informed the members about various outreach programs that are planned during the ensuing months.</p> <ul style="list-style-type: none"> <li>• NSS Camp – Underway from 5<sup>th</sup> January to 11<sup>th</sup> January 2023. During the camp we propose to undertake Eye Check Up, Counsel the School Children about Good Touch &amp; Bad Touch, amongst others.</li> <li>• CSR activities to offer our homage on the occasion of Gurudev Sadhu Vaswani's Mahayagna.</li> <li>• Dr. B H Nanwani suggested that CSR initiatives should be restricted to one or two areas so that the impact thereof can be measured. Dr. Gidwani seconded this idea.</li> </ul> <p><b>Decision:</b> Dr. Abhijeet Kaiwade and Ms. Sonali Joshi to chalk out the plan for various outreach and extension activities and ensure its compliance.</p>
Preparation and submission of the Annual Quality Assurance Report (AQAR)	<p><b>Discussion:</b> Dr. Divya Lakhani informed the members that the AQAR for 2021-22 is due for submission on 28 February 2023.</p> <p><b>Decision:</b> The committee instructed that all data templates and evidence related to all qualitative and quantitative metrics should be finalized under the guidance of the Director and then should be uploaded on NAAC Portal to ensure timely compliance.</p>

*B. Nanwani*



Any other matter with  
the permission of chair

As there was no other agenda to be discussed the meeting was  
adjourned with the vote of thanks that was given by Dr. Divya  
Lakhani

*Alakhani*

Dr. Divya Yogesh Lakhani  
IQAC Coordinator  
**IQAC Coordinator**  
**SVIMS**

*Bnanwani*

Dr. B H Nanwani  
Chairperson - IQAC

**DR. B. H. NANWANI**  
**DIRECTOR**  
SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS  
6, KOREGAON ROAD, PUNE-411 001





## Action Taken Report of IQAC Meeting dated 6 January 2023

Presented on 2 May 2023

SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS			
<b>Meeting/Project Name</b>	IQAC Meeting	<b>Meeting Date (DD/MM/YYYY)</b>	02/05/2023
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		
ACTION TAKEN REPORT			
Planning of Academic Activities for Even Semesters – MBA and MCA [Academic Year 2022-23]	The subject Preference Form was floated amongst the faculty members. The workload was distributed as per teacher competencies and aligned with norms of regulatory authorities.  Assignment Schedule finalization: MBA I on April 17, 2023 MBA II on April 17, 2023 MCA I on April 18, 2023 It was floated among the students on their WhatsApp Groups.		
Registration of Students on AICTE - SLA - PARAKH Portal	Status of Registration on AICTE SLA (PARAKH) Portal: <ul style="list-style-type: none"> <li>MBA I – 61 students</li> <li>MBA II – 66 students</li> <li>MCA I – 63 students</li> </ul>		
Collection and Analysis of feedback	The feedback is collected from all students of MBA and MCA relating to Course Attainment, Effectiveness of Teachers, Satisfaction with Curriculum and Teachers feedback on Curriculum in February 2023.  The analysis showed that: <ul style="list-style-type: none"> <li>Students were satisfied with the teaching and guidance provided by all faculty members.</li> <li>Satisfaction with the curriculum prescribed by university.</li> <li>Course Outcomes had been achieved.</li> </ul>		
<b>Quality Initiatives</b> <ul style="list-style-type: none"> <li>Evidence for NAAC Criteria – Template for Index</li> <li>Lagazon Centre of Excellence</li> </ul>	The templates for quantitative metrics have been designed by Dr. B H Nanwani. All the students of MCA – I and 6 students of MBA I have completed the Tableau Course offered by Lagazon Technologies Pvt Ltd.		
Organization of inter and intra institutional workshops, seminars, etc.	<b>Inter-Institute SIP Competition</b> was conducted on 1 February 2023. Ms. Deepali Mohol, Entrepreneur and Proprietor of Skyline Elevators and Dr. Sunetra Gaitonde, Assistant Professor, Navsahyadri Institutes were the judges for the event.  <b>RAYS 2023</b> is proposed to be held in May 2023.		

*B. H. Nanwani*



### Intra-Institute Cultural Programs:

Date	Title	No of Participants
2 Jan 2023	New Year 2023, Celebration	42
12 Jan 2023	Swarajya Janani Jaja Mata Birth Anniversary Celebration	53
14 Jan 2023	Makar Sankranti/Lohri/Pongal Celebration	48
18 Feb 2023	Shivaji Maharaj Jayanti Celebration	96
21 Feb 2023	Matrabhasha Diwas	38
27 Feb 2023	Marathi Bhasha Diwas Celebration	46
27 Feb 2023	Traditional Day	46
28 Feb 2023	Mismatch Day Celebration	20
1 Mar 2023	Bollywood Day Celebration	28
2 Mar 2023	Twinning Day Celebration	28
17 Mar 2023	World Theatre Day Celebration	28

### Intra- Institute Sports Programs:

Sr. No.	Date	Sports	Participants
1	14 <sup>th</sup> February 2023	Carrom - Brain Game	11
2	3 <sup>rd</sup> March 2023	Badminton	10
3	28 <sup>th</sup> April 2023 (Planned)	Kho Kho Competition	

### Panel Discussion on Women Entrepreneurs:

'Taking A Seat at The Table: Women Equity in Business' was held on 27<sup>th</sup> January 2023. The panellists were:

- Ms. Monica Lundh, Fashion Designer,
- Ms. Uzema Mulla, Founder of Delectable Dishes (Online Cake Business)
- Mrs. Prachi Mohindra, Photographer (Maternity, Family & Portfolio)
- Ms. Rajeshree M Kirtikar, Audiologist & Speech Therapist
- Ms. Pallavi Patil, IT Recruiter for Startup
- Ms. Rameshwari Wadgule, Dietician & Nutritionist

Research

### Seminar on Research Methodology - Tools and Techniques Using SPSS:

It was conducted by Dr. Amod Markale, Director, Sharadchandra Pawar Institute of Management, Baramati from 24<sup>th</sup> to 29<sup>th</sup> March 2023. 46 scholars registered for the workshop.

### Research Papers:

The faculty members have written Research Papers individually as well as jointly with students. The details are shown in Annexure.

### Seminar on Research Grants:

Online workshop was conducted on 30<sup>th</sup> March 2023 by Prof. D. Vishnu Murty, Dean, Aditya Institute of Technology and Management, TEKKALI, Srikakulam (District), Andhra Pradesh. 34 academicians participated in the workshop.

*Bhawan*



<p>Outreach Program</p>	<p><b>NSS Camp:</b>            Activities undertaken during the camp were:</p> <ul style="list-style-type: none"> <li>• Cleanliness Drive – Under the Swachh Bharat Abhiyan – 5 places.</li> <li>• Rally – Domestic Violence against Women</li> <li>• Awareness Program on Soil &amp; Water Conservation</li> <li>• Tree Plantation</li> <li>• Nurturing Existing Planted Trees</li> <li>• Eye Check-up Camp</li> <li>• Gender Sensitivity</li> <li>• Awareness on Constitutional Rights</li> <li>• Street Play – Beti Bachao Beti Padao</li> <li>• Enlightening sessions on Vedic Maths, Punctuation, Time Clock, etc. for students of Class VI, VII and VIII.</li> </ul>
<p>Preparation and submission of the Annual Quality Assurance Report (AQAR)</p>	<p>AQAR Submission date is extended to 31 May 2023, SVIMS has decided to revisit the different criteria before final submission.</p>

*Glakhani*

Dr. Divya Yogesh Lakhani  
 IQAC Coordinator

**IQAC Coordinator**  
**SVIMS**

*Bnanwani*

Dr. B H Nanwani  
 Chairperson - IQAC

**DR. B. H. NANWANI**  
 DIRECTOR  
 SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS  
 6, KOREGAON ROAD, PUNE-411 001



## Annexure

### Research Papers by Students

Sr. No.	Name of Student	Title of Paper	Name of Journal	ISBN/ISSN
1.	Ms. Muskan Sadhwani, Student, SVIMS  Dr. B H Nanwani, Director, SVIMS	Roadmap to Financial Planning		Publication Awaited
2.	Ms. Kajal Yadav, Student, SVIMS  Dr. Divya Yogesh Lakhani, Assoc Prof & HOD, SVIMS	Financial Planning for DEWKS	Paper presented in National Conference organized by Tilak Maharashtra Vidyapeeth on the theme - India @ 75: Emerging Global Power: Prospects and Challenges	Publication Awaited
3.	Ms. Mahima Sachdev, Student, SVIMS  Dr. Divya Yogesh Lakhani, Assoc Prof & HOD, SVIMS	Study on Investors Preference for Mutual Fund		Publication Awaited
4.	Ms. Isha Khandekar, Student, SVIMS  Ms. Harshali Bhalerao, Asst Prof, SVIMS	Pink Tax – The Hidden cost of Inequality - Awareness amongst Women		Perspectives in Social Work  Volume: XXXVIII, No.1 April, 2023
5.	Ms. Priya Vishwakarma, Student, SVIMS  Ms. Maria Waghmare, Student, SVIMS  Ms. Harshali Bhalerao, Asst Prof, SVIMS	Study of Knowledge and Perception of Health Supplements amongst Students in Pune City	Rabindra Bharati Journal of Philosophy  Vol: XXIV, April 2023	0973-0087
6	Ms. Snehlata Bhikaji Patil Student, SVIMS  MS. Vaishali Rajendra Patil, Asst Prof, SVIMS	Impact of GST on Spending Behaviour of Consumers in Pune City	Madhya Pradesh Journal of Social Science	0973-855X
7	Ms. Pratiksha Ransing Ms. Arati Shendge Ms. Sanajan Jadhav	Start-ups, Incubation, and Entrepreneurship in India: A Catalyst for Sustainable Development	Submitted to Journal - Shodh Bodh Samiti	Publication Awaited



*Bhawan*

## Research Paper Presentation by Faculty

Sr. No.	Name of Student	Title of Paper	Name of Journal	ISBN/ISSN
1.	Dr. Divya Yogesh Lakhani, Assoc Prof & HOD, SVIMS	Feasibility Study of Greenfield Project	Paper presented in National Conference organized by Tilak Maharashtra Vidyapeeth on the theme - India @ 75: Emerging Global Power: Prospects and Challenges	Publication Awaited

*B. N. Annan*



**SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS**

<b>Meeting/Project Name</b>	IQAC Meeting	<b>Date</b>	28-Apr-23
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		

**CIRCULAR / NOTICE OF THE IQAC MEETING**

You are requested to note that the IQAC Meeting for the Academic Year 2022 - 2023 will be held on 2nd May 2023 from 12 noon onwards in Hybrid Mode. The following Members to please attend the same:

<b>Sr. No.</b>	<b>Name of the Member</b>	<b>Designation</b>	<b>Signature / Attendance</b>
1	Dr. Divya Yogesh Lakhani	IQAC Co-ordinator	<i>D. Lakhani</i>
2	Dr. Abhijeet Kaiwade	Associate Professor	<i>AK</i>
3	Ms. Vaishali R. Patil	Teacher	<i>V. Patil</i>
4	Ms. Sonali Joshi	Teacher	<i>Sonali Joshi</i>
5	Ms. Harshali Bhalerao	Teacher	<i>H. Bhalerao</i>
6	Dr. Kalpana Salunke	Teacher	<i>K. Salunke</i>
7	Dr. Reshma Kadam	Teacher	<i>R. Kadam</i>
8	Mr. Vinayak Phule	Sr. Admin. staff	<i>V. Phule</i>

*B. H. Nanwani*

Dr. B. H. Nanwani

Director

**DR. B. H. NANWANI**  
DIRECTORSADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS  
6, KOREGAON ROAD, PUNE-411 001

## SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS

Meeting/Project	IQAC Meeting	Time	12 noon onwards
Date of Meeting [DD/MM/YYYY]	02-05-2023		
Meeting Facilitator	Dr. B. H. Nanwani		

### ATTENDANCE OF THE MEETING

A meeting of the IQAC Committee was held on 2 May 2023 at 12 noon under the Chairperson, Dr. B H Nanwani (Director, SVIMS) at Director's Office and via MS TEAM. The following members were present:

Sr. No.	Name of the Member	Designation	Sign/Attendance Remark
1	Dr. B. H. Nanwani	Chairperson	<i>B. Nanwani</i>
2	Dr. Gulshan H. Gidwani	Management Member	<i>G. H. Gidwani</i>
3	Dr. Divya Yogesh Lakhani	IQAC Co-ordinator	<i>D. Lakhani</i>
4	Dr. Abhijeet Kaiwade	Associate Professor	<i>AK</i>
5	Ms. Vaishali R. Patil	Teacher	<i>V. Patil</i>
6	Ms. Sonali Joshi	Teacher	<i>S. Joshi</i>
7	Ms. Harshali Bhalerao	Teacher	<i>H. Bhalerao</i>
8	Dr. Kalpana Salunke	Teacher	<i>K. Salunke</i>
9	Dr. Reshma Kadam	Teacher	<i>R. Kadam</i>
10	Mr. Vinayak Phule	Sr. Admin. Staff	<i>V. Phule</i>
11	Mr. Rakesh Navani	Industrialist	—
12	Mr. Robin Banerjee	Local Society	Online
13	Mr. Arun Sehgal	Industrialist	—
14	Ms. Tasneem Hakimjiwala	Alumna	—
15	Ms. Asawari Nawale	Student Representative MBA Batch 2021-23	<i>A. Nawale</i>
16	Ms. Muskan Sadhwani	Student Representative MBA Batch 2022-24	Muskan.
17	Ms. Sakshi Polkam	Student Representative MCA Batch 2022-24	<i>S. Polkam</i>
18	Ms. Kanchan Chhabria	Parent of Ms. Simran Chhabria	<i>Kanchan</i>

<b>SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS</b>			
<b>Meeting/Project Name</b>	IQAC Meeting	<b>Meeting Date (DD/MM/YYYY)</b>	02/05/2023
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		
<b>MEETING AGENDA</b>			
<b>Sr. No</b>	<b>Topic</b>		
1	Reading and confirming minutes and Action taken report of the previous meeting		
2	<i>Learner Centric Environment:</i> <ul style="list-style-type: none"> <li>• ICT Enabled Teaching</li> <li>• Introduction of Co-operative Learning Strategies</li> <li>• Students' Assessment on AICTE - SLAP - PARAKH Portal</li> </ul>		
3	<i>Quality Initiatives</i> <ul style="list-style-type: none"> <li>• Application for National Board of Accreditation (NBA)</li> <li>• Preparation for SSR of NAAC</li> <li>• Submission of AQAR 2021-22</li> <li>• Faculty Development Program</li> <li>• Academic Calendar for 2023-24</li> <li>• Audit – Gender Audit and ISO – 14001</li> </ul>		
4	Recruitment of faculty for MCA Program		
5	Certificate Courses		
6	<i>Student Activities:</i> <ul style="list-style-type: none"> <li>• Cultural Events</li> <li>• Sports Events</li> <li>• CSR Projects</li> </ul>		
7	Any other matter with the permission of chair		





SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS			
<b>Meeting/Project Name</b>	IQAC Meeting	<b>Meeting Date (DD/MM/YYYY)</b>	02/05/2023
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		
MINUTES OF MEETING			
ATR of previous meeting	Minutes of the IQAC meeting held on 6 January 2023 and ATR were read and approved by the Committee members.		
Learner Centric Environment			
ICT Enabled Teaching  Introduction of Co-operative Learning Strategies	<p><b>Discussion:</b> Dr. Divya Lakhani informed the committee members that she and Dr. Abhijeet Kaiwade had attended a 5-day Faculty Development Program on Innovative Pedagogical Practices. the tools on which they got an exposure were – Padlet, Mindmeister, FLIP, Coggle, WordPress, Kahoot, Edpuzzle amongst others.</p> <p>The faculty members were exposed to the following strategies – Team Pair Solo, Praise Question Polish, Jigsaw Strategy, amongst others. Dr. B H Nanwani informed the members that Dr. Lakhani had undertaken a program in-house to share the learning experience with all the team members.</p> <p>She suggested that the ICT Tools and Co-operative Learning Strategies should be immediately implemented from current semester onwards to enhance the learning of the students.</p> <p>Dr. Gulshan Gidwani appreciated the efforts undertaken by the faculty members for the same. She suggested that we could go and undertake such program in other colleges. To begin with it could be conducted in St. Mira’s College for Girls.</p> <p><b>Decision:</b> The committee members instructed Dr. Divya Lakhani to ensure compliance to implementation of ICT enabled Teaching and introduction of Co-operative Learning Strategies with the help of all faculty members. Ms. Harshali Bhalerao was instructed to consolidate the same for record purposes.</p>		
Students’ Assessment on AICTE - SLAP - PARAKH Portal	<p><b>Discussion:</b> Dr. Lakhani informed the members that as a standard practice, the Institute would be initiating the process of Students’ Assessment on PARAKH Portal.</p> <p><b>Decision:</b> The committee instructed Dr. Lakhani to assign the assessments to all the students of MBA and MCA for completion before the end of month.</p>		



*B. H. Nanwani*  
**DR. B. H. NANWANI**  
 DIRECTOR  
 SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS  
 6, KOREGAON ROAD, PUNE-411 001

## Quality Initiatives

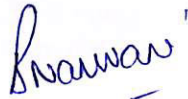
<ul style="list-style-type: none"> <li>Application for National Board of Accreditation (NBA)</li> </ul>	<p><b>Discussion:</b> Dr. B H Nanwani informed the committee members that the Institute is planning to apply for accreditation to NBA. She informed the members that with NAAC, the institute is facing challenges in terms of Student Awards, Research Grants, amongst others. Because of this the institute is not getting any weightage in these metrics, that may affect the grade received.</p> <p>To circumvent this, we have taken a very big initiative as with NBA Accreditation, the institute would not have to apply for NAAC.</p> <p><b>Decision:</b> Dr. Gulshan Gidwani conveyed her best wishes to the team of SVIMS. Mr. Robin Banerjee also appreciated the initiative taken to apply for accreditation. He offered his support and best wishes to the Director and the team of SVIMS in this endeavour.</p>
<ul style="list-style-type: none"> <li>Preparation for SSR of NAAC</li> </ul>	<p><b>Discussion:</b> Dr. B H Nanwani informed the members that the Institute needs to apply for second cycle of NAAC. Hence preparation needs to be done for the SSR.</p> <p><b>Decision:</b> The committee members instructed Dr. Lakhani to allot the roles and responsibilities for the same under the guidance of the Director.</p>
<ul style="list-style-type: none"> <li>Submission of AQAR 2021-22</li> </ul>	<p><b>Discussion:</b> Dr. Divya Lakhani informed the committee members that the data for AQAR 2021-22 has been uploaded on NAAC Portal by applying due diligence. The consolidated data has been given to the Director for final review before submission.</p> <p><b>Decision:</b> The committee members instructed Dr. Lakhani to go ahead with final submission after approval from the Director.</p>
<ul style="list-style-type: none"> <li>Faculty Development Program</li> </ul>	<p><b>Discussion:</b> Dr. B H Nanwani informed the members that the institute is organizing Faculty Development Program on Case Study Development. The cases developed would then be published in the form of a book as an outcome of this FDP.</p> <p>She requested Mr. Robin Banerjee to give a case study developed by him for incorporating in the Case Study Publication.</p> <p>Mr. Banerjee agreed to the idea and suggested that industry</p>



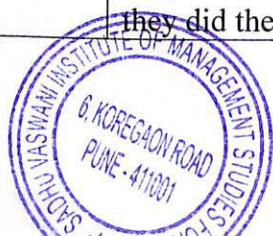
  
**DR. B H NANWANI**  
 DIRECTOR

	<p>experts can also be invited to contribute to the book. He said that Case Methodology of Teaching is the way forward and the need of hour, as it leads to development of analytical ability and problem-solving skills.</p> <p>He suggested that the institute can become a member of Harvard Business Review. It has ease of access and faculty members can use these cases in their classroom teaching. He also conveyed that out of 4-5 cases chosen and paid for, the success rate would be around 20-25%, i.e. the case meets the requirements for which it was acquired. IVY League cases can also be tried in the institute.</p> <p>Dr. B H Nanwani accepted the idea and informed that budgetary provision would be made for the same. Mr. Robin Banerjee also offered to provide financial support for the same.</p> <p><b>Decision:</b> The committee members instructed Ms. Harshali Bhalerao to take charge of coordination with the Resource Person for Case Study Development and ensure publication of book. They also instructed Mr. Vinayak Phule to make a budgetary provision for 'Cases Publication' and 'Purchase' in consultation with the Director.</p>
<ul style="list-style-type: none"> <li>Academic Calendar for 2023-24</li> </ul>	<p><b>Discussion:</b> As is the usual practice to prepare the Academic Calendar – the institute needs to prepare it for Academic Year 2023-24. The dates of commencement as announced through the SPPU Calendar should be kept in mind while designing the calendar.</p> <p><b>Decision:</b> The committee members instructed Dr. Divya Lakhani and Dr. Abhijeet Kaiwade to prepare the same in consultation with faculty members and finalize the same with approval of the Director.</p>
<ul style="list-style-type: none"> <li>Audit – Gender Audit and ISO – 14001</li> </ul>	<p><b>Discussion:</b> Dr. B H Nanwani informed that as part of regulatory requirements, the institute is planning to apply for Gender Audit and ISO 14001.</p> <p><b>Decision:</b> The committee members instructed Ms. Sonali Joshi to coordinate with the agencies and undertake the audit and certifications in consultation with the Director.</p>



  
**DR. B. H. NANWANI**  
 DIRECTOR  
 SACHU VASHWAN INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS  
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Recruitment of faculty for MCA Program	<p><b>Discussion:</b> Dr. Abhijeet Kaiwade informed the members that with MCA – II due for commencement, the institute has initiated the recruitment process by placing an advertisement in Loksatta and The Indian Express.</p> <p><b>Decision:</b> The committee members instructed Dr. Abhijeet Kaiwade to coordinate with office for the recruitment process under the guidance of Dr. B H Nanwani, Director.</p>
Certificate Courses	<p><b>Discussion:</b> Ms. Vaishali Patil informed that the institute had undertaken the following certificate courses during the year:</p> <ul style="list-style-type: none"> <li>• Soft Skills – Naandi Foundation – Mahindra Pride Classroom</li> <li>• Digital Equalizer for Girls</li> </ul> <p>The Director informed the audience the courses on Infosys Springboard are also available. Ms. Kanchan Chhabria, Dr. Kalpana Salunkhe opined that courses on self-defence can also be offered. Dr. Gidwani opined that course on Personal Grooming would boost the self-confidence of the girls and enhance their employability. To this Dr. B H Nanwani informed the members that Ms. Asawari Nawale had undertaken the same for her fellow mates. Dr. Gidwani suggested that Ms. Asawari can then take it for her juniors also. Mr. Asawari readily agreed to conduct the session for her juniors also.</p> <p>Ms. Vaishali Patil informed the members that it is observed that student response to certificate courses is often lacklustre. To this Dr. B H Nanwani suggested that Alumni can be invited to deliver a talk on the importance of these courses in their placement opportunities.</p> <p><b>Decision:</b> The committee members instructed Ms. Asawari Nawale to conduct the grooming session for MBA and MCA – I. Ms. Vaishali Patil was instructed to invite Alumni for emphasising on the significance of certificate courses.</p>
Student Activities	<p><b>Discussion:</b> Everyone knows the importance of Sports and Cultural Events for a healthy body and soul. In this endeavour – Ms. Harshali Bhalerao suggested that the institute is planning to organize events like singing, dance, skit, etc. As part of Experiential Learning, CSR Projects would be undertaken by the students of MBA II. The duration would be 20 hours. They could do it with an NGO or the company where they did their internship.</p>



*B. H. Nanwani*  
DR. B. H. NANWANI  
DIRECTOR

	<p>The students would be required to do the Journaling and reflection exercises – wherein they reflect on what they are doing and how they are feeling.</p> <p><b>Decision:</b> The committee instructed Ms. Harshali Bhalerao and Dr. Kalpana Salunkhe to organize cultural and sports events in consultation with faculty members. They also instructed Dr. Divya Lakhani to ensure compliance of CSR projects through Dr. Ashish Jaswal.</p>
Any other matter with the permission of chair	As there was no other agenda to be discussed the meeting was adjourned with the vote of thanks that was given by Dr. Divya Lakhani

*Divya Lakhani*  
Dr. Divya Yogesh Lakhani  
IQAC Coordinator

*B. H. Nanwani*  
Dr. B H Nanwani  
Chairperson - IQAC

DR. B. H. NANWANI  
DIRECTOR  
SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS  
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**Action Taken Report of IQAC Meeting dated 2 May 2023  
Presented on 30 June 2023**

<b>SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS</b>			
<b>Meeting/Project Name</b>	IQAC Meeting	<b>Meeting Date (DD/MM/YYYY)</b>	30/06/2023
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		
<b>ACTION TAKEN REPORT</b>			
<b>Learner Centric Environment</b>			
ICT Enabled Teaching  Introduction of Co-operative Learning Strategies	<p>Following tools have been used during teaching by faculty members:</p> <ul style="list-style-type: none"> <li>• Padlet</li> <li>• Kahoot</li> <li>• Mindmeister</li> <li>• Coggle</li> <li>• Flipgrid</li> </ul> <p>The Institute adopted undermentioned Co-operative Learning Strategies during the Assessment conducted for Case Study:</p> <ul style="list-style-type: none"> <li>• Team Pair Solo</li> <li>• Jigsaw Strategy</li> <li>• Praise Question Polish</li> </ul>		
Students' Assessment on AICTE - SLAP - PARAKH Portal	Completed.		
<b>Quality Initiatives</b>			
Application for National Board of Accreditation (NBA)	The Institute has Registered for NBA on 23 June 2023.		
Submission of AQAR 2021-22	The institute has completed the template and evidence of AQAR 2021-22. Since the date was extended, the institute decided to take time to revisit the data.		
Faculty Development Program	<p>FDP was conducted by Mr. Ketan Gandhi, an alumnus of IIMA, Founder of KgGuruji and a Consultant to businesses facilitated the workshop on case writing. The workshop was conducted on two days: 15<sup>th</sup> April and 20<sup>th</sup> May 2023. The faculty members had a chance to develop their own cases with the guidance from Mr. Gandhi.</p> <p>Faculty have submitted four cases. Students – 18 cases. In process of publication with Ave Maria Publications.</p>		
Academic Calendar for 2023-24	Academic Calendar for 2023-24 was prepared in lines with the guidelines given by SPPU.		
Audit – Gender Audit and ISO – 14001	The Institute has initiated the process for ISO- 9001:2015 and ISO – 21001: 2018 with SV Network Services.		
Recruitment of Faculty for MCA Program	2 Faculty have been appointed on the post of Assistant Professor. Approval Process with SPPU initiated.		
Certificate Courses	The Institute conducted a Certificate Course on 'Digital		



*B. H. Nanwani*  
**DR. B. H. NANWANI**  
**DIRECTOR**

	<p>Equalizer for Girls'</p> <p>The Institute has applied to SPPU for Continuation of Approval of Value-Added Courses for 2023-24.</p>																																								
Student Activities	<p>Following events were conducted:</p> <p>5<sup>th</sup> May 2023 – Suryanamaskar Challenge  5<sup>th</sup> May 2023 – Interclass Cricket Cup  6<sup>th</sup> May 2023 – Cultural Pride  15<sup>th</sup> May 2023 – German Fest</p> <p>CSR Projects:  The students undertook CSR Projects with different NGOs. Names of some of them are given below:</p> <table border="1"> <thead> <tr> <th>No.</th> <th>Name of NGO</th> </tr> </thead> <tbody> <tr><td>1</td><td>Mukul Madhav Foundation</td></tr> <tr><td>2</td><td>Access Life Assistance Foundation</td></tr> <tr><td>3</td><td>Akur Foundation</td></tr> <tr><td>4</td><td>Bharatiya Samaj Seva Kendra (BSSK)</td></tr> <tr><td>5</td><td>Centre For Youth Development and Activities (CYDA)</td></tr> <tr><td>6</td><td>Deep Griha Society</td></tr> <tr><td>7</td><td>HDFC CREDILA Financial Services Limited</td></tr> <tr><td>8</td><td>Health Within Reach Foundation</td></tr> <tr><td>9</td><td>Jeevandan foundation</td></tr> <tr><td>10</td><td>Matruchaya Balakaashram, Dighi, Pune</td></tr> <tr><td>11</td><td>Millat Foundation</td></tr> <tr><td>12</td><td>Purnkuti NGO</td></tr> <tr><td>13</td><td>Robin Hood Army</td></tr> <tr><td>14</td><td>Shri Prayagdham Charitable Trust</td></tr> <tr><td>15</td><td>Snehalaya, Ahmednagar</td></tr> <tr><td>16</td><td>Spherule Foundation</td></tr> <tr><td>17</td><td>Vishranti Cancer Care Hospital</td></tr> <tr><td>18</td><td>Wing the dream</td></tr> <tr><td>19</td><td>Yug foundation</td></tr> </tbody> </table> <p>Research Papers:  Students have written Research Papers jointly with faculty members. Besides this, the faculty have also published research papers.  The details are shown in annexure.</p>	No.	Name of NGO	1	Mukul Madhav Foundation	2	Access Life Assistance Foundation	3	Akur Foundation	4	Bharatiya Samaj Seva Kendra (BSSK)	5	Centre For Youth Development and Activities (CYDA)	6	Deep Griha Society	7	HDFC CREDILA Financial Services Limited	8	Health Within Reach Foundation	9	Jeevandan foundation	10	Matruchaya Balakaashram, Dighi, Pune	11	Millat Foundation	12	Purnkuti NGO	13	Robin Hood Army	14	Shri Prayagdham Charitable Trust	15	Snehalaya, Ahmednagar	16	Spherule Foundation	17	Vishranti Cancer Care Hospital	18	Wing the dream	19	Yug foundation
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*Lakhani*  
Dr. Divya Yogesh Lakhani  
IQAC Coordinator

*Nanwani*  
Dr. B H Nanwani  
Chairperson - IQAC

**DR. B. H. NANWANI**  
**DIRECTOR**

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**ANNEXURE**  
**Student Publications**

No.	Name of Student and Faculty	Title of Paper	Name of Journal	ISBN/ISSN
1.	Dr. Abhijeet Kaiwade, Niraj Bagwe & Sherya Vibhute	Cloud Computing's Effects on Education Sector	Journal of the Maharaja Sayajirao University of Baroda	0025-0422
2	Dr. Abhijeet Kaiwade, Niraj Bagwe, Sherya Vibhute & Bhagyashree Shinde	Enhancing Online Shopping Experience Through Web Mining: Analysis and Recommendations	Juni Khyat	2278-4632
3	Ms. Harshali Bhalerao, Priya Vishwakarma & Maria Waghmare	Study of Knowledge and Perception of Health Supplements Amongst Students in Pune City	Rabindra Bharati Journal of Philosophy	0973-0087
4	Mrs. Vaishali Rajendra Patil & Ms. Snehalata Bhikaji Patil	Impact of GST on Spending Behaviour of Consumers in Pune City	Madhya Pradesh Journal of Social Sciences	0973-855X
5	Ms. Sonali Joshi & Manashri R. Jaiswal	A Literature Review on Virtual Employee Engagement	Journal of Interdisciplinary Cycle Research	0022-1945
6	Ms. Sonali Joshi & Resham Puglia	Talent Search and Executive Recruiting for Corporate Travel Consultants in Pune	Juni Khyat	2278-4632

**Faculty Publications**

No.	Name of Faculty	Title of Paper	Name of Journal	ISBN/ISSN
1.	Dr. Ashish R. Jaswal, Ms. Harshali Bhalerao & Dr. Abhijeet Kaiwade	Omni Channel Marketing: Transforming Customer Experiences in the Digital Age	Shodhak : A Journal of Historical Research	0302-9832
2	Dr. Reshma Kadam	Information Systems Audit Index for Academic Institution	Journal of the Maharaja Sayajirao University of Baroda	0025-0422
3	Dr. Kalpana Salunkhe, Ms. Ariya Parve	Artificial Intelligence for Innovation	Presented the Paper at International Conference MESM 2023	Awaiting Publication



*B. H. Nanwani*  
**DR. B. H. NANWANI**  
DIRECTOR  
SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS  
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**SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS**

<b>Meeting/Project Name</b>	IQAC Meeting	<b>Date</b>	21-Jun-23
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		

**CIRCULAR / NOTICE OF THE IQAC MEETING**

You are requested to note that the IQAC Meeting for the Academic Year 2022 - 2023 will be held on 30 June 2023 from 11 am onwards in Hybrid Mode. The following Members to please attend the same:

<b>Sr. No.</b>	<b>Name of the Member</b>	<b>Designation</b>	<b>Signature / Attendance</b>
1	Dr. Divya Yogesh Lakhani	IQAC Co-ordinator	<i>Alakhani</i>
2	Dr. Abhijeet Kaiwade	Associate Professor	<i>AK</i>
3	Ms. Vaishali R. Patil	Teacher	<i>V.R. Patil</i>
4	Ms. Sonali Joshi	Teacher	<i>Sonali Joshi</i>
5	Ms. Harshali Bhalerao	Teacher	<i>H. Bhalerao</i>
6	Dr. Kalpana Salunke	Teacher	<i>Kalpana Salunke</i>
7	Dr. Reshma Kadam	Teacher	<i>Reshma Kadam</i>
8	Mr. Vinayak Phule	Sr. Admin. staff	<i>V. Phule</i>

*B. H. Nanwani*  
Dr. B. H. Nanwani  
Director

**SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS**

<b>Meeting/Project</b>	IQAC Meeting	<b>Time</b>	12 noon onwards
<b>Date of Meeting [DD/MM/YYYY]</b>	30/06/2023		
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		

**ATTENDANCE OF THE MEETING**

A meeting of the IQAC Committee was held on 30 June 2023 at 11 am under the Chairperson, Dr. B H Nanwani (Director, SVIMS) at Director's Office and via MS TEAM. The following members were present:

<b>Sr. No.</b>	<b>Name of the Member</b>	<b>Designation</b>	<b>Sign/Attendance Remark</b>
1	Dr. B. H. Nanwani	Chairperson	<i>Bnanwani</i>
2	Dr. Gulshan H. Gidwani	Management Member	<i>lgidwani</i>
3	Dr. Divya Yogesh Lakhani	IQAC Co-ordinator	<i>Divya Lakhani</i>
4	Dr. Abhijeet Kaiwade	Associate Professor	<i>AK</i>
5	Ms. Vaishali R. Patil	Teacher	<i>- AB -</i>
6	Ms. Sonali Joshi	Teacher	<i>Sonali Joshi</i>
7	Ms. Harshali Bhalerao	Teacher	<i>H. Bhalerao</i>
8	Dr. Kalpana Salunke	Teacher	<i>- AB -</i>
9	Dr. Reshma Kadam	Teacher	<i>Reshma Kadam</i>
10	Mr. Vinayak Phule	Sr. Admin. Staff	<i>V. Phule</i>
11	Mr. Rakesh Navani	Industrialist	<i>- AB -</i>
12	Mr. Robin Banerjee	Local Society	<i>MS Team</i>
13	Mr. Arun Sehgal	Industrialist	<i>MS Team</i>
14	Ms. Tasneem Hakimjiwala	Alumna	<i>- AB -</i>
15	Ms. Asawari Nawale	Student Representative MBA Batch 2021-23	<i>Asawari Nawale</i>
16	Ms. Muskan Sadhwani	Student Representative MBA Batch 2022-24	<i>Muskan</i>
17	Ms. Sakshi Polkam	Student Representative MCA Batch 2022-24	<i>Sakshi Polkam</i>
18	Ms. Kanchan Chhabria	Parent of Ms. Simran Chhabria	

<b>SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS</b>			
<b>Meeting/Project Name</b>	IQAC Meeting	<b>Meeting Date (DD/MM/YYYY)</b>	30/06/2023
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		
<b>MEETING AGENDA</b>			
<b>Sr. No</b>	<b>Topic</b>		
1	Reading and confirming minutes and Action taken report of the previous meeting		
2	<i>Quality Initiatives</i> <ul style="list-style-type: none"> <li>• Strategic Plan 2023-28</li> <li>• Plan of Action for 2023-24</li> <li>• NBA</li> <li>• NAAC - SSR</li> </ul>		
3	Academic & Administrative Activities <ul style="list-style-type: none"> <li>• Academic Preparation for Semester I and III (Academic Year 2023-24)</li> </ul>		
4	Collection and Analysis of Feedback from Stakeholders		
5	Any other matter with the permission of chair		



SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS			
Meeting/Project Name	IQAC Meeting	Meeting Date (DD/MM/YYYY)	30/06/2023
Meeting Facilitator	Dr. B. H. Nanwani		

### MINUTES OF MEETING

ATR of previous meeting	<p>The meeting commenced with welcome of all committee members especially Dr. Arun Sehgal who had joined in from Tokyo. Dr. Lakhani requested him to explore for the possibility of a tie-up with International Universities/Colleges. He suggested that tie-up would be possible in Japan, Korea and Vietnam. Mr. Robin Banerjee suggested that SVIMS should identify Institutes for Women to have a focussed approach for international collaboration as a starting point.</p> <p>Minutes of the IQAC meeting held on 2 May 2023 and ATR were tabled before the committee.</p> <p>All the committee members applauded the efforts of the Institute for inculcating research culture evidenced through Student and Faculty Publication.</p> <p>The outcome of the Case Study Workshop with Cases being written by Faculty and Students, and due for publication was appreciated by one and all.</p> <p>Dr. Lakhani informed the members that Introduction of German Language has become the USP of the Institute. Dr. Nanwani informed the members that the Institute is in process of introducing the Japanese Language as well.</p> <p>The Committee members approved the Minutes of Meeting and Action Taken Report.</p>
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### Quality Initiatives

Strategic Plan 2023-28	<p><b>Discussion:</b> Dr. Divya Lakhani informed the members that the Institute would be preparing the Strategic Plan for 2023-28.</p> <p><b>Decision:</b> The committee members requested the Director, Dr. B H Nanwani to lead the preparation of the Strategic Plan.</p>
Plan of Action for 2023-24	<p><b>Discussion:</b> The plan of action for 2023-24 was presented before the committee members.</p> <ul style="list-style-type: none"> <li>• <i>Certificate Courses</i></li> </ul> <p>Dr. Lakhani informed the committee members that the institute would be applying to SPPU for approval of three Certificate Courses.</p> <ul style="list-style-type: none"> <li>• <i>Teaching Learning:</i></li> </ul> <p>With the successful implementation of ICT based tools and cooperative learning strategies, Director Mam suggested that the Institute should enhance its scope by including a variety of ICT</p>



DR. B. H. NANWANI  
DIRECTOR

Tools.

Dr. Nanwani also suggested that with the increase in number of publications by students, perhaps Research Publication could be introduced as part of Continuous and Concurrent Evaluation. Besides this the Library Based Assessments should be issued by Faculty Members to increase awareness of wide variety of E-resources available with the Institute.

• *Research*

The momentum of Paper Publication by Students and Faculty should be continued in the upcoming years as well.

The National Seminar is proposed to be conducted in January 2024. Mr. Robin Banerjee suggested that alumna should also be invited to enhance the Alumni Engagement Activities.

• *Alumni Portal*

Dr. Abhijeet Kaiwade informed the members the Alumni Portal 'Purva Chatra' has been developed by Ms. Rimjhim Kumari and Ms. Apoorva Vatare, MCA Students. It is developed on PHP and MySQL and at present is in testing phase.

Dr. Nanwani suggested to incorporate therein:

- Blogs,
- Job Opportunities – posting to which can be done by the Institute as well as the Alumna.
- Whether the Alumna would like to Mentor the students?
- Contribution to Institute Activities – Guest Sessions, Sanctuary, etc.
- Sponsorship/Donations – Payment Gateway, QR Code

The students should be felicitated, and Certificate of Appreciation should be given to these students.

• *Audit*

The Institute proposes to conduct the Energy Audit, Gender Audit, Environment audit and ISO 21001.

Dr. Gulshan Gidwani suggested that Academic and Administrative Audit should also be undertaken.

Dr. B H Nanwani informed the members that a separate Program Quality Committee needs to be formed for MBA and MCA as per the norms prescribed by NBA.

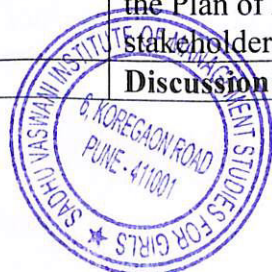
Dr. Gidwani suggested that Annual Prize Distribution Day should be organized, and the Best Outgoing Girl Award should be presented to the girls who displays – Exemplary Academic Achievements, Compassion, Politeness, etc. Besides this the Institute can list out other criteria.

**Decision:**

The committee members instructed Dr. Divya Lakhani to revise the Plan of Action taking into consideration the views of all the stakeholders.

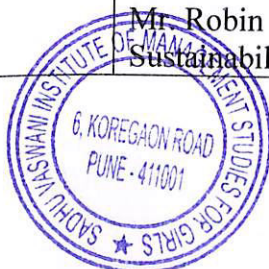
**Discussion:**

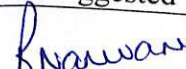
NBA



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DIRECTOR  
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NAAC - SSR	<p>Dr. Lakhani informed the committee members that the Institute has registered for NBA, and we are in the process of filing the Pre-Qualifier.</p> <p>The institute is also due for the Second Cycle of NAAC. Accordingly, SSR would be prepared before filing for IIQA.</p> <p><b>Decision:</b> The committee members conveyed their wishes to Dr. B H Nanwani for the same and offered to provide support wherever asked for.</p>
<b>Academic &amp; Administrative Activities</b>	
Subject Allotment	<p><b>Discussion:</b> For the new academic term, the institute has done the subject allotment amongst the faculty based on their subject preference and expertise. The same would be revised based on the new Faculty Appointments.</p> <p><b>Decision:</b> The committee instructed Dr. Lakhani to revise the subject allotment and finalize it.</p>
Induction Program	<p><b>Discussion:</b> The proposal for Induction Program was presented to the Committee Members. Dr. Gulshan Gidwani suggested that Mental Wellness Program should be organized for the benefit of the student community. She also enquired whether Visit to Darshan was included in the program, to which Dr. Lakhani replied in affirmative.</p> <p>Dr. Nanwani suggested that Professional Trainers should be invited to conduct activities/programs on:</p> <ul style="list-style-type: none"> <li>- Team Building</li> <li>- Emotional Intelligence</li> <li>- What is the expectation from MBA?</li> </ul> <p>She went on to add that Parents should be invited to the Induction Program so that they also get an overview of different events and activities organized at SVIMS. Keeping this in mind, Dr. Abhijeet Kaiwade suggested that Visit to Darshan can be organized for the Parents on Day 1 of the Induction Program.</p> <p><b>Decision:</b> The committee instructed Dr. Lakhani to revise the program schedule with the help of Ms. Harshali Bhalerao taking into consideration the views of the committee members.</p>
Activity Calendar for 2023-24	<p><b>Discussion:</b> The Activity Calendar for 2023-24 was tabled before the committee members. The key events were presented. Mr. Robin Banerjee suggested to include activities related to Sustainability. Ms. Asawari Nawale suggested that a Workshop</p>



  
**DR. B. H. NANWANI**  
 DIRECTOR  
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	<p>on Interview Skills should be organized, post which Mock Interviews can be conducted.</p> <p>Dr. Nanwani suggested that we can collaborate with NIPM for the same. The students should also appear for multiple interviews to understand the array of questions being asked in their respective domain.</p> <p>Mr. Robin Banerjee opined that Body Language, Dressing Style, Personal Hygiene is also an important aspect that needs to be addressed when undertaking workshops on Interview Skills.</p> <p>Ms. Sakshi Polkam said that many students lack in confidence and their communication skills are not up to the mark. Ms. Muskan Sadhwani opined that the Digital Equalizer Course by Naandi Foundation was helpful. Dr. Gulshan Gidwani suggested that such students should conduct the Sanctuary Proceedings at regular intervals to boost their confidence.</p> <p>She also suggested that the students can give a recap of the previous lecture before a class commences.</p> <p>Self-introspection should be done by the students so that focus on the areas in which they are lacking and take strides towards overcoming them with the help of faculty members.</p> <p>Dr. Nanwani suggested that the Language Lab should be used by the students in a big way to overcome their fears.</p> <p><b>Decision:</b> The committee instructed Dr. Lakhani to revise the program schedule with the help of Dr. Ashish Jaswal taking into consideration the views of the committee members.</p>
<b>Collection and Analysis of Feedback from Stakeholders</b>	
Feedback Analysis	<p><b>Discussion:</b> As the syllabus of MBA I and II has been completed, feedback was collected as per the standard practice during End Semester Examination.</p> <p><b>Decision:</b> The committee members instructed Ms. Vaishali Patil that Feedback Analysis should be presented at the next meeting.</p>
Any other matter with the permission of chair	As there was no other agenda to be discussed the meeting was adjourned with the vote of thanks that was given by Dr. Divya Lakhani

*Divya Lakhani*  
Dr. Divya Yogesh Lakhani  
IQAC Coordinator

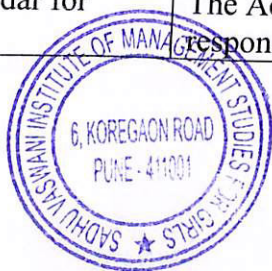
*B. H. Nanwani*  
Dr. B H Nanwani  
Chairperson - IQAC

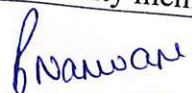


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**Action Taken Report of IQAC Meeting dated 30 June 2023  
Presented on 17 October 2023**

<b>SADHU VASWANI INSTITUTE OF MANAGEMENT STUDIES FOR GIRLS</b>			
<b>Meeting/Project Name</b>	IQAC Meeting	<b>Meeting Date (DD/MM/YYYY)</b>	17/10/2023
<b>Meeting Facilitator</b>	Dr. B. H. Nanwani		
<b>ACTION TAKEN REPORT</b>			
<b>Quality Initiatives</b>			
Strategic Plan 2023-28	Strategic Plan was prepared focusing on: <ul style="list-style-type: none"> <li>• Quality Accreditation</li> <li>• Institutional Restructuring and Consolidation</li> <li>• Building Excellence through and with Faculty</li> <li>• Excellence through Technology and Other initiatives</li> </ul>		
Plan of Action for 2023-24	<ul style="list-style-type: none"> <li>• Proposal submitted to SPPU for 3 certificate courses –</li> <li>• Publication of Research Paper introduced as part of CCE in the course – Business Research Method – MBA I Semester I</li> <li>• Alumni Portal in process.</li> <li>• Energy Audit, Environment audit and ISO 21001, is at finalization stage with the agency. The institute expects to receive it by year end.</li> <li>• Best Outgoing Girl Award is given to the students who has left an unforgettable imprint on the institution and its community. This year, some students made a huge impression, but none could be regarded as the greatest. Hence, the decision was made not to award the Best Outgoing Girl Award in 2022-23.</li> </ul>		
NBA	The Institute submitted the Self Assessment Report (SAR) on 2 Sept 2023 under the able leadership of Dr. B H Nanwani.		
NAAC Second Cycle	The Institute is due for second cycle of NAAC. Accordingly, the proposal for IIQA is prepared. Besides this, the faculty and staff are actively involved in preparing the data template and SSR.		
<b>Academic &amp; Administrative Activities</b>			
Subject Allotment	Subject allotment for upcoming semester was done keeping in mind the teaching competencies and regulatory norms for lecture load. Visiting faculty was appointed for following: <ol style="list-style-type: none"> <li>1. Ms. Swati Sethi for Economic Analysis for Business Decision and International Finance.</li> <li>2. Dr. Nand Kumar Khachane for Software Testing and Network Technology</li> </ol>		
Induction Program	The 21 Day Induction Program commenced on 25 August 2023. Details attached. The program culminated with students preparing a video to summarise their journey through the 21 days at SVIMS and also submitting a report.		
Activity Calendar for 2023-24	The Activity Calendar was prepared for 2023-24 and responsibility allocated to all the faculty members.		



  
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 DIRECTOR  
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## Collection and Analysis of Feedback from Stakeholders

Analysis of feedback	<p>Important Points:</p> <p><b>Effectiveness of Teachers</b> – All the teachers have received more than 70% rating on parameters like – well planned sessions, balance between theory and application, curriculum completion, etc.</p> <p><b>Students feedback on Curriculum</b> – More than 80% of the students feel that the curriculum covers contemporary topics, global trends, prepared them for the job market, enhances functional knowledge, helps in skill development and sensitized them to ethical and professional values.</p>
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*Lakhani*

Dr. Divya Yogesh Lakhani  
IQAC Coordinator

*Nanwani*

Dr. B H Nanwani  
Chairperson - IQAC

**DR. B. H. NANWANI**  
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